

## **Minutes of the Blythe City Council July 12, 2016**

The July 12, 2016 Meeting of the Blythe City Council was called to order at 6:00pm in the Council Chambers by Vice Mayor Wade. Also in attendance were Council Members Galvan, Reynolds and Egan. Mayor DeConinck was excused from the meeting. Staff in attendance included: Interim City Manager and City Clerk Crecelius, City Treasurer and Interim Finance Director Elms, Police Chief Wade, Public Works Director Baldizzone, Planner Burrow and City Attorney Bettenhausen.

The Pledge of Allegiance was led by Vice Mayor Wade. The invocation was offered by Councilman Galvan.

Vice Mayor Wade asked for a moment of silence for the fallen and injured Dallas Police Officers.

**REPORT OUT FROM CLOSED SESSION:** City Attorney Bettenhausen reported the Council met in Closed Session to discuss item #1, Personnel, Pursuant to Government Code Section 54957, Performance Evaluation-City Manager. A 5% merit increase was given.

**CONSENT CALENDAR:** *Items on the Consent Calendar are considered routine and will be enacted with one motion of the Council. If any item requires individual consideration, it will be removed from the consent calendar and acted upon separately.*

1. **Posting of the Agenda.**  
The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, July 8, 2016.
2. **Approval of the Warrant Register.**  
Recommendation: Approve **7/12/16**, warrants numbered 64427 through 64500 and warrants numbered 6464501 through 64526 in the amount of \$1,025,695.88; **7/12/16**, warrants numbered 64527 through 64564 in the amount of \$139,378 and **7/12/16**, warrants numbered 645651 through 64582 in the amount of \$130,683.10.
3. **Approval of the Payroll Register.**  
Recommendation: Approve **7/12/16**, warrant numbered 48463 through 48472 and Direct Deposits numbered 37051 through 37153 in the amount of \$67,637.89; **7/12/16**, warrants numbered 48473 through 48499 and Direct Deposits numbered 37154 through 37207 in the amount of \$222,299.38; **7/12/16**, warrants numbered 48400 through 48826 and Direct Deposits numbered 37000 through 37053 in the amount of \$222,097.21 and **7/12/16**, warrants numbered 48427 through 48459 \$94862.64.
4. **Minutes of the June 14, 2016 City Council Meeting.**  
Recommendation: Approve the Minutes of the June 14, 2016 Meeting.
5. **City of Blythe Permits Issued in June 2016.**  
Recommendation: Receive and file this monthly report.
6. **City of Blythe Fire Department Monthly Activity Report for June 2016.**  
Recommendation: Receive and file this monthly report.
7. **Blythe Police Department Monthly Activity Report for June 2016.**  
Recommendation: Receive and file this monthly report.
8. **Investment Report for Fourth Quarter (2015/16).**  
Recommendation: Adopt the Investment Policy for FY 2016/17 as required by Government Code Section 53646.

**9. Levy of Special Taxes within CFG No. 2004-1.**

Recommendation: Adopt Resolution No. 2016-023 authorizing the Levy of Special taxes within Community Facilities District 2004-1 (Hidden Beaches).

***RESOLUTION NO. 2016-023. A RESOLUTION OF THE CITY COUNCIL ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) OF THE CITY OF BLYTHE AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) FOR FISCAL YEAR 2016/17.***

**10. Special Assessment for Prior Year Delinquent Utility Charges.**

Recommendation: Adopt Resolution No. 2016-024.

***RESOLUTION NO. 2016-024. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ADOPTING THE REPORT OF THE DELINQUENT UTILITY ACCOUNTS AND DIRECTING THE CITY MANGER TO FILE SAID REPORT WITH THE COUNTY OF RIVERSIDE AUDITOR AND REQUEST THE AUDITOR PLACE THE DELINQUENT ACCOUNTS ON THE TAX ROLL.***

**11. Levy and Collection of Assessments for Building & Weed Abatement.**

Recommendation: Adopt Resolution No. 2016-021.

***RESOLUTION NO. 2016-021. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDINGS AND WEED ABETMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE.***

**12. Levy and Collection of Assessments for Building Abatement.**

Recommendation: Adopt Resolution No. 2016-022.

***RESOLUTION NO. 2016-022. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDING ABATEMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE.***

**13. Uniform Public Construction Cost Accounting Principles.**

Recommendation: conduct the second reading of Ordinance No. 878-16.

***ORDINANCE NO. 878-16. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE AMENDING CHAPTER 2.65 OF TITLE 2 OF THE BLYTHE MUNICIPAL CODE RELATING TO PROCEDURES FOR PURCHASING AND PUBLIC WORKS PROJECTS.***

No public comment. Councilman Egan moved approval of the Consent Calendar. The motion was seconded by Councilman Galvan with a unanimous aye vote. City Clerk Crecelius read the title of the Ordinance into the record.

**PUBLIC HEARING:**

**Conditional Use Permit 1606-001.** Planner Burrow stated the Public Hearing before you involves a request from COPA Inc. to install secure propane cylinder exchange set up at two separate sites. Each of the proposed sites are existing gasoline dispensing and mini mart commercial businesses. The first proposed site is located at W. Hobsonway and Neighbours Blvd. at the Valero Station. The second proposed site is the Mobile Station on E. Hobsonway and Intake Blvd. Both propane exchange services are intended to supplement existing amenities offered at each site. The project applicants have read, considered and agreed to the conditions of approval assigned to the project. Compliance with the stated conditions will assure all safety obligations will be met and the proposed project will be in conformance with all State and local requirements. Subsequent to the Public Hearing it is recommended Council separately adopt Resolution No's 2016-025 and 2016-026. Mike Maurice, a representative of COPA is in the audience should the Council have any questions for him.

No public comment. Councilman Egan moved approval of Resolution No. 2016-025. The motion was seconded by Councilman Reynolds with a unanimous aye vote.

***RESOLUTION NO. 2016-025. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR CONDITIONAL USE PERMIT 1606-001.***

Councilman Reynolds moved approval of Resolution No. 2016-026. The motion was seconded by Councilman Egan with a unanimous aye vote.

***RESOLUTION NO. 2016-026. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING CONDITIONAL USE PERMIT 1606-001 TO ALLOW THE INSTALLATION OF A RETAIL PROPANE EXCHANGE SERVICE ON TWO SEPARATE PROPERTIES DESIGNATED AS C-G (GENERAL COMMERCIAL).***

**NEW BUSINESS:**

**Designation of Voting Delegate for the League's Annual Conference.** Interim City Manager Crecelius stated the League of California Cities business meeting is held each year during the annual conference. This year's conference will be held in Long Beach October 5-7<sup>th</sup>. In order for the City to have a vote at this meeting, Council must designate a voting delegate. As Councilman Reynolds serves as the City's league appointee it is recommended Council appoint him as the City's voting delegate for this year's conference.

No public comment. Councilman Galvan moved approval of staff's recommendation. The motion was seconded by Councilman Egan with a unanimous aye vote.

**Todd Park Restroom Improvement Project.** Public Works Director Baldizzone reported the restrooms at Todd Park have been out of service since July 2015 due to vandalism and excessive maintenance. Staff researched alternatives, one of which was a prefabricated restroom. The cost of installing the bathroom is no longer cost effective. At the last Park and Recreation Committee Meeting staff was directed to look into the cost of designing and constructing a restroom for the park. The location of the restroom will be east of the parking lot and will serve the park and all baseball fields. The restroom will be 24x24 in diameter. It is recommended Council authorize the City Manager to proceed with the design and construction of the restroom at Todd Park.

Councilman Reynolds asked what the estimated cost would be. It was reported the restroom with fixtures is estimated to cost \$250 per square foot, excluding design.

Councilman Reynolds asked how much in CDBG funds was available for this project. Interim Finance Director Elms stated \$148,000 is currently in the budget. Interim City Manager Crecelius stated staff spoke with CDBG representatives about taking an advance of next year's funds if we ran into funding issues. We do not want to do this, but it's an option on the table. Hopefully switching from Pre-fab to design and construction will reduce costs. If we take an advance of funds there is a timeline that puts more constraint on the project. Once we have cost of design and engineer's estimate we will have a better idea of what the project will cost and if extra funding is needed.

Councilman Galvan asked how many payments were left on the Community Center project. It was reported one payment in the amount of \$25,000 was left.

Councilman Reynolds asked if we had contacted CIF about a grant. It was reported staff would be happy to look into that option. It was reported CIF did participate with the City to build the Splash Pad. Public Works Director Baldizzone stated the cost of the building would be around \$125,000.

Councilman Galvan asked how long it would be before we had restrooms there. Public Works Director Baldizzone stated 10 months.

Councilman Egan asked if we should delay the project to July 2017. Interim City Manager Crecelius stated the problem with that is CDBG does not like us sitting on money. We already have past years allocations that we have been compiling to build this restroom so we haven't had expenditures from these funds in quite some times which is a red flag and could jeopardize future funds. They are on us to get this project started and these funds expended.

No public comment. Councilman Galvan moved approval of staff's recommendation. The motion was seconded by Councilman Egan with a unanimous aye vote.

**ORAL REPORTS:**

Interim City Manager Crecelius reported the Centennial Event is July 23<sup>rd</sup> and everyone is invited to attend. As our new City Manager Peter Cosentini starts on July 18<sup>th</sup>, this will be my last City Council meeting as Interim City Manager. It has been an honor and a pleasure to serve the City of Blythe in this capacity for the past 16 months and I thank the City Council for giving me this opportunity. I will continue to serve in the capacity of City Clerk and Deputy Administrative Services Director and I look forward to supporting our new City Manger in any way I can.

**PUBLIC COMMENT:** None

**MEMBER COMMENT:** None

**ADJOURN:**

The City Council meeting was adjourned at 6:22pm.

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Joseph DeConinck, Mayor

**ATTEST:**

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Mallory Sutterfield-Crecelius, City Clerk