

# BLYTHE CITY COUNCIL



## AGENDA

**JULY 12, 2016**

**6:00 P.M.**

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**Joseph "Joey" DeConinck, Mayor**  
**Timothy "Tim" Wade, Vice Mayor**  
**Oscar Galvan, Councilman**  
**Dale S. Reynolds, Councilman**  
**Eric Egan, Councilman**  
**Mallory Sutterfield, Interim City Manager/City Clerk**  
**Baron Bettenhausen, City Attorney**

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**MEETINGS ARE HELD IN THE CITY COUNCIL CHAMBER, 235 NORTH BROADWAY, BLYTHE, CA**



**CITY OF BLYTHE  
CITY COUNCIL MEETING  
July 12, 2016  
5:30pm**

**CALL TO ORDER**

**ROLL CALL**

Mayor DeConinck  
Vice Mayor Wade  
Councilman Galvan  
Councilman Reynolds  
Councilman Egan

Interim City Manager/ City Clerk Crecelius  
City Attorney Bettenhausen  
City Treasurer/Interim Finance Director Elms  
Police Chief Wade

Planner Burrow  
Public Works Director Baldizzone

**PUBLIC COMMENT:** Public comments will be allowed on matters not appearing on the agenda, but within Council/Successor Agency's jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

**EXECUTIVE SESSION:**

1. **Personnel**, Pursuant to Government Code Section 54957, Performance Evaluation- City Manager.

**NOTE TO THE PUBLIC:**

In compliance with the Americans with Disability Act, if you need special assistance to participate in this meeting, please contact City Clerk Mallory Sutterfield at (760)922-6161 EXT. 237. Notification 24 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.104 ADA Title II).



**Meeting of  
The Blythe City Council  
July 12, 2016  
6:00pm**

**CALL TO ORDER**

**ROLL CALL**

Mayor DeConinck  
Vice Mayor Wade  
Councilman Galvan  
Councilman Reynolds  
Councilman Egan

Interim City Manager/City Clerk Crecelius  
City Treasurer/Interim Finance Director Elms  
Public Works Director Baldizzone  
City Attorney Bettenhausen

Police Chief Wade  
Planner Burrow

**PLEDGE OF ALLEGIANCE**

**INVOCATION**

**ADDED STARTER**

The City Council may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the City Council and/or staff subsequent to the posting of the Agenda. An action adding an item to the Agenda requires a 2/3 vote of the City Council (4 of 5 Council Members). If less than 2/3 of the City Council is present, adding an item to the Agenda requires a unanimous vote.

**REPORT OUT FROM CLOSED SESSION:**

**CONSENT CALENDAR-** (Items 1- 13) All matters listed under Consent Calendar are considered routine and will be enacted by one motion. There will be no separate discussion of these items prior to the time of voting on the motion unless members of the Council or staff request specific items be discussed and/or removed from the Consent Calendar for separate action.

- 1. Posting of the Agenda.**  
The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, July 8, 2016.
- 2. Approval of the Warrant Register.**  
Recommendation: Approve **7/12/16**, warrants numbered 64427 through 64500 and warrants numbered 6464501 through 64526 in the amount of \$1,025,695.88; **7/12/16**, warrants numbered 64527 through 64564 in the amount of \$139,378 and **7/12/16**, warrants numbered 645651 through 64582 in the amount of \$130,683.10.
- 3. Approval of the Payroll Register.**  
Recommendation: Approve **7/12/16**, warrant numbered 48463 through 48472 and Direct Deposits numbered 37051 through 37153 in the amount of \$67,637.89; **7/12/16**, warrants numbered 48473 through 48499 and Direct Deposits numbered 37154 through 37207 in the amount of \$222,299.38; **7/12/16**, warrants numbered 48400 through 48826 and Direct Deposits numbered 37000 through 37053 in the amount of \$222,097.21 and **7/12/16**, warrants numbered 48427 through 48459 \$94862.64.
- 4. Minutes of the June 14, 2016 City Council Meeting.**  
Recommendation: Approve the Minutes of the June 14, 2016 Meeting.

Any writings or documents provided to a majority of the City Council regarding any item on this Agenda will be made available for Public inspection in the City Clerk's Office at City Hall, 235 N. Broadway, Blythe, California, and the information counter of the Palo Verde Valley District Library located at 125 W. Chanslorway, Blythe, California, during normal business hours. In addition such writings and documents will be posted on the City's website: [www.cityofblythe.ca.gov](http://www.cityofblythe.ca.gov).

5. **City of Blythe Permits Issued in June 2016.**  
Recommendation: Receive and file this monthly report.
6. **City of Blythe Fire Department Monthly Activity Report for June 2016.**  
Recommendation: Receive and file this monthly report.
7. **Blythe Police Department Monthly Activity Report for June 2016.**  
Recommendation: Receive and file this monthly report.
8. **Investment Report for Fourth Quarter (2015/16).**  
Recommendation: Adopt the Investment Policy for FY 2016/17 as required by Government Code Section 53646.
9. **Levy of Special Taxes within CFG No. 2004-1.**  
Recommendation: Adopt Resolution No. 2016-023 authorizing the Levy of Special taxes within Community Facilities District 2004-1 (Hidden Beaches).

***RESOLUTION NO. 2016-023. A RESOLUTION OF THE CITY COUNCIL ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) OF THE CITY OF BLYTHE AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) FOR FISCAL YEAR 2016/17.***

10. **Special Assessment for Prior Year Delinquent Utility Charges.**  
Recommendation: Adopt Resolution No. 2016-024.

***RESOLUTION NO. 2016-024. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ADOPTING THE REPORT OF THE DELINQUENT UTILITY ACCOUNTS AND DIRECTING THE CITY MANGER TO FILE SAID REPORT WITH THE COUNTY OF RIVERSIDE AUDITOR AND REQUEST THE AUDITOR PLACE THE DELINQUENT ACCOUNTS ON THE TAX ROLL.***

11. **Levy and Collection of Assessments for Building & Weed Abatement.**  
Recommendation: Adopt Resolution No. 2016-021.

***RESOLUTION NO. 2016-021. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDINGS AND WEED ABETMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE.***

12. **Levy and Collection of Assessments for Building Abatement.**  
Recommendation: Adopt Resolution No. 2016-022.

***RESOLUTION NO. 2016-022. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDING ABATEMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE.***

13. **Uniform Public Construction Cost Accounting Principles.**  
Recommendation: conduct the second reading of Ordinance No. 878-16.

***ORDINANCE NO. 878-16. AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE AMENDING CHAPTER 2.65 OF TITLE 2 OF THE BLYTHE MUNICIPAL CODE RELATING TO PROCEDURES FOR PURCHASING AND PUBLIC WORKS PROJECTS.***

**PUBLIC HEARING:** (Item 14)

14. **Conditional Use Permit 1606-001.**  
Recommendation: Subsequent to the Public Hearing adopt Resolution No's. 2016-025 and 2016-026.

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**RESOLUTION NO. 2016-025. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR CONDITIONAL USE PERMIT 1606-001.**

**RESOLUTION NO. 2016-026. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING CONDITIONAL USE PERMIT 1606-001 TO ALLOW THE INSTALLATION OF A RETAIL PROPANE EXCHANGE SERVICE ON TWO SEPARATE PROPERTIES DESIGNATED AS C-G (GENERAL COMMERCIAL).**

**NEW BUSINESS:** (Items 15-16)

**15. Designation of Voting Delegate for the League's Annual Conference.**

Recommendation: Appoint Councilman Reynolds as the City's voting delegate.

**16. Todd Park Restroom Improvement Project.**

Recommendation: Authorize the City Manager to proceed with the design and construction of a public restroom at Todd Park.

**WRITTEN COMMUNICATION:** None

**SUCCESSOR AGENCY:** None

**ORAL REPORTS** (Council may ask a question for clarification, make a brief announcement, make a brief report on his/her own activities, request staff to report back at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.)

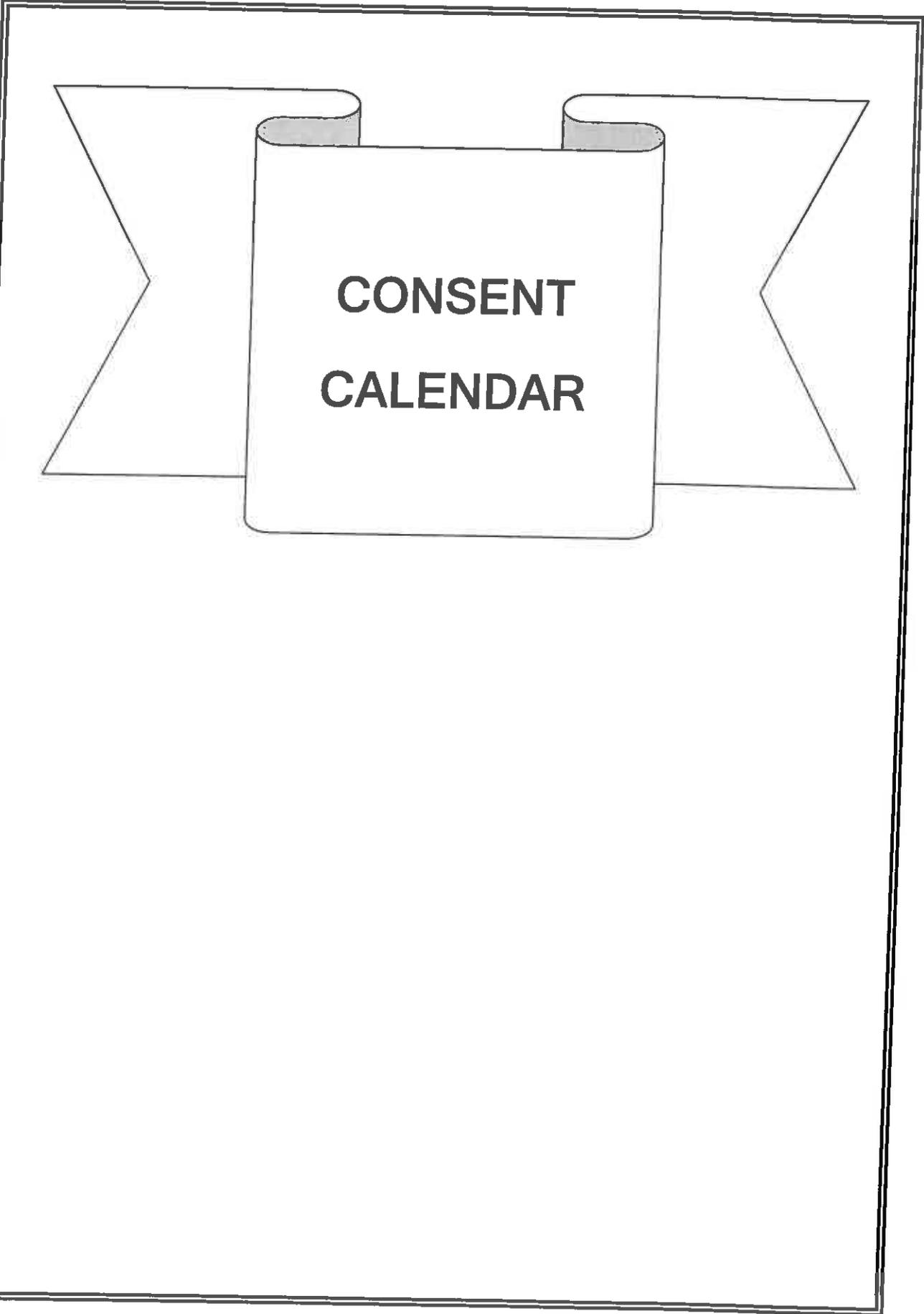
**PUBLIC COMMENT** Public comments will be allowed on matters not appearing on the agenda, but within Council/Blythe Successor Agency jurisdiction. Speakers are asked to identify themselves by stating their name and address for the record. Comments shall be limited to 3 minutes in duration.

**ADJOURNMENT** The next meeting will be held on August 9, 2016, at 6:00 p.m. in the Council Chamber, 235 N. Broadway, Blythe, California.

**NOTE TO THE PUBLIC:**

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**CONSENT  
CALENDAR**

Voucher List  
City of Blythe

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64427	6/13/2016	003113 DOWNTOWN FORD SALES	236888	005281 005281	2016 FORD F150 4X2 REG CAB PIC	64,636.41
64428	6/28/2016	001128 ALL STAR GLASS	WCT018960	005617	WINDSHIELD REPLACEMENT SER)	64,636.41
64429	6/28/2016	008416 AMIR ENGINEERING & SURVEYING	061716	005612	14TH AVE FROM LOVEKIN TO BRO,	461.21
64430	6/28/2016	006367 AUTOZONE INC	5549267788 5549331371 5549332265 5549333118 5549333181	005586 005162 005586 005586 005162	<CREDIT RETURN> PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES PARTS/SUPPLIES	461.21 -90.45 57.22 68.03 103.67 16.72
64431	6/28/2016	006648 BEAVENS SYSTEMS INC	5102	005325	REPAIR/MAINTENANCE SERVICES	2,935.00
64432	6/28/2016	000385 BIO-TOX LABORATORIES	32108	005546	URINE SCREENING	2,935.00
64433	6/28/2016	000026 BLYTHE AREA CHMBER OF COMMERCE 223		004411	CHIRIACO SUMMIT BILLBOARD 5/2	41.70
64434	6/28/2016	000051 C B PLUMBING	38988	004706	REPAIR/MAINTENANCE PARTS	41.70
64435	6/28/2016	004862 CHARLES P CROWLEY CO	22476 22526 22540 22549	005297 005438 005494 005538	REPAIR/MAINTENANCE PARTS REPAIR/MAINTENANCE PARTS REPAIR/MAINTENANCE PARTS REPAIR/MAINTENANCE PARTS	215.00 215.00 13.56 13.56
64436	6/28/2016	000366 CIRCLE H VETERINARY HOSPITAL	051916	005578	MICROCHIP CLINIC SUPPLIES	4,724.92
						1,292.99
						3,638.69
						607.81
						10,264.41
						1,100.00

Voucher List  
City of Blythe

Bank code : union		Invoice		PO #	Description/Account	Amount
Voucher	Date	Vendor	Invoice			
64436	6/28/2016	000366	000366 CIRCLE H VETERINARY HOSPITAL (Continued)			
64437	6/28/2016	006514	COLLINS COLLINS MUJR 4302758	005607	COB V. B WADE	Total : 1,100.00 1,725.24 1,725.24
64438	6/28/2016	000571	COMPTON AG SERVICES LLC BLYTHE 2152753	005575	WEED ABATEMENT SUPPLIES	Total : 907.20 907.20
64439	6/28/2016	001086	COPA INC 5/2016	003909	CITY VEHICLES - GASOLINE - MAY	405.98
64440	6/28/2016	000227	COUNTY OF RIVERSIDE 6/2016	003909	CITY VEHICLES - GASOLINE - JUNE	263.54
64441	6/28/2016	005421	COUNTY OF RIVERSIDE AN0000000762	004023	SHELTER SERVICES 5/2016	Total : 669.52 4,172.58 4,172.58
64442	6/28/2016	005603	CR&R INCORPORATED PU0000003776	003952	FLEET FUEL CHARGES 5/2016	Total : 4,915.04 4,915.04
64443	6/28/2016	000084	D & LAUTO PARTS INC 0057931	003646	445 N BROADWAY - COMMERCIAL	198.13
			MAY 2016 005542	005542	2015/2016 FRANCHISE CONTRACT	61,130.08
			8681-118548	005536	PARTS/SUPPLIES	Total : 61,328.21 61,328.21
			8681-118860	005536	PARTS/SUPPLIES	188.11
			8681-119686	005536	PARTS/SUPPLIES	363.20
			8681-119723	005536	PARTS/SUPPLIES	36.73
			8681-119908	005536	PARTS/SUPPLIES	5.17
			8681-119956	005536	PARTS/SUPPLIES	188.11
			8681-119959	005536	PARTS/SUPPLIES	10.15
			8681-120007	005536	PARTS/SUPPLIES	4.13
			8681-120083	005536	PARTS/SUPPLIES	14.89
			8681-120165	005588	PARTS	128.68
			8681-120192	005588	PARTS	205.15
64444	6/28/2016	005996	DE LAGE LANDEN PUBLIC FINANCE 50441726	003696	CONTRACT #25273764 LANIER/MP	Total : 3.56 1,147.88 245.71

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Voucher	Date	Vendor				
64444	6/28/2016	005996	005996 DE LAGE LANDEN PUBLIC FINANCE (Continued)			
64445	6/28/2016	002173	DEPARTMENT OF JUSTICE	167101 172627	BLOOD ALCOHOL ANALYSIS 4/2016 BLOOD DRAW ANALYSIS 5/2016	245.71 35.00 140.00 175.00
64446	6/28/2016	000016	E S BABCOCK & SONS INC	BF60237-0040 BF61600-0040	TESTING SERVICES TESTING SERVICES	74.50 176.50 251.00
64447	6/28/2016	000547	ESGIL CORPORATION	05164657	PLAN CHECK FEES FOR SOLAR AT	1,344.00 1,344.00
64448	6/28/2016	005213	FRONTIER	7601980011 7609223545 7609223812 7609229375 9091590013 9091590039 9091590042	COMMUNICATIONS/CITY HALL PRI COMMUNICATIONS/ALARM SYSTEI COMMUNICATIONS/ELECTRONIC S COMMUNICATIONS/LIFT STATIONS COMMUNICATIONS/CITY FACILITIE COMMUNICATIONS/FIRE 617-7/6/20 COMMUNICATIONS/SLWELLS 6/1-4	498.37 85.86 127.67 84.16 5,896.51 301.59 1,715.30 8,709.46
64449	6/28/2016	005978	FULTON DISTRIBUTING - SO CAL	388795	JANITORIAL SUPPLIES	421.99 421.99
64450	6/28/2016	003650	GALE NELSON PHLEBOTOMY	APRIL 2016 MAY 2016	TECH SERVICES/BLOOD DRAWS TECH SERVICES/BLOOD DRAWS	250.00 150.00 400.00
64451	6/28/2016	006582	GOLDEN STATE OVERNIGHT	3088688 3093601	PRIORITY OVERNIGHT SERVICES PRIORITY OVERNIGHT SERVICES	55.04 46.90 101.94
64452	6/28/2016	000129	GRANITE CONSTRUCTION	2 991323	E BARNARD-2ND TO BIRCH IMPRO COLD MIX ASPHALT	560,335.65 21,271.33 581,606.98
64453	6/28/2016	000132	HACH COMPANY	9930164	WWTP SUPPLIES	72.81

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Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64453	6/28/2016	000132 HACH COMPANY	F607438	005531	SENSAPHONE	72.81
64454	6/28/2016	003154 HD SUPPLY WATERWORKS LTD	F663062	005566	PARTS	872.17
64455	6/28/2016	005677 HUGHES FIRE EQUIPMENT, INC	503977	005340	PARTS/SUPPLIES	232.78
			504036	005340	PARTS/SUPPLIES	1,104.95
			504271	005340	PARTS/SUPPLIES	53.25
			504829	005437	PARTS/SUPPLIES	179.91
			504830	005437	ANNUAL INSPECTION - E7833-01 #	939.75
			504831	005437	ANNUAL INSPECTION - E4517 #880	973.26
			504832	005437	ANNUAL INSPECTION - 28210-01	939.75
			504833	005437	ANNUAL INSPECTION - 13152-01 #C	1,346.25
			504834	005437	ANNUAL INSPECTION - E7833-01 #	493.75
			504835	005437	ANNUAL INSPECTION - 28210-01	456.25
			504836	005437	ANNUAL INSPECTION - E4517 #880	475.00
64456	6/28/2016	003088 HUNTINGTON COURT REPORTERS	28206	005552	TRANSCRIPTION SERVICES 5/1-5/16	456.25
64457	6/28/2016	000150 INLAND BUILDERS SUPPLY INC	554876	005489	PARTS/SUPPLIES	7,518.91
			555162	005489	PARTS/SUPPLIES	534.08
			555369	005489	PARTS/SUPPLIES	53.45
			555435	005489	PARTS/SUPPLIES	10.05
			555496	005489	PARTS/SUPPLIES	38.59
			556272	005489	PARTS/SUPPLIES	10.69
			556582	005535	PARTS/SUPPLIES	2.57
			556938	005535	PARTS/SUPPLIES	9.89
			557217	005535	PARTS/SUPPLIES	52.36
			557323	005572	PARTS/SUPPLIES	10.78
			557490	005574	PARTS/SUPPLIES	63.37
			557537	005574	PARTS/SUPPLIES	58.24
			557924	005587	PARTS/SUPPLIES	35.27
			557967	005587	PARTS/SUPPLIES	214.75
					PARTS/SUPPLIES	47.85
					PARTS/SUPPLIES	23.26
					Total :	

Voucher List  
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
64457	6/28/2016	000150 INLAND BUILDERS SUPPLY INC	(Continued)			
			558142	005587	PARTS/SUPPLIES	22.66
			558153	005587	PARTS/SUPPLIES	69.00
			558228	005587	PARTS/SUPPLIES	20.49
			558726	005610	PARTS/SUPPLIES	48.59
			558810	005610	PARTS/SUPPLIES	24.28
			558822	005610	PARTS/SUPPLIES	15.11
			558904	005610	PARTS/SUPPLIES	27.49
			763251	005535	PARTS/SUPPLIES	92.86
				<b>Total :</b>		<b>951.60</b>
64458	6/28/2016	006597 INLAND POTABLE SERVICES, INC	A82-053116	005605	TANK CLEANING SERVICES	21,375.00
				<b>Total :</b>		<b>21,375.00</b>
64459	6/28/2016	000714 JOHNSON REFRIGERATION INC	160425-003	005580	REPAIR/MAINTENANCE SERVICES	686.35
				<b>Total :</b>		<b>686.35</b>
64460	6/28/2016	005240 KENNY STRICKLAND, INC		005576	OIL	611.85
			2214253	005576	OIL	2.26
			2214254	005576	OIL	460.76
			2214255	005576	OIL	736.37
			4221120	005576	OIL	274.67
			6227061	005576	OIL	2,085.91
				<b>Total :</b>		<b>155.35</b>
64461	6/28/2016	005295 KONICA MINOLTA	9002460446	003868	ACCT 1165535 BIZHUB C554/COPIE	155.35
				<b>Total :</b>		<b>155.35</b>
64462	6/28/2016	000697 MOJAVE DESERT AQMD	MD00000565	005613	MUTUAL SETTLEMENT	500.00
				<b>Total :</b>		<b>500.00</b>
64463	6/28/2016	002559 NEWMAN TRAFFIC SIGNS	TI-0298520	005435	REPLACEMENT LETTERS FOR SIG	236.18
				<b>Total :</b>		<b>236.18</b>
64464	6/28/2016	005294 O'REILLY AUTOMOTIVE STORES INC	2758-430659	005537	PARTS/SUPPLIES	16.49
			2758-433579	005537	PARTS/SUPPLIES	11.96
			2758-433909	005537	PARTS/SUPPLIES	103.33
			2758-434548	005622	PARTS	13.05
			2758-434556	005622	PARTS	42.89

Voucher List  
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
64464	6/28/2016	005294 O'REILLY AUTOMOTIVE STORES INC	(Continued) 2758-434737	005622	PARTS	31.88
64465	6/28/2016	005009 PARKER OIL PRODUCTS, INC	69916	003910	GASOLINE/OIL - EQUIPMENT	219.60
64466	6/28/2016	006064 PLANIT REPROGRAPHICS SYSTEMS	72328	005624	PLANS - WWTP WELLS	139.73
64467	6/28/2016	000988 PRUDENTIAL OVERALL SUPPLY	22252099	005623	MATS & TOWELS	340.48
			22252100	005623	UNIFORM SERVICE	23.11
			22252111	005623	MATS & TOWELS	39.68
			22252112	005623	UNIFORM SERVICE	41.82
			22253620	005623	UNIFORM SERVICE	9.42
			22253622	005623	MATS & TOWELS	9.91
			22253624	005623	UNIFORM SERVICE	24.99
			22255580	005623	MATS & TOWELS	129.66
			22255581	005623	UNIFORM SERVICE	23.11
			22255592	005623	MATS & TOWELS	39.68
			22255593	005623	MATS & TOWELS	41.82
			22257086	005623	UNIFORM SERVICE	9.42
			22257087	005623	UNIFORM SERVICE	9.91
			22257088	005623	MATS & TOWELS	24.99
			22259040	005623	UNIFORM SERVICE	159.98
			22259041	005623	MATS & TOWELS	23.11
			22259052	005623	UNIFORM SERVICE	39.68
			22259053	005623	MATS & TOWELS	41.82
			22260581	005623	UNIFORM SERVICE	9.42
			22260582	005623	UNIFORM SERVICE	9.91
			22260585	005623	MATS & TOWELS	24.99
				005623	UNIFORM SERVICE	103.82
64468	6/28/2016	000213 QUILL CORPORATION	6454196			840.25
			6533099			398.93
					SPECIAL DEPARTMENTAL SUPPLIE	49.93
					SPECIAL DEPARTMENTAL SUPPLIE	448.86
					<b>Total :</b>	

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City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64469	6/28/2016	006176 ROCKWELL SOLUTIONS, INC	1384	005515	CHOPPER PUMPS	99,866.56
64470	6/28/2016	000627 S & S WORLDWIDE, INC	9057111	005608	REC PROGRAM SUPPLIES	99,866.56
64471	6/28/2016	006555 SEALMASTER OF SOUTHERN CA	530988	005417	STREET ASPHALT BINDER	26.98
64472	6/28/2016	006511 SHAWN COPELAND ELECTRIC	3017	005573	CG SECURITY GATE	26.98
64473	6/28/2016	004747 SMITH FENCE	1451	005565	SECURITY GATE AND FENCE	6,908.00
64474	6/28/2016	004747 SMITH FENCE	1450	005564	FENCE VALVE ENCLOSURE	6,908.00
64475	6/28/2016	000283 SOUTHERN CALIFORNIA EDISON CO	2245360151	003637	STREET LIGHTING 5/1-6/1/2016	1,800.00
64476	6/28/2016	002361 SOUTHWEST RUBBER & SUP CO INC	408045-001	005529	SUPPLIES	1,800.00
64477	6/28/2016	003392 SPRINT	248009810-103	003562	CELL PHONE SERVICE 5/15-6/14/2C	10,212.77
64478	6/28/2016	002289 SUESITES GLOBAL COMMUNICATION	105552	005581	BOOM TRUCK RENTAL FOR SURVE	10,212.77
64479	6/28/2016	004267 SUTTERFIELD, STEPHEN	43361	005625	REIMBURSEMENT - GRADE D2 CEI	2,312.77
64480	6/28/2016	000247 THE GAS COMPANY	07632638008 11185732804	003639 003639	NATURAL GAS/COMMUNITY CENTI NATURAL GAS/PD 5/8-6/8/2016	2,312.77
64481	6/28/2016	000141 THE HOLT GROUP INC	B16-05-202	005604	BARNARD/LOVEKIN STORMDRAIN	47.57
					<b>Total :</b>	<b>47.57</b>
					<b>Total :</b>	<b>1,158.85</b>
					<b>Total :</b>	<b>1,158.85</b>
					<b>Total :</b>	<b>94.28</b>
					<b>Total :</b>	<b>94.28</b>
					<b>Total :</b>	<b>594.00</b>
					<b>Total :</b>	<b>594.00</b>
					<b>Total :</b>	<b>60.00</b>
					<b>Total :</b>	<b>60.00</b>
					<b>Total :</b>	<b>69.11</b>
					<b>Total :</b>	<b>52.26</b>
					<b>Total :</b>	<b>121.37</b>
					<b>Total :</b>	<b>5,980.00</b>

Voucher List  
City of Blythe

Bank code : union		Invoice		PO #	Description/Account	Amount
Voucher	Date	Vendor				
64481	6/28/2016	000141	000141 THE HOLT GROUP INC	005528	STREET DEPARTMENT NEW TRUC	5,980.00
64482	6/28/2016	000168	THE LIGHTHOUSE INC			2,261.37
64483	6/28/2016	000991	USA BLUEBOOK	005532	PARTS/SUPPLIES	2,261.37
64484	6/28/2016	003035	VERIZON WIRELESS	005532	PARTS/SUPPLIES	130.74
64485	6/28/2016	000278	WEEKS PRINTING	003727	WIRELESS SERVICE 5/14-6/13/2016	1,058.89
64486	6/11/2016	000115	FEDEX	005527	QUECHAN LAUNCH/PARKING PASE	1,189.63
64487	6/21/2016	000283	SOUTHERN CALIFORNIA EDISON CO			426.53
64488	6/21/2016	000283	SOUTHERN CALIFORNIA EDISON CO	005675	EXPRESS SHIPPING	426.53
64489	6/24/2016	005923	CALIFORNIA PUBLIC EMPLOYEES'	005675	EXPRESS SHIPPING	399.60
64490	6/28/2016	006368	CHANDRA HOSPITALITY LLC	005675	EXPRESS SHIPPING	39.58
64491	6/28/2016	000437	CO OF RIV AUDITOR-CONTROLLER	005675	EXPRESS SHIPPING	21.21
					EXPRESS SHIPPING	72.45
					EXPRESS SHIPPING	44.32
					EXPRESS SHIPPING	68.41
					EXPRESS SHIPPING	33.67
					ELECTRICITY/CITY FACILITIES	279.64
					STREET LIGHTING 5/1-6/1/2016	51,269.05
					GASB 68 REPORTING SERVICE FE	51,269.05
					ECONOMIC DEVELOPMENT INCEN	12,620.35
					PARKING CITATIONS 5/2016	12,620.35
						2,600.00
						2,600.00
						11,227.25
						11,227.25
						25.00
						25.00

Voucher List  
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
64492	6/28/2016	001757 DATA TICKET INC	71067	005673	PARKING CITATION PROCESSING !	100.00
						<b>Total :</b>
64493	6/28/2016	002173 DEPARTMENT OF JUSTICE	157596	005674	LIVESCAN SERVICES 3/2016	1,683.00
			157822	005674	LIVESCAN SERVICES 3/2016	361.00
			163317	005674	LIVESCAN SERVICES 4/2016	1,777.00
			163535	005674	LIVESCAN SERVICES 4/2016	257.00
			168784	005674	LIVESCAN SERVICES 5/2016	1,631.00
			169016	005674	LIVESCAN SERVICES 5/2016	192.00
						<b>Total :</b>
64494	6/28/2016	000016 E S BABCOCK & SONS INC	BF62164-0040	003564	TESTING SERVICES	5,901.00
						<b>Total :</b>
64495	6/28/2016	002150 LAW OFFICES OF JONES & MAYER	77780	005676	LEGAL SERVICES 5/2016	74.50
						<b>Total :</b>
64496	6/28/2016	006624 OCHS, CAREY	061416	005677	CENTENNIAL CELEBRATION CUSTI	10,205.89
			061416	005677	CENTENNIAL CELEBRATION CUSTI	50.00
			061416	005677	CENTENNIAL CELEBRATION CUSTI	280.00
			061416	005677	CENTENNIAL CELEBRATION CUSTI	100.00
						<b>Total :</b>
64497	6/28/2016	000201 PALO VERDE VALLEY TIMES INC	1605-00019668	005678	PUBLICATIONS 5/1-5/31/2016	486.00
						<b>Total :</b>
64498	6/28/2016	001981 US BANK	4306072	005679	BOND ADMIN FEES CFD #2004-1 HI	53.73
						<b>Total :</b>
64499	6/28/2016	004501 US BANK CORP	044555649478	005680	CREDIT CARD CHARGES 5/2016	2,475.00
				005042		2,475.00
				005550		4,149.34
						<b>Total :</b>
64500	6/28/2016	000278 WEEKS PRINTING	25725	005681	PRINTS - CLIMATEC	4,149.34
						<b>Total :</b>
						65.36

Bank code : union		Invoice		PO #	Description/Account	Amount
Voucher	Date	Vendor				
64500	6/28/2016	000278	000278 WEEKS PRINTING			
64501	6/28/2016	006004	ACOSTA, JUDITH DIANE	Ref000187001	UB Refund Cst #021222	Total : 65.36
64502	6/28/2016	006686	ANCHOR INVESTORS LLC	Ref000186995	UB Refund Cst #021105	Total : 0.71
64503	6/28/2016	006678	BARKER, CRAIG	Ref000186985	UB Refund Cst #021066	Total : 58.17
64504	6/28/2016	006692	BARRAZA, BEATRICE	Ref000187003	UB Refund Cst #021272	Total : 58.17
64505	6/28/2016	006681	BETAR, RICHEAL	Ref000186988	UB Refund Cst #021070	Total : 547.70
64506	6/28/2016	006685	BRADY, GARY	Ref000186994	UB Refund Cst #020681	Total : 547.70
64507	6/28/2016	006684	CARRILLO, DENISE	Ref000186992	UB Refund Cst #021071	Total : 88.77
64508	6/28/2016	006446	CHAPMAN, GLENN	Ref000186993	UB Refund Cst #021061	Total : 7.45
64509	6/28/2016	000667	CITY OF BLYTHE:WATER UTILITIES	Ref000187116	UB REFUND CST #018158 (006694 (	Total : 7.45
64510	6/28/2016	006522	CORCORAN, KEVIN	Ref000186991	UB Refund Cst #020944	Total : 116.76
64511	6/28/2016	006679	DORAME, JESSICA	Ref000186986	UB Refund Cst #020559	Total : 116.76
64512	6/28/2016	006675	ESCH, JANICE	Ref000186979	UB Refund Cst #000803	Total : 44.48
64513	6/28/2016	006682	GARCIA, MARCEL	Ref000186989	UB Refund Cst #020690	Total : 44.48
						Total : 6.84
						Total : 6.84
						Total : 2.33
						Total : 2.33
						Total : 75.12
						Total : 75.12
						Total : 22.49
						Total : 22.49
						Total : 83.60
						Total : 83.60
						Total : 38.25

Voucher List  
City of Blythe

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64513	6/28/2016	006682 GARCIA, MARCEL	Ref000186987		UB Refund Cst #020661	38.25
64514	6/28/2016	006680 GONZALES, CHELSEA				Total : 25.03
64515	6/28/2016	006683 GORSCHBOTH, LADONNA	Ref000186990		UB Refund Cst #020920	25.03
64516	6/28/2016	006691 MEJIA, DANIELA	Ref000187002		UB Refund Cst #021239	111.03
64517	6/28/2016	006690 PERKINS, PAUL	Ref000187000		UB Refund Cst #021212	111.03
64518	6/28/2016	001847 R E HOOVER CONSTRUCTION	Ref000186998		UB Refund Cst #021193	101.70
64519	6/28/2016	006687 RIVERSIDE CONSTRUCTION CO	Ref000186996		UB Refund Cst #021141	101.70
64520	6/28/2016	006688 SAULGERSHENZ, LESLIE	Ref000186997		UB Refund Cst #021192	23.07
64521	6/28/2016	006677 THOMAS, RAMONA	Ref000186983		UB Refund Cst #019347	23.07
64522	6/28/2016	005896 THOMSON, LORI	Ref000186982		UB Refund Cst #017887	44.37
64523	6/28/2016	006689 TULIPER, PATRICIA	Ref000186999		UB Refund Cst #021209	44.37
64524	6/28/2016	006676 WALKER, EMEL	Ref000186981		UB Refund Cst #003200	30.84
64525	6/28/2016	006437 WESTON, SUZANNE	Ref000186984		UB Refund Cst #019566	30.84
64526	6/28/2016	003561 WHEELIE'S CAR WASH	Ref000186980		UB Refund Cst #001004	15.95
						Total : 15.95
						Total : 80.10
						Total : 80.10
						Total : 0.73
						Total : 0.73
						Total : 54.34
						Total : 54.34
						Total : 79.96

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64526	6/28/2016	003561	003561		WHEELIE'S CAR WASH (Continued)	79.96

100 Vouchers for bank code : union  
 100 Vouchers in this report  
 Total : 79.96  
 Bank total : 1,025,695.88  
 Total vouchers : 1,025,695.88

CLAIMS VOUCHER APPROVAL

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO HEREBY CERTIFY THAT THE WARRANTS NUMBERED 64427-64500 AND THE UTILITY BILLING REFUND WARRANTS NUMBERED 64501-64526 ARE HEREBY APPROVED IN THE AMOUNT OF \$1,025,695.88 ON THIS 12th DAY OF JULY, 2016.

CHRISTA ELMS \_\_\_\_\_ INTERIM DIRECTOR OF FINANCE

JOSEPH DECONINCK \_\_\_\_\_ MAYOR

TIM WADE \_\_\_\_\_ VICE-MAYOR

OSCAR GALVAN \_\_\_\_\_ COUNCILMAN

DALE REYNOLDS \_\_\_\_\_ COUNCILMAN

ERIC EGAN \_\_\_\_\_ COUNCILMAN

Voucher List  
City of Blythe

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64527	7/12/2016	003381 A DESERT LOCKSMITH	599744	005630	REKEY DOOR LOCK/COMMUNITY (	99.00
					Total :	99.00
64528	7/12/2016	004729 ANIMAL CARE EQUIPMENT/SVCS INC	44863	005638	ANIMAL CONTROL SUPPLIES	368.80
					Total :	368.80
64529	7/12/2016	003475 ARCCOP	001	005577	2016 MEMBERSHIP DUES	200.00
					Total :	200.00
64530	7/12/2016	000757 ASBURY ENVIRONMENTAL SERVICES	150000054849	004257	WASTE OIL SERVICE	120.00
					Total :	120.00
64531	7/12/2016	006367 AUTOZONE INC	5549344322	005628	PARTS	151.19
			5549344323	005628	PARTS	140.40
					Total :	291.59
64532	7/12/2016	000385 BIO-TOX LABORATORIES	32251	005644	BLOOD SCREENING	135.00
					Total :	135.00
64533	7/12/2016	000035 BLYTHE POLICE RESERVE	150299	005645	MEMBERSHIP DUES	20.00
			170770	005646	MEMBERSHIP DUES	27.00
					Total :	47.00
64534	7/12/2016	006243 BRUCE BOWER INVESTIGATIONS	16-024	005639	PERSONNEL INVESTIGATION	1,822.36
					Total :	1,822.36
64535	7/12/2016	001902 BSN SPORTS INC	97970416	005277	BASES FOR BB FIELD	2,025.00
			97979571	005277	BASES FOR BB FIELD	2,025.00
			97987282	005277	BASES FOR BB FIELD	-2,025.00
					Total :	2,025.00
64536	7/12/2016	005998 CA BLDG STANDARDS COMMISSION	063016		SB1473 - GREEN FEES 2ND QTR	157.50
					Total :	157.50
64537	7/12/2016	000896 CITY OF BLYTHE	063016		GOVERNMENT RETAINER - SB1473	17.50
			063016		GOVERNMENT RETAINER - STRON	10.44

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
Bank code : union						
64537	7/12/2016	000896	000896 CITY OF BLYTHE			
64538	7/12/2016	004804	CITY OF BLYTHE			
64539	7/12/2016	000667	CITY OF BLYTHE:WATER UTILITIES			
64540	7/12/2016	005603	CR&R INCORPORATED	003925	AMOUNT BILLED TO CUSTOMERS	27.94
64541	7/12/2016	005603	CR&R INCORPORATED	005542	WATER/SEWER BILLING - CITY FAC	33,750.00
64542	7/12/2016	000084	D & LAUTO PARTS INC	003646	2015/2016 FRANCHISE CONTRACT	2,997.26
					445 N BROADWAY - COMMERCIAL	2,997.26
					PARTS	61,130.08
					PARTS	61,130.08
					PARTS	198.13
					PARTS	198.13
					PARTS	71.28
					PARTS	34.55
					PARTS	27.11
					PARTS	5.34
					PARTS	13.54
					PARTS	6.20
64543	7/12/2016	005996	DE LAGE LANDEN PUBLIC FINANCE	003628	CONTRACT #25340910 LANIER/MP	158.02
				003561	CONTRACT #25293025 LANIER/MP	214.33
					STRONG MOTION FEES - QTR 2	252.63
					Total :	466.96
64544	7/12/2016	000821	GALLS	005647	LIGHT BAR FOR COP VEHICLE	198.39
64545	7/12/2016	000318	GLENN JOHNSON COOLING/HEATING	005640	AIR CONDITIONING REPAIRS	198.39
64546	7/12/2016	003154	HD SUPPLY WATERWORKS LTD	005372	WTF SUPPLIES	1,290.75
				005249	PARTS	1,290.75
					Total :	825.28
					Total :	825.28
					Total :	1,068.77
					Total :	282.03

Bank code : union

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64547	7/12/2016	003154	003154 HD SUPPLY WATERWORKS LTD			
64548	7/12/2016	000150	INLAND BUILDERS SUPPLY INC			
			558918	005648	ANIMAL CONTROL SUPPLIES	1,350.80
			558963	005626	PW SUPPLIES	426.60
			559126	005626	PW SUPPLIES	62.07
			559237	005626	PW SUPPLIES	10.76
			559552	005626	PW SUPPLIES	38.79
			559699	005626	PW SUPPLIES	12.05
			559833	005626	PW SUPPLIES	41.10
			559865	005626	PW SUPPLIES	77.43
			559922	005626	PW SUPPLIES	20.80
			559965	005652	AMMUNITION	4.85
					Total :	1,496.66
64549	7/12/2016	002871	NELSON, JON KEVIN	005653	INSPECTION SERVICES 6/2016	2,191.11
64550	7/12/2016	003181	NORTHERN SAFETY CO INC	005611	SUPPLIES	1,650.00
			901982734		Total :	1,650.00
64551	7/12/2016	006221	P&W SERVICE CENTER	005589	MINITOR PAGERS	503.79
			57156		Total :	503.79
64552	7/12/2016	006674	PAS SYSTEMS INTERNATIONAL INC	005641	PAS DEVICE CALIBRATION	2,099.75
			16137		Total :	2,099.75
64553	7/12/2016	000039	PETTY CASH	005687	PETTY CASH	342.34
			063016		Total :	342.34
64554	7/12/2016	000213	QUILL CORPORATION	005606	OFFICE SUPPLIES	170.03
			6717274		Total :	170.03
64555	7/12/2016	000238	SHELL	005688	GASOLINE/PW 5/6-6/5/2016	50.29
			065129140606		Total :	50.29
64556	7/12/2016	003439	SHELL	005689	GASOLINE/PD 5/6-6/5/2016	23.28
			8000243991606		Total :	23.28
					Total :	172.27
					Total :	172.27

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
64557	7/12/2016	000283 SOUTHERN CALIFORNIA EDISON CO	2295418958	003637	ELECTRICITY/HIDDEN BEACHES 5/	158.07
					<b>Total :</b>	<b>158.07</b>
64558	7/12/2016	006110 SOUTHWEST NETWORKS, INC	16-5082	005690	GUARDIAN IT - REPAIRS/MAINTEN/	320.00
					<b>Total :</b>	<b>320.00</b>
64559	7/12/2016	002783 THATCHER COMPANY OF ARIZONA	740549	003650	CHEMICALS	5,549.19
			740670	003650	CHEMICALS	5,615.81
			740687	003650	CHEMICALS	8,400.00
					<b>Total :</b>	<b>19,565.00</b>
64560	7/12/2016	002455 THE COUNSELING TEAM INTERNATIO	31317	005649	PSYCHOLOGICAL ASSESSMENT FI	550.00
					<b>Total :</b>	<b>550.00</b>
64561	7/12/2016	000247 THE GAS COMPANY	06622932165	003639	NATURAL GAS/CITY FACILITIES	72.28
					<b>Total :</b>	<b>72.28</b>
64562	7/12/2016	001487 UNITED STATES POSTAL SERVICE	18696948	005691	POSTAGE	2,113.25
					<b>Total :</b>	<b>2,113.25</b>
64563	7/12/2016	000991 USA BLUEBOOK	979554	005278	SUPPLIES	394.15
			984152	005583	SUPPLIES	1,287.58
					<b>Total :</b>	<b>1,681.73</b>
64564	7/12/2016	006590 VINDHURST, CHRIS	345577	005363	REIMBURSEMENT - TREATMENT C	55.00
					<b>Total :</b>	<b>55.00</b>
<b>38 Vouchers for bank code : union</b>						<b>139,378.05</b>
<b>38 Vouchers in this report</b>						<b>139,378.05</b>

Bank code : union

Voucher \_\_\_\_\_ Date \_\_\_\_\_ Vendor \_\_\_\_\_  
CLAIMS VOUCHER APPROVAL

Invoice

PO #

Description/Account

Amount

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO  
HEREBY CERTIFY THAT THE WARRANTS NUMBERED 64527-64564  
ARE HEREBY APPROVED IN THE AMOUNT OF \$139,378.05 ON THIS  
12th DAY OF JULY, 2016.

\_\_\_\_\_  
CHRISTA ELMS INTERIM DIRECTOR OF FINANCE

\_\_\_\_\_  
JOSEPH DECONINCK MAYOR

\_\_\_\_\_  
TIM WADE VICE MAYOR

\_\_\_\_\_  
OSCAR GALVAN COUNCILMAN

\_\_\_\_\_  
ERIC EGAN COUNCILMAN

\_\_\_\_\_  
DALE REYNOLDS COUNCILMAN



Bank code : union		Invoice		PO #	Description/Account	Amount
Voucher	Date	Vendor				
64576	7/12/2016	000429	000429 QUADRANT SYSTEMS INC			
			(Continued)			
64577	7/12/2016	005237	RABOBANK EQUIPMENT LEASE	005701	CONTRACT #100-10047232 BACKHI	1,500.00
						1,701.87
64578	7/12/2016	004289	SOUTHERN CA ASSOCIATION OF	005702	FY 2016/2017 DUJES	1,701.87
						1,921.00
64579	7/12/2016	006001	TAMCO CAPITAL CORPORATION	005703	MITEL PHONE SYSTEM 6/30-7/30/21	1,921.00
						1,000.61
64580	7/12/2016	000350	THOMSON REUTERS/BARCLAYS	005656	BOOKS/UPDATES - TITLE 19 UPDA	1,000.61
						145.00
64581	7/12/2016	002730	TRULY NOLEN OF AMERICA, INC	005704	TERMITE BARRIER TREATMENT RI	145.00
						555.00
64582	7/12/2016	001487	UNITED STATES POSTAL SERVICE	005705	POSTAGE	555.00
						243.15
						243.15
					Bank total :	130,683.10
					Total vouchers :	130,683.10

18 Vouchers for bank code : union

18 Vouchers in this report

Voucher	Date	Vendor	Invoice	PO #	Description/Account	Amount
		CLAIMS VOUCHER APPROVAL				

Bank code : Union

WE, THE UNDERSIGNED OFFICERS OF THE CITY OF BLYTHE, CA DO  
HEREBY CERTIFY THAT THE WARRANTS NUMBERED 64565-64582  
ARE HEREBY APPROVED IN THE AMOUNT OF \$130,683.10 ON THIS  
12th DAY OF JULY, 2016.

CHRISTA ELMS \_\_\_\_\_ INTERIM DIRECTOR OF

JOSEPH DECONINCK \_\_\_\_\_ MAYOR

TIM WADE \_\_\_\_\_ VICE MAYOR

OSCAR GALVAN \_\_\_\_\_ COUNCILMAN

ERIC EGAN \_\_\_\_\_ COUNCILMAN

DALE REYNOLDS \_\_\_\_\_ COUNCILMAN

CITY OF BLYTHE

PAYROLL LISTING

Pay period 06/01/2016 to 06/30/2016

Payday 07/05/2016

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 48463 to 48472 and Direct Deposits numbered 37054 to 37153 are hereby approved in the amount of \$67,637.89 this 12<sup>TH</sup> day of July 2016.

  
Interim Director of Finance

\_\_\_\_\_  
Mayor De Coninck

\_\_\_\_\_  
Vice Mayor Wade

\_\_\_\_\_  
Councilman Galvan

\_\_\_\_\_  
Councilman Egan

\_\_\_\_\_  
Councilman Reynolds

CITY OF BLYTHE

PAYROLL LISTING

Pay period 06/17/2016 to 06/30/2016  
Payday 07/08/2016

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 48473 to 48499 and Direct Deposits numbered 37154 to 37207 are hereby approved in the amount of \$222,299.38 this 12<sup>TH</sup> day of July 2016.

  
Interim Director of Finance

\_\_\_\_\_  
Mayor De Coninck

\_\_\_\_\_  
Vice Mayor Wade

\_\_\_\_\_  
Councilman Galvan

\_\_\_\_\_  
Councilman Egan

\_\_\_\_\_  
Councilman Reynolds

CITY OF BLYTHE

PAYROLL LISTING

Pay period 06/03/2016 to 06/16/2016  
Payday 06/24/2016

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 48400 to 48426 and Direct Deposits numbered 37000 to 37053 are hereby approved in the amount of \$222,097.21 this 12<sup>TH</sup> day of July 2016.

  
Interim Director of Finance

\_\_\_\_\_  
Mayor De Coninck

\_\_\_\_\_  
Vice Mayor Wade

\_\_\_\_\_  
Councilman Galvan

\_\_\_\_\_  
Councilman Egan

\_\_\_\_\_  
Councilman Reynolds

CITY OF BLYTHE

PAYROLL LISTING

Pay period 06/21/2016 to 06/21/2016

Payday 06/21/2016

We the undersigned officers of the City of Blythe, CA, do hereby certify that Warrants numbered 48427 to 48459 are hereby approved in the amount of \$94,862.64 this 12<sup>th</sup> day of July 2016.

  
Interim Director of Finance

\_\_\_\_\_  
Mayor De Coninck

\_\_\_\_\_  
Vice Mayor Wade

\_\_\_\_\_  
Councilman Galvan

\_\_\_\_\_  
Councilman Egan

\_\_\_\_\_  
Councilman Reynolds

**Minutes of the Blythe City Council**  
**June 14, 2016**

The June 14, 2016 Meeting of the Blythe City Council was called to order at 6:00pm in the Council Chambers by Mayor DeConinck. Also in attendance were Vice Mayor Wade and Council Members Galvan, Reynolds and Egan. Staff in attendance included: Interim City Manager and City Clerk Crecelius, City Treasurer and Interim Finance Director Elms, Police Chief Wade, Public Works Director Baldizzone, Planner Burrow and City Attorney Bettenhausen.

The Pledge of Allegiance was led by Mayor DeConinck. The invocation was offered by Councilman Galvan.

**REPORT OUT FROM CLOSED SESSION:** City Attorney Bettenhausen reported the Council met in Closed Session to discuss item #1, Personnel, Pursuant to Government Code Section 54957, City Manager Recruitment. Direction was given and no formal action was taken.

**PRESENTATION:**

**Centennial Poster Contest Winners.** Nick Janes with First Solar presented the winners of the Centennial Poster Contest. Winners include: Juan Tellez, Yasmin Rios, Marlene Ayla, Manuel Valencia and Callie Bradstreet. Runners up included: Shelby Hoover, Tatum Sutterfield and Victoria Mallett. A photo of the winners was taken to be published in the newspaper.

**CONSENT CALENDAR:** *Items on the Consent Calendar are considered routine and will be enacted with one motion of the Council. If any item requires individual consideration, it will be removed from the consent calendar and acted upon separately.*

2. **Posting of the Agenda.**  
The summary of agenda items were posted on the bulletin boards on the outside of the public entrance to the Council Chamber and near the inside entrance of the Council Chamber on Friday, June 10, 2016.
3. **Approval of the Warrant Register.**  
Recommendation: Approve 6/14/16, warrants numbered 64260 through 64335 and warrants numbered 64336 through 64350 in the amount of \$351,804.41 and 6/14/16, warrants numbered 64351 through 64426 in the amount of \$261,081.
4. **Approval of the Payroll Register.**  
Recommendation: Approve 6/14/16, warrant numbered 48303 in the amount of \$500.00; 6/14/16, warrants numbered 48304 through 48331 and Direct Deposits numbered 36741 through 36794 in the amount of \$229,991.67; 6/14/16, warrants numbered 48332 through 48335 in the amount of \$12,701.25; 6/14/16, warrants numbered 48336 through 48361 and Direct Deposits numbered 36795 through 36848 in the amount of \$226,754.74; 6/14/16, warrants numbered 48362 through 48371 and Direct Deposits numbered 36849 through 36945 in the amount of \$61,182.84 and 6/14/16, warrants numbered 48372 through 48399 and Direct Deposits numbered 369464 through 36999 in the amount of \$227,243.65.
5. **Minutes of the May 27, 2016 Special City Council Meeting.**  
Recommendation: Approve the Minutes of the May 27, 2016 Special Meeting.
6. **City of Blythe Permits Issued in May 2016.**  
Recommendation: Receive and file this monthly report.
7. **City of Blythe Fire Department Monthly Activity Report for May 2016.**  
Recommendation: Receive and file this monthly report.

8. **Blythe Police Department Monthly Activity Report for May 2016.**  
Recommendation: Receive and file this monthly report.
9. **Agreement for Police Services between City and Palo Verde Unified School District.**  
Recommendation: Authorize the City Manager to execute all actions necessary to enter into an Agreement with PVUSD to fund one half of an Officer's salary for the 2016/17 school year.
10. **Request for Display of Fireworks, Blythe Fire Department.**  
Recommendation: Approve the Blythe Fire Department's Application for Firework Display for the annual 4<sup>th</sup> of July Fireworks show held at the Fair Grounds.
11. **Request for Sale and Display of Fireworks, Victory Outreach.**  
Recommendation: Approve two applications submitted by Victory Outreach for the sale of fireworks at 1455 W. Hobsonway and 738 W. Hobsonway.
12. **Request for Sale and Display of Fireworks, Tony Ojeda/Blythe First Assembly of God.**  
Recommendation: Approve two applications submitted by Tony Ojeda and First Assembly of God for the sale of fireworks at 840 E. Hobsonway and the corner of W. Hobsonway and Willow St.
13. **Annual Reaffirmation of the City's Investment Policy.**  
Recommendation: Adopt the Investment Policy for FY 2016/17 as required by Government Code Section 53646.
14. **City Manager Employment Agreement.**  
Recommendation: Authorize the Mayor to enter into an Employment Agreement with Peter Cosentini for the position of City Manager.
15. **Biennial Review of the Conflict of Interest Code.**  
Recommendation: Adopt Resolution No. 2016-018, directing review of the Conflict of Interest code for designated employees.  
*RESOLUTION NO. 2016-018. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA DIRECTING THE REVIEW OF THE CONFLICT OF INTEREST CODE FOR DESIGNATED EMPLOYEES AND OFFICIALS.*
16. **Appropriations Limit for Fiscal year 2016-17.**  
Recommendation: Adopt Resolution No. 2016-016, establishing the appropriations limit.  
*RESOLUTION NO. 2016-016. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE, CALIFORNIA, ESTABLISHING THE APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016-017 FOR THE CITY OF BLYTHE IN ACCORDANCE WITH THE PROVISIONS OF DIVISION 9 OF TITLE 1 OF THE CALIFORNIA GOVERNMENT CODE.*
17. **Rejection of Claim, Maria G. Jaramillo.**  
Recommendation: Reject this claim pursuant to law.

No public comment. Vice Mayor Wade asked if the amendments to the City Manager's Agreement needed to be stated for the record. City Attorney Bettenhausen stated the amendment is to state the relocation expenses being provided require relocation within 90 days. Failure to move within 90 days requires the relocation expense to be reimbursed to the City. Councilman Reynolds moved approval of the Consent Calendar. The motion was seconded by Councilman Galvan with a unanimous aye vote.

**PUBLIC HEARING:**

**Amendments to the Parking Ordinance.** Interim City Manager Crecelius stated this item has been on the Agenda for quite some time. Staff was directed to hold another study session to further discuss this item. That Study Session has yet to be scheduled. Subsequent to the Public Hearing staff is asking Council to either move forward with scheduling a Study Session or to table this item if there is no longer interest by a majority of the Council to continue.

\_\_\_\_\_  
Joseph DeConinck, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Sutterfield-Creclius, City Clerk

**City of Blythe**  
**PERMITS ISSUED**  
For the Period 6/1/2016 thru 6/30/2016

**Permit No./Issued**

<b>Applied/Approved</b>	<b>Type/Sub-Type/Status</b>	<b>Site Address and Parcel No.</b>	<b>Owner and Contractor</b>	<b>Valuation</b>	<b>Fees</b>	<b>Paid</b>
B1606-035 6/15/2016	DEMO-INT	391 SOUTH SECOND STREET 848141010	DARP LLC HIGUERA CONSTRUCTION	3,000.00	47.00	47.00
6/15/2016 6/15/2016	ISSUED	Permit Name:				
B1606-034 6/15/2016	DEMO-INT	189 SOUTH BROADWAY 848043016	HOME EXPO FINANCIAL INC OWNER	200.00	47.00	47.00
6/15/2016 6/15/2016	ISSUED	Permit Name:				
<b>Total for: DEMO-INT</b>				<b>3,200.00</b>	<b>94.00</b>	<b>94.00</b>

**Permit No./Issued**

<b>Applied/Approved</b>	<b>Type/Sub-Type/Status</b>	<b>Site Address and Parcel No.</b>	<b>Owner and Contractor</b>	<b>Valuation</b>	<b>Fees</b>	<b>Paid</b>
B1606-016 6/15/2016	ELEC	375 EAST DONLON STREET 848150001	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-009 6/16/2016	ELEC SOLAR	351 SOUTH FIFTH STREET 848173006	ROBERTA F WHITSON 360 SOLAR ENERGY	8,320.00	134.68	134.68
6/3/2016 6/14/2016	ISSUED	Permit Name: ROOF SOLAR				
B1606-007 6/16/2016	ELEC SOLAR	351 COTTONWOOD LANE 854110004	DAYNA MARIE & DIANE DUTT 360 SOLAR ENERGY	20,800.00	130.03	130.03
6/3/2016 6/14/2016	ISSUED	Permit Name: ROOF SOLAR				
B1606-022 6/15/2016	ELEC	445 NORTH BROADWAY 845052001	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-021 6/15/2016	ELEC	405 NORTH BROADWAY 845052001	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-020 6/15/2016	ELEC	440 SOUTH MAIN STREET 848132003	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-019 6/15/2016	ELEC	240 NORTH SPRING STREET 845123021	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-028 6/16/2016	ELEC SOLAR	616 BELL LANE 869363009	SALVADOR & PAULINA HERN, SOLARCITY CORPORATION	11,713.00	92.22	92.22
6/13/2016 6/16/2016	ISSUED	Permit Name: ROOF SOLAR				
B1606-017 6/15/2016	ELEC	127 SOUTH MAIN STREET 848041005	REDEVELOPMENT AGENCY CI U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				
B1606-010 6/16/2016	ELEC SOLAR	470 NORTH WILLOW AVENUE 845021023	GLORIA & BRENDA PINO SOLARCITY CORPORATION	6,442.15	122.19	122.19
6/6/2016 6/16/2016	ISSUED	Permit Name: ROOF SOLAR				
B1606-015 6/15/2016	ELEC	554 RANCHETTE ROAD 857110007	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
6/7/2016 6/14/2016	ISSUED	Permit Name: RETROFIT LIGHTING				

**City of Blythe**  
**PERMITS ISSUED**  
**For the Period 6/1/2016 thru 6/30/2016**

B1606-014 6/15/2016 6/7/2016 6/14/2016	ELEC  ISSUED	500 SOUTH LOVEKIN BOULEV 869060012 Permit Name: RETROFIT LIGHTING	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
B1606-013 6/15/2016 6/7/2016 6/14/2016	ELEC  ISSUED	15901 SOUTH BROADWAY 869120006 Permit Name: RETROFIT LIGHTING	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
B1606-023 6/10/2016 6/10/2016 6/10/2016	ELEC SOLAR ISSUED	471 NORTH PALM DRIVE 845021003 Permit Name: ROOF SOLAR & UPGRADE	JOAQUIN & LAURA MACIEL EFFICIENT ENERGY CONSULT	0.00	47.00	47.00
B1605-025 6/7/2016 5/11/2016 6/2/2016	ELEC SOLAR ISSUED	154 SOUTH FOURTH STREET 848082008 Permit Name: ROOF SOLAR & UPGRADE	ALICIA & MARIBEL ROGGENS HELIOPOWER INC	9,000.00	332.75	332.75
B1605-024 6/7/2016 5/11/2016 5/19/2016	ELEC SOLAR ISSUED	607 VISTA SUNRISE LANE 869371025 Permit Name: ROOF SOLAR	IRMA SALGADO HELIOPOWER INC	7,250.00	116.38	116.38
B1605-062 6/6/2016 5/27/2016 6/2/2016	ELEC SOLAR ISSUED	380 SOUTH THIRD STREET 848163029 Permit Name: ROOF SOLAR	BOLT & SARGENT SOLARCITY CORPORATION	7,028.00	91.75	91.75
B1605-047 6/3/2016 5/23/2016 5/26/2016	ELEC SOLAR ISSUED	401 ALICE LANE 848162011 Permit Name: ROOF SOLAR	LEON & REBECCA ANCISO 360 SOLAR ENERGY	10,000.00	134.85	134.85
B1605-061 6/2/2016 5/27/2016 6/1/2016	ELEC SOLAR ISSUED	402 NORTH BROADWAY 845061011 Permit Name: ROOF SOLAR	SALLY G VASQUEZ VERENGO INC	26,000.00	247.60	148.60
B1606-018 6/15/2016 6/7/2016 6/14/2016	ELEC  ISSUED	235 NORTH BROADWAY 845123005 Permit Name: RETROFIT LIGHTING	CITY OF BLYTHE U S ENERGY SERVICES INC	0.00	0.00	0.00
B1606-012 6/27/2016 6/9/2016 6/17/2016	ELEC  ISSUED	325 EAST CHANSLORWAY 842100010 Permit Name: ROOF SOLAR & SUBPANEL	SHAFFER & MELISSA CORMEL PELL SOLAR INC	28,586.00	136.56	136.56
B1606-008 6/16/2016 6/3/2016 6/14/2016	ELEC SOLAR ISSUED	410 SOUTH SIXTH STREET 848171029 Permit Name: ROOF SOLAR	MILDRED ANN LAZENBY 360 SOLAR ENERGY	16,640.00	105.01	105.01
B1606-044 6/27/2016 6/20/2016 6/23/2016	ELEC SOLAR ISSUED	967 EAST AVENUE B 851062008 Permit Name: SOLAR	KENNETH W BENEFIELD VERENGO INC	26,000.00	120.03	120.03
B1605-038 6/24/2016 5/17/2016 6/15/2016	ELEC SOLAR ISSUED	411 SOUTH FOURTH STREET 848163012 Permit Name: ROOF SOLAR & UPGRADE	JOSE G MENDEZ SOLARCITY CORPORATION	17,459.00	234.60	234.60
B1605-023 6/24/2016 5/10/2016 6/17/2016	ELEC SOLAR ISSUED	450 SOUTH FOURTH STREET 848162036 Permit Name: ROOF SOLAR & UPGRADE	LIONEL C & STELL MIRANDA SOLARCITY CORPORATION	15,227.00	251.42	251.42
B1606-045 6/21/2016 6/21/2016 6/21/2016	ELEC  FINALED	410 NORTH NINTH STREET 851032025 Permit Name:	GARY & MARLENE KRUMW GARY & MARLENE KRUMW	1,200.00	55.00	55.00

**City of Blythe**  
**PERMITS ISSUED**  
For the Period 6/1/2016 thru 6/30/2016

B1606-029	ELEC	395 NORTH FIRST STREET	FUZEL HAFIZ	33,500.00	167.55	167.55
6/20/2016	SOLAR	845071024	VERENGO INC			
6/13/2016	ISSUED	Permit Name: ROOF SOLAR & UPGRADE				
6/17/2016						

**Total for: ELEC** 245,165.15    2,519.62    2,420.62

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B1606-030	FENCE	691 WEST HOBSONWAY	DESERT HORIZON	15,000.00	437.76	437.76
6/16/2016	BLOCK	845100011	BURROW CONSTRUCTION			
6/14/2016	ISSUED	Permit Name: & PAINTING				
6/15/2016						

**Total for: FENCE** 15,000.00    437.76    437.76

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B1606-041	MECH	127 SOUTH MAIN STREET	REDEVELOPMENT AGENCY C/	0.00	0.00	0.00
6/17/2016		848041005	B & H REFRIGERATION COMP,			
6/16/2016	ISSUED	Permit Name: RECREATION CENTER				
6/17/2016						

B1606-005	MECH	424 NORTH CARLTON AVENU	DEMESIA & ALFRED FIGUERO.	3,000.00	50.50	50.50
6/8/2016		836062030	JOHN HARRISON CONTRACTI			
6/2/2016	ISSUED	Permit Name:				
6/3/2016						

B1606-042	MECH	440 SOUTH MAIN STREET	CITY OF BLYTHE	0.00	0.00	0.00
6/17/2016		848132003	B & H REFRIGERATION COMP,			
6/16/2016	ISSUED	Permit Name: PUBLIC WORKS				
6/17/2016						

B1606-039	MECH	240 NORTH SPRING STREET	CITY OF BLYTHE	0.00	0.00	0.00
6/17/2016		845123021	B & H REFRIGERATION COMP,			
6/16/2016	ISSUED	Permit Name: POLICE DEPT				
6/17/2016						

B1606-004	MECH	381 SOUTH FOURTH STREET	DOMINGO & MARIA HERNANI	3,000.00	50.50	50.50
6/8/2016		848163009	JOHN HARRISON CONTRACTI			
6/2/2016	ISSUED	Permit Name:				
6/3/2016						

B1606-040	MECH	235 NORTH BROADWAY	CITY OF BLYTHE	0.00	0.00	0.00
6/17/2016		845123005	B & H REFRIGERATION COMP,			
6/16/2016	ISSUED	Permit Name: CITY HALL				
6/17/2016						

B1606-003	MECH	1341 WEST MICHIGAN STREET	DONALD A CUNNINGHAM	3,000.00	50.50	50.50
6/8/2016		836152007	JOHN HARRISON CONTRACTI			
6/2/2016	ISSUED	Permit Name:				
6/3/2016						

**Total for: MECH** 9,000.00    151.50    151.50

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
B1606-061	OTHER	3600 QUAIL RUN ROAD	DANIEL & SHELLEY NASCA	40,000.00	1,091.81	1,091.81
6/29/2016		821170014	D R B CONSTRUCTION			
6/23/2016	ISSUED	Permit Name: REPAIRS				
6/29/2016						

**Total for: OTHER** 40,000.00    1,091.81    1,091.81

**Permit No./Issued**

<u>Applied/Approved</u>	<u>Type/Sub-Type/Status</u>	<u>Site Address and Parcel No.</u>	<u>Owner and Contractor</u>	<u>Valuation</u>	<u>Fees</u>	<u>Paid</u>
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PERMI33



City of Blythe  
PERMITS ISSUED

For the Period 6/1/2016 thru 6/30/2016

B1605-057 6/9/2016 5/25/2016 5/27/2016	PATIO  ISSUED	491 NORTH SEVENTH STREET 845091001 Permit Name: GAZEBO	BARRON FAMILY TRUST OWNER	1,560.00	113.63	113.63
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Total for: **PATIO** 1,560.00 113.63 113.63

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1606-046 6/24/2016 6/24/2016 6/24/2016	PLUMB WATER HEATER FINALED	490 CHOLLA STREET 851162003 Permit Name: 40 GAL GAS W/H	CADE & ERICA JOHNSON NICKEY'S PLUMBING	500.00	26.00	26.00
B1605-052 6/30/2016 5/12/2016 5/25/2016	PLUMB WATER HEATER FINALED	591 HOLLEY LANE 842021024 Permit Name: WATER HEATER	LIP & KAM KUEY CRECELIUS INC	1,083.93	26.00	26.00
B1605-017 6/28/2016 5/11/2016 5/19/2016	PLUMB  ISSUED	2319 MCKINLEY DRIVE 824193008 Permit Name: CONNECT TO CITY WATER	TONY & ALICE RAMIREZ OWNER	900.00	137.50	137.50
B1605-054 6/30/2016 5/18/2016 5/25/2016	PLUMB WATER HEATER ISSUED	370 EAST CHAPARRAL DRIVE 842171009 Permit Name: WATER HEATER	RUSSELL VENABLE CRECELIUS INC	1,139.27	26.00	26.00
B1605-012 6/30/2016 5/5/2016 5/5/2016	PLUMB WATER HEATER FINALED	481 NORTH EUCALYPTUS AVI 845030007 Permit Name: WATER HEATER	HPD RIVERSIDE CRECELIUS INC	334.05	26.00	26.00
B1605-055 6/30/2016 5/18/2016 5/25/2016	PLUMB WATER HEATER FINALED	909 WEST BARNARD STREET 836076002 Permit Name: WATER HEATER	ARIE MEURS CRECELIUS INC	1,082.05	26.00	26.00
B1605-056 6/30/2016 5/18/2016 5/25/2016	PLUMB WATER HEATER FINALED	277 NORTH EIGHTH STREET 851055002 Permit Name: WATER HEATER	JOHN M YEDNAKOVICH T CRECELIUS INC	1,036.93	26.00	26.00
B1605-059 6/30/2016 5/26/2016 5/27/2016	PLUMB WATER HEATER FINALED	200 NORTH LOVEKIN BOULEV 845100016 Permit Name: WATER HEATER	HPD RIVERSIDE CRECELIUS INC	1,022.81	26.00	26.00
B1606-001 6/1/2016 6/1/2016 6/1/2016	PLUMB WATER HEATER FINALED	420 NORTH WILLOW AVENUE 845021028 Permit Name: WATER HEATER	ROBERTA ROBERTSON CAMPESINOS UNIDOS INC	1,000.00	26.00	26.00
B1605-053 6/30/2016 5/17/2016 5/25/2016	PLUMB WATER HEATER ISSUED	2251 SPARKLING LOGOON 824212003 Permit Name: WATER HEATER	MICHAEL S & LINDA PRATT CRECELIUS INC	1,060.80	26.00	26.00

Total for: **PLUMB** 9,159.84 371.50 371.50

Permit No./Issued

Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1606-069 6/29/2016 6/29/2016 6/29/2016	REMOVE-R  ISSUED	480 MONTEZUMA STREET 839063003 Permit Name: Demo of Carport ONLY	MELISSA CLAYTON OWNER	500.00	47.00	47.00

**City of Blythe**  
**PERMITS ISSUED**  
For the Period 6/1/2016 thru 6/30/2016

B1606-038 6/16/2016 6/16/2016 6/16/2016	REMOVE-R  ISSUED	210 1/2 NORTH SECOND STREJ 845143011 Permit Name: DEMO BACK HOUSE ONLY	ROBERT & JOSEPHINE LOFTON STACY DAN SCOTT	14,115.00	47.00	47.00
<b>Total for: REMOVE-R</b>				<b>14,615.00</b>	<b>94.00</b>	<b>94.00</b>

Permit No./Issued Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1606-024 6/10/2016 6/10/2016 6/10/2016	RERF TEAR OFF ISSUED	437 NORTH ACACIA STREET 851141005 Permit Name: TEAR OFF	DOMINGO & MARIA HERNANI OWNER	800.00	48.50	48.50
B1606-036 6/15/2016 6/15/2016 6/15/2016	RERF TEAR OFF FINALED	452 NORTH SECOND STREET 845063004 Permit Name: TEAR OFF	MICHELLE L DEKENS HOSOPO CORPORATION	10,000.00	183.25	183.25
<b>Total for: RERF</b>				<b>10,800.00</b>	<b>231.75</b>	<b>231.75</b>

Permit No./Issued Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
RC1606-003 6/16/2016 6/16/2016 6/16/2016	RIVCOUNTY  FINALED	1650 LOVEKIN BLVD 815180001 Permit Name: ELEC	RALPH E WINKLER	800.00	178.60	178.60
RC1606-001 6/16/2016 6/6/2016 6/16/2016	RIVCOUNTY  ISSUED	12120 28TH AVENUE 878070012 Permit Name: ROOF SOLAR & UPGRADE	CAROLYN KRIBBS SOLARCITY CORPORATION	28,695.85	687.07	687.07
RC1605-009 6/6/2016 5/27/2016 6/2/2016	RIVCOUNTY  ISSUED	16036 INTAKE BOULEVARD 869320009 Permit Name: ROOF SOLAR	ANA GONZALEZ SOLARCITY CORPORATION	15,226.90	431.10	431.10
RC1606-004 6/30/2016 6/20/2016 6/29/2016	RIVCOUNTY  ISSUED	10777 DEFRAIN BOULEVARD 821150020 Permit Name: MH INSTALL, SEPTIC/ELEC	DANIEL & CORA TIPTON DANIEL & CORA TIPTON	35,000.00	724.15	724.15
RC1606-002 6/14/2016 6/10/2016 6/14/2016	RIVCOUNTY  ISSUED	25655 SCHOOL ROAD 872333014 Permit Name: ELECTRICAL	LUCILA CAMACHO DEALVAR JOHNSON CYLE ELECTRIC INC	1,500.00	178.60	178.60
<b>Total for: RIVCOUNTY</b>				<b>81,222.75</b>	<b>2,199.52</b>	<b>2,199.52</b>

Permit No./Issued Applied/Approved	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Fees	Paid
B1606-031 6/17/2016 6/14/2016 6/15/2016	SIGN  ISSUED	875 EAST CHANSLORWAY 857071001 Permit Name:	ROMAN CATHOLIC BISHO OWNER	8,000.00	317.98	317.98
<b>Total for: SIGN</b>				<b>8,000.00</b>	<b>317.98</b>	<b>317.98</b>

59 Permits Issued from 6/1/2016 Thru 6/30/2016

**Total Valuation: \$437,722.74**  
**Total Fees: \$7,623.07**  
**Total Fees Paid: \$7,524.07**



City of Blythe  
Permits Applications Received  
For the Period 6/1/2016 thru 6/30/2016

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
L1606-001	6/17/2016	BUSINESSLICENS		APPLIED	109 WEST HOBSONWAY 845133024	BROWNING'S BULLSEYE BROWNING & HOOVER ET AL
Permit Name: Description:						
L1606-002	6/30/2016	BUSINESSLICENS		APPLIED	132 NORTH BROADWAY 845151005	HELPING HAND HOME HEALTH CARE KENNETH & MARTHA BIGLER
Permit Name: Description:						
2 Permit Applications from 6/1/2016 Thru 6/30/2016						

City of Blythe  
Permits Applications Received  
For the Period 6/1/2016 thru 6/30/2016

Permit No.	Applied	Type	Subtype	Status	Site Address/Parcel No.	Applicant/Owner/Contractor
BP1606-001	6/6/2016	BURNPERMIT		FINALED	948 WEST BARNARD STREET 836090016	ROSALIA & GILBERT GULIN
Permit Name: Description:						
BP1606-002	6/13/2016	BURNPERMIT		FINALED	318 EAST SIEGFRIED LANE 839120030	OWNER GUSTAVO R ALCALA
Permit Name: Description:						
BP1606-003	6/28/2016	BURNPERMIT		FINALED	1208 JENNIFER COURT 839110010	LEE & LYNN ACKERMAN
Permit Name: Description:						
3 Permit Applications from 6/1/2016 Thru 6/30/2016						

City of Blythe  
Cases Opened (By Type)  
For the Period 6/1/2016 thru 6/30/2016

Type of Case	Number opened
BLDG	2
COMPLAINT	2
DEBRIS	1
DUMPING	3
FIRE	1
HAZMAT	2
SHOPPING CARTS	0
SIDEWALK	0
TRASH	1
VERMIN	0
WATER	0
WEED	0
WITNESS IN FIELD	0
ZONING	1

**Total Cases Opened: 13**

Cases closed in June: 13

Current active cases: 248

**CITY OF BLYTHE FIRE DEPARTMENT  
MONTHLY INCIDENT AND ACTIVITY REPORT  
JUNE 2016**

<b><u>Incident</u></b>	<b><u>Total</u></b>
Public Assist / Rescue / Medical Aid	13
Structure	1
Vehicle Fire	1
Brush, Grass, Leaves	5
Trash, Rubbish, Dumpster	3
Bees	2
Fire Alarms	1
Natural Gas Leak	1
Other	3
<b>Total # of Incidents</b>	<b>30</b>
<b><u>Activity</u></b>	
Drills	5
Staff Meeting	1
Training	
<b>Total Activities</b>	<b>6</b>

**Respectfully Submitted**

---

**Billy Kem, Fire Chief**



**Blythe Police Department**  
**Monthly Incident and Activity Report**  
**June 2016**

<u>Incident</u>	<u>Total</u>
Residential Burglaries	6
Commercial Burglary	9
Vehicle Burglaries	0
Domestic Violence	12
Battery	11
Grand Theft	0
Petty theft	20
Shopliftings	5
Traffic Collision- Injury	3
Traffic Collision- Non-injury	1
Traffic Collision- Hit & Run	5
Driving Under the Influence	1
Vandalisms	17
Trespassing	7
Prowlers	3
Public Intoxication	8
Alarm- Residential	19
Alarm- Commercial	19
Abandoned Vehicle Abatement	0
Vehicles Red Tagged (Street)	8
Documented Police Reports	258
Total Incidents	1529

Respectfully Submitted,

Jeffrey Wade  
Chief of Police



CITY OF BLYTHE  
CITY COUNCIL MEETING

STAFF REPORT

MEETING DATE: July 12, 2016

---

**SUBJECT:** Investment Report for Fourth Quarter (Fiscal Year 2015/16)  
June 30, 2016

**PRESENTED BY:** Christa Elms, City Treasurer

**PREPARED BY:** Christa Elms, City Treasurer

---

**RECOMMENDATION:** City Council accepts and files the Quarterly Investment Report.

---

**FISCAL IMPACT:** None

---

**STAFF REPORT:** The City of Blythe has for many years invested all excess cash (cash not needed for daily operations) for all City funds and the Successor Agency with the California State Local Agency Investment Fund (LAIF). LAIF offers the City and the Agency liquidity and safety. There are more profitable investment instruments on the market, but risk increases with yield.

---

**ATTACHMENTS:** Attached for your review are copies of the following:

City of Blythe

Quarter-end statements from LAIF

Quarter-end statement for General Checking Account

Successor Agency

Quarter-end statements from LAIF

Quarter-end statement for the Agency Checking Account

Quarter-end statements from US Bank

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laiif/laiif.asp](http://www.treasurer.ca.gov/pmia-laiif/laiif.asp)  
July 08, 2016

CITY OF BLYTHE  
  
TREASURER  
235 NORTH BROADWAY  
BLYTHE, CA 92225

**PMIA Average Monthly Yields**

**Account Number:**

[REDACTED]

< strong="">  
Tran Type Definitions<>

June 2016 Statement

**Account Summary**

Total Deposit:	<input type="text" value="0.00"/>	Beginning Balance:	<input type="text" value="2,010,738.53"/>
Total Withdrawal:	<input type="text" value="0.00"/>	Ending Balance:	<input type="text" value="2,010,738.53"/>



**STATEMENT  
OF ACCOUNTS**

Page 1 of 5  
CITY OF BLYTHE  
Statement Number:  
06/01/16 - 06/30/16

UNION BANK  
GOVERNMENT SERVICES- SOUTH 0274  
POST OFFICE BOX 513840  
LOS ANGELES CA 90051-3840

Customer Inquiries  
800-798-6466

Thank you for banking with us  
since 1967

**CITY OF BLYTHE  
GENERAL ACCOUNT  
235 N BROADWAY  
BLYTHE CA 92225**

■ *Important Information: Due to processing delays on 5/3/2016, the posting date for items processed on 5/3/2016 and the date on the corresponding check images may not match in your statement. We apologize for the confusion.*

**Public Fund Checking Summary**

Account Number: 4080020126

Days in statement period: Days in statement period: 30

<b>Balance on 6/ 1</b>	<b>\$</b>	<b>2,524,738.14</b>
<b>Total Credits</b>		<b>1,824,188.21</b>
Deposits (30)	153,276.63	
Electronic credits (34)	243,543.99	
Other credits (27)	1,427,367.59	
<b>Total Debits</b>		<b>-1,249,692.80</b>
Electronic debits (4)	-83,343.79	
ZBA debits (42)	-1,166,254.15	
Other debits (1)	-94.86	
<b>Balance on 6/30</b>	<b>\$</b>	<b>3,099,233.55</b>

**C R E D I T S**

**Deposits including check and cash credits**

<u>Date</u>	<u>Description/Location</u>	<u>Reference</u>	<u>Amount</u>
6/1	CCV DEPOSIT SEQ# 0601CC0470 A-0000000000S	90220744 \$	820.31
6/1	CCV DEPOSIT SEQ# 0601CC0300 A-0000000000S	90220727	1,186.43
6/1	CCV DEPOSIT SEQ# 0601CC0310 A-0000000000S	90220728	1,514.74
6/1	CCV DEPOSIT SEQ# 0601CC0320 A-0000000000S	90220729	1,947.77
6/1	CCV DEPOSIT SEQ# 0601CC0370 A-0000000000S	90220734	3,292.59
6/3	OFFICE DEPOSIT # 0000993465	77368569	40.00
6/3	OFFICE DEPOSIT # 0000993467	77368567	288.00
6/7	CCV DEPOSIT SEQ# 0607GJ0430 A-0000000001S	90221600	2,615.23
6/7	CCV DEPOSIT SEQ# 0607GJ0420 A-0000000001S	90221599	2,637.70
6/7	CCV DEPOSIT SEQ# 0607GJ0300 A-0000524001S	90221588	5,240.01
6/7	CCV DEPOSIT SEQ# 0607GJ0440 A-0000000001S	90221601	8,030.51
6/10	OFFICE DEPOSIT	76318993	1,036.00
6/10	OFFICE DEPOSIT # 0000993469	77726195	40.00
6/10	OFFICE DEPOSIT # 0005005872	76318991	54,666.92
6/14	CCV DEPOSIT SEQ# 0614GJ0260 A-0000000001S	90221589	5,102.71
6/14	CCV DEPOSIT SEQ# 0614GJ0280 A-0000000001S	90221590	6,076.60
6/14	CCV DEPOSIT SEQ# 0614GJ0440 A-0000000001S	90221605	8,196.12
6/14	CCV DEPOSIT SEQ# 0614GJ0320 A-0000000001S	90221593	11,251.41
6/14	CCV DEPOSIT SEQ# 0614GJ0410 A-0000000001S	90221602	11,752.24

**Local Agency Investment Fund**  
**P.O. Box 942809**  
**Sacramento, CA 94209-0001**  
**(916) 653-3001**

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
July 08, 2016

S/A CITY OF BLYTHE FOR BLYTHE  
REDEVELOPMENT AGENCY  
FINANCE OFFICER  
235 NORTH BROADWAY  
BLYTHE, CA 92225

PMIA Average Monthly Yields

**Account Number:**



< strong="">  
Tran Type Definitions<>

June 2016 Statement

**Account Summary**

Total Deposit:	<input type="text" value="0.00"/>	Beginning Balance:	<input type="text" value="1.39"/>
Total Withdrawal:	<input type="text" value="0.00"/>	Ending Balance:	<input type="text" value="1.39"/>



**Rabobank**

**Rabobank, N.A.**  
P.O. Box 6002  
Arroyo Grande, CA 93421-6002

Account Number:  
Last Statement: May 31, 2016  
This Statement: June 30, 2016  
Total days in statement period: 30

Page 1 of 2

Direct inquiries to: 800-942-6222

RABOBANK  
149 E HOBSONWAY  
BLYTHE CA 92225

**RETURN SERVICE REQUESTED**

CITY OF BLYTHE  
SUCCESSOR AGENCY TO THE  
BLYTHE REDEVELOPMENT AGENCY  
235 N BROADWAY  
BLYTHE CA 92225-1609

Rabobank understands that the food and agriculture industries are the backbone of California...the industries that keep California's economy growing. Learn more about Rabobank's deep roots in ag at [www.rabobankamerica.com/grow](http://www.rabobankamerica.com/grow).

**Public Interest Checking**

Account number		<b>Beginning balance</b>	<b>\$96,872.16</b>
Enclosures	3	Total additions	\$2,103,257.59
Avg collected balance	\$1,035,606.00	Total subtractions	\$614,947.15
Interest paid year to date	\$112.36	<b>Ending balance</b>	<b>\$1,585,182.60</b>

**CHECKS**

Number	Date	Amount	Number	Date	Amount
3191	06-13	441,667.55	3193	06-21	170,584.60
3192	06-16	2,695.00			

**CREDITS**

Date	Description	Additions
06-10	DEPOSIT	2,103,240.57
06-30	INTEREST CREDIT	17.02

**DAILY BALANCES**

Date	Amount	Date	Amount	Date	Amount
05-31	96,872.16	06-13	1,758,445.18	06-21	1,585,165.58
06-10	2,200,112.73	06-16	1,755,750.18	06-30	1,585,182.60

**INTEREST INFORMATION**

Annual percentage yield earned	0.02%
Interest-bearing days	30
Average balance for APY	\$1,035,606.90
Interest earned	\$17.02

**OVERDRAFT/RETURN ITEM FEES**

	Total for this period	Total year-to-date
Total overdraft fees	\$0.00	\$0.00
Total returned item fees	\$0.00	\$0.00

**Thank you for banking with Rabobank**



ACCOUNT NUMBER: SUCCESSOR  
 AGENCY TO THE BLYTHE  
 REDEVELOPMENT AGENCY  
 CUSTODY ACCOUNT

This statement is for the period from  
 June 1, 2016 to June 30, 2016

**ASSET DETAIL AS OF 06/30/16**

Shares or Face Amount	Security Description	Market Value/ Price	Tax Cost/ Unit Cost	% of Total Yield at Market	Est Ann Inc
<b>Cash Equivalents</b>					
261,183.860	First Amer Treas Oblig Fd Cl D 31846V302	261,183.86 1.0000	261,183.86 1.00	9.0 .00 **	0.03
<b>Total Cash Equivalents</b>		<b>\$261,183.86</b>	<b>\$261,183.86</b>	<b>9.1</b>	<b>\$.03</b>
<b>Municipal Issues</b>					
2,500,000.000	Maryland ST ST Loc Facs Ln 2Nd Ser 5.000 08/01/2016 574192ZV5 Standard & Poors Rating: AAA Moody's Rating: AAA	2,509,875.00 100.3950	2,738,225.00 109.53	88.0 4.98	125,000.00
85,000.000	Illinois ST Fsa Cr 5.000 04/01/2019 4521514Q3 Standard & Poors Rating: AA Moody's Rating: A2	88,638.85 104.2810	94,350.00 111.00	3.1 4.79	4,250.00
<b>Total Municipal Issues</b>		<b>\$2,598,513.85</b>	<b>\$2,832,575.00</b>	<b>90.9</b>	<b>\$129,250.00</b>
<b>Total Assets</b>		<b>\$2,859,697.71</b>	<b>\$3,093,758.86</b>	<b>100.0</b>	<b>\$129,250.03</b>

**ASSET DETAIL MESSAGES**

Time of trade execution and trading party (if not disclosed) will be provided upon request.

Publicly traded assets are valued in accordance with market quotations or valuation methodologies from financial industry services believed by us to be reliable. Assets that are not publicly traded may be reflected at values from other external sources. Assets for which a current value is not available may be reflected at a previous value or as not valued, at par value, or at a nominal value. Values shown do not necessarily reflect prices at which assets could be bought or sold. Values are updated based on internal policy and may be updated less frequently than statement generation.

For further information, please contact your Analyst.

\*\* The Yield at Market set forth in this statement for any money market fund is based on the interest rate applicable to that money market fund as of the last business day of the statement period only and may not be relied upon as (i) a yield estimate for the statement period as a whole, or (ii) a guarantee of future performance.



CITY OF BLYTHE  
CITY COUNCIL MEETING

STAFF REPORT

**MEETING DATE:** July 12, 2016

---

**SUBJECT:** Levy of Special Taxes within Community Facilities District  
No. 2004-1 (Hidden Beaches)

**PRESENTED BY:** Christa Elms, Interim Director of Finance

**PREPARED BY:** Christa Elms, Interim Director of Finance

---

**RECOMMENDATION:** It is recommended that City Council in their capacity as acting legislative body for Community Facilities District 2004-1 (Hidden Beaches), adopt Resolution No. 2016-023 Authorizing the Levy of Special Taxes within Community Facilities District 2004-1 (Hidden Beaches) for Fiscal Year 2016-2017.

---

**FISCAL IMPACT:** No Fiscal Impact to the City.

---

**BACKGROUND:** Ordinance No. 795-05 designates the Blythe City Council as the acting legislative body for Community Facilities District No. 2004-1 (Hidden Beaches), (CFD No. 2004-1) and authorizes the levy of special taxes within that district. The purpose of the special tax is to pay for public improvements within the District that have been financed through a Special Tax Bond (Series 2005). The bonded indebtedness of CFD No. 2004-1 is both secured and repaid through the annual levy and collection of special taxes from all property subject to the tax within the community facilities district.

---

**STAFF REPORT:** Pursuant to Resolution No. 05-940, the Finance Director or designee shall be responsible for preparing annually a current roll of Special Tax levy obligations by assessor's parcel number and for estimating future Special Tax levies. David Taussig and Associates is the firm that has been designated to prepare this report for the City of Blythe.

The Administration Report included with the Resolution examines the financial obligations of the current fiscal year and analyzes the level of development within CFD No. 2004-1. The report is organized into four sections. Section I provides an update of the development status of property within CFD No. 2004-1. Section II analyzes the previous year's special tax levy. Section III determines the financial obligations of CFD No. 2004-1 for fiscal year 2016-2017, and Section IV reviews the methodology used to apportion the special tax requirement between Developed Property and Undeveloped Property. Also, included in the report is a table of the 2016-2017 special taxes for each classification of property.

Prior to the levy and collection of these special taxes for Fiscal Year 2016-2017, a Resolution must be adopted by City Council as specified by the terms and provisions of the Mello-Roos Community Facility Act of 1982, (the "Act") as amended.

---

**ATTACHMENTS:**

1. Resolution No. 2016-023 - Authorizing the Levy of Special Taxes within CFD 2004-1 (Hidden Beaches)
2. Administration Report 2016-2017 prepared by David Taussig & Associates, Inc.

**RESOLUTION 2016-023**

**A RESOLUTION OF THE CITY COUNCIL ACTING AS THE LEGISLATIVE BODY OF THE COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) OF THE CITY OF BLYTHE AUTHORIZING THE LEVY OF SPECIAL TAXES WITHIN COMMUNITY FACILITIES DISTRICT NO. 2004-1 (HIDDEN BEACHES) FOR FISCAL YEAR 2016-2017**

**WHEREAS**, the City of Blythe (the "City") previously established Community Facilities District No. 2004-1 (Hidden Beaches) of the City of Blythe ("CFD 2004-1") pursuant to the terms and provisions of the Mello-Roos Community Facility Act of 1982, as amended (the "Act"); and,

**WHEREAS**, the City Council of the City acting as the legislative body of CFD 2004-1 (the "City Council") is authorized pursuant to Resolution No. 05-940 (the "Resolution of Formation") to levy a special tax sufficient to pay principal, interest, other periodic costs and administrative expenses with respect to special tax bonds of CFD No. 2004-1 issued to finance certain public improvements and to pay all expenses incidental thereto; and,

**WHEREAS**, in accordance with the Act, the City Council adopted Ordinance No. 795-05 on February 8, 2005 (the "Ordinance"), levying the special tax within CFD No. 2004-1; and,

**WHEREAS**, CFD No. 2004-1 issued its special tax bonds, Series 2005, in the amount of \$2,000,000 pursuant to Resolution No. 05-951, adopted by the Blythe City Council; and,

**WHEREAS**, it is now necessary and appropriate that this City Council levy and collect the special taxes for Fiscal Year 2016-2017 for the purpose specified in the Ordinance, by the adoption of a resolution as specified by the Act and that Ordinance; and,

**WHEREAS**, the special taxes being levied hereunder are at the same rate or at a lower rate than provided by the Ordinance;

**NOW, THEREFORE**, the City Council of the City of Blythe, acting in its capacity as the legislative body of the Community Facilities District 2004-1 (Hidden Beaches), does hereby resolve, determine and order as follows:

**Section 1.** The above recitals are true and correct.

**Section 2.** The special tax ("Special Tax") is imposed without regard to property valuation and is levied in compliance with the Act and the Ordinance.

Section 3. In accordance with the Act and the Ordinance, there is hereby levied upon the parcels within the City which are not otherwise exempt from taxation under the Act or the Ordinance, the special taxes for Fiscal Year 2016-2017 at the tax rates set forth in the attached report prepared by David Taussig & Associates, Inc. for CFD 2004-1 entitled "Administration Report Fiscal Year 2016-2017, City of Blythe Community Facilities District No. 2004-1 (Hidden Beaches)" (the "Report") submitted herewith, which rates do not exceed the maximum rates set forth in the Ordinance. After adoption of the Resolution, the City Manager of the City of Blythe, or his designee, may make necessary modifications to these special taxes to correct any errors, omissions or inconsistencies in the listing of categorization of parcels to be taxed or in the amount to be charged to any category of parcels; provided, however, that any such modifications shall not result in an increase in the tax applicable to any category of parcels and can only be made prior to the submission of the tax rolls to the Riverside County Assessor.

Section 4. All of the collections of the special tax shall be used only as provided for in the Act and the Resolution of Formation. The special tax shall be levied only so long as needed to accomplish the purposes described in the Resolution of Formation.

Section 5. The special tax shall be collected in the same manner as ordinary ad valorem taxes are collected and shall be subject to the same penalties and the same procedure and sale in cases of delinquency as provided for ad valorem taxes as such procedure may be modified by law of this Council from time to time.

**ADOPTED, SIGNED AND APPROVED** this 12th day of July, 2016.

City Council of the City of Blythe Acting As  
The Legislative Body of Community Facilities  
District No. 2004-1 (Hidden Beaches) of The  
City of Blythe

---

Joseph De Coninck

ATTEST:

---

Mallory Sutterfield, City Clerk

*DAVID*  
**TAUSSIG**  
*& Associates, Inc.*

**CITY OF BLYTHE  
COMMUNITY FACILITIES DISTRICT  
No. 2004-1  
(HIDDEN BEACHES)**

June 30, 2016

*Public Finance  
Public Private Partnerships  
Urban Economics*

---

*Newport Beach*  
Riverside  
San Francisco  
San Jose  
Dallas

---

**ADMINISTRATION REPORT  
FISCAL YEAR 2016-2017**

**CITY OF BLYTHE  
COMMUNITY FACILITIES DISTRICT No. 2004-1  
(HIDDEN BEACHES)**

---

**PREPARED FOR**

**CITY OF BLYTHE  
235 North Broadway  
Blythe, California 92225**

**PREPARED BY**

**DAVID TAUSSIG & ASSOCIATES, INC.  
5000 Birch Street, Suite 6000  
Newport Beach, California 92660  
(949) 955-1500**

**June 30, 2016**

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Special Tax Classifications .....	2
Development Update .....	2
II. Fiscal Year 2015-2016 Special Tax Levy .....	3
III. Fiscal Year 2016-2017 Special Tax Requirement.....	4
IV. Method of Apportionment .....	6
Maximum Special Taxes .....	6
Apportionment of Special Taxes .....	6

EXHIBITS

- Exhibit A: Boundary Map
- Exhibit B: Rate and Method of Apportionment
- Exhibit C: Fiscal Year 2016-2017 Special Tax Roll

---

## **INTRODUCTION**

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This report provides an analysis of the financial and administrative obligations of Community Facilities District No. 2004-1 ("CFD No. 2004-1") of the City of Blythe (the "City") resulting from the sale of the \$2,000,000 Series 2005 Special Tax Bonds (the "2005 Bonds") in May 2005.

CFD No. 2004-1 is a legally constituted governmental entity established under the Mello-Roos Community Facilities Act of 1982, (the "Act") as amended. The Act provides an alternative method for the financing of certain public capital facilities and services. Specifically, CFD No. 2004-1 is authorized to issue up to \$2,000,000 in bonds. The proceeds of the Series 2005 Bonds are to be used for the acquisition, purchase, construction, expansion, improvement, or rehabilitation of sewer lift station, sewer force main, and related improvements connecting CFD No. 2004-1 to the City's existing sewer facilities. The current outstanding principal is equal to \$1,830,000 which is based on principal paid through September 2, 2015. The 2005 Bonds are scheduled to be paid off in 2035. Pursuant to the Amended Rate and Method of Apportionment ("RMA"), the special tax shall be levied for a period not to exceed fifty years commencing with fiscal year 2005-2006, provided however that special taxes will cease to be levied in an earlier fiscal year if the CFD administrator has determined (i) that all required interest and principal payments on the CFD No. 2004-1 Bonds have been paid; and (ii) all authorized facilities have been constructed. The RMA is included in Exhibit B.

The bonded indebtedness of CFD No. 2004-1 is both secured and repaid through the annual levy and collection of special taxes from all property subject to the tax within the community facilities district. In calculating the special tax liability for fiscal year 2016-2017, this report examines the financial obligations of the current fiscal year and analyzes the level of development within CFD No. 2004-1. A map showing the property in CFD No. 2004-1 is included in Exhibit A.

This report is organized into the following sections:

### **Section I**

Section I provides an update of the development status of property within CFD No. 2004-1.

### **Section II**

Section II analyzes the previous year's special tax levy.

### **Section III**

Section III determines the financial obligations of CFD No. 2004-1 for fiscal year 2016-2017.

### **Section IV**

Section IV reviews the methodology used to apportion the special tax requirement between Developed Property and Undeveloped Property. A table of the 2016-2017 special taxes for each classification of property is included.

**I. SPECIAL TAX CLASSIFICATIONS AND DEVELOPMENT UPDATE**

**Special Tax Classifications**

The methodology employed to calculate and apportion the special tax is contained in a document entitled the Rate and Method of Apportionment. The Rate and Method of Apportionment defines two primary categories of property, namely "Developed Property" and "Undeveloped Property." The category of Developed Property is in turn divided into two separate special tax classifications, residential development and non-residential development. The Developed Property special tax classifications are shown in Table 1 below.

**Table 1  
Community Facilities District No. 2004-1  
Developed Property Classifications**

Special Tax Class	Description
Class 1	Residential Property
Class 2	Non-Residential Property

Developed Property is distinguished from Undeveloped Property by the issuance of a building permit and the recordation of a final map. Specifically, property for which a building permit was issued prior to March 1 will be classified as Developed Property in the following fiscal year so long as it is located within a final map that was recorded as of January 1 of the prior fiscal year. For example, all property in CFD No. 2004-1 for which building permits were issued prior to March 1, 2016 and which is located within a recorded final map that was recorded as of January 1, 2016, will be classified as Developed Property in fiscal year 2016-2017.

**Development Update**

Background research was conducted to determine the amount and type of development activity that occurred during the previous fiscal year. Review of the City of Blythe's building permit records indicated that prior to March 1, 2016, building permits for 90 single family residential units had been issued within CFD No. 2004-1. A total of 3.55 gross acres in the district are considered Undeveloped Property.

Table 2 below lists the aggregate amount of taxable property by special tax classification.

**Table 2  
Community Facilities District No. 2004-1  
Fiscal Year 2016-2017 Taxable Property**

Special Tax Class	Description	No. of Units / Acres
Class 1	Residential Property	90 units
Class 2	Non-Residential Property	0 acres
NA	Undeveloped Property	3.55 acres

---

## II. FISCAL YEAR 2015-2016 SPECIAL TAX LEVY

---

The special tax levy for CFD No. 2004-1 for fiscal year 2015-2016 equaled \$140,951. As of April 22, 2016, all \$140,951 in special taxes had been collected by the County.

The district has covenanted for the benefit of the owners of the Series 2005 Bonds that it (i) will commence judicial foreclosure proceedings against parcels with delinquent special taxes in excess of \$10,000 by the October 1 following the close of each fiscal year in which such special taxes were due; and (ii) will commence judicial foreclosure proceedings against all parcels with delinquent special taxes by the October 1 following the close of each fiscal year in which it receives special taxes in an amount which is less than 95% of the total special tax levied and the amount on deposit in the Reserve Account is at less than the reserve requirement; and (iii) will diligently pursue such foreclosure proceedings until the delinquent special taxes are paid.

At this time, CFD No. 2004-1 is not required to commence foreclosure proceedings.

**III. FISCAL YEAR 2016-2017 SPECIAL TAX REQUIREMENT**

For fiscal year 2016-2017, the special tax requirement is equal to \$144,511 and is calculated as follows:

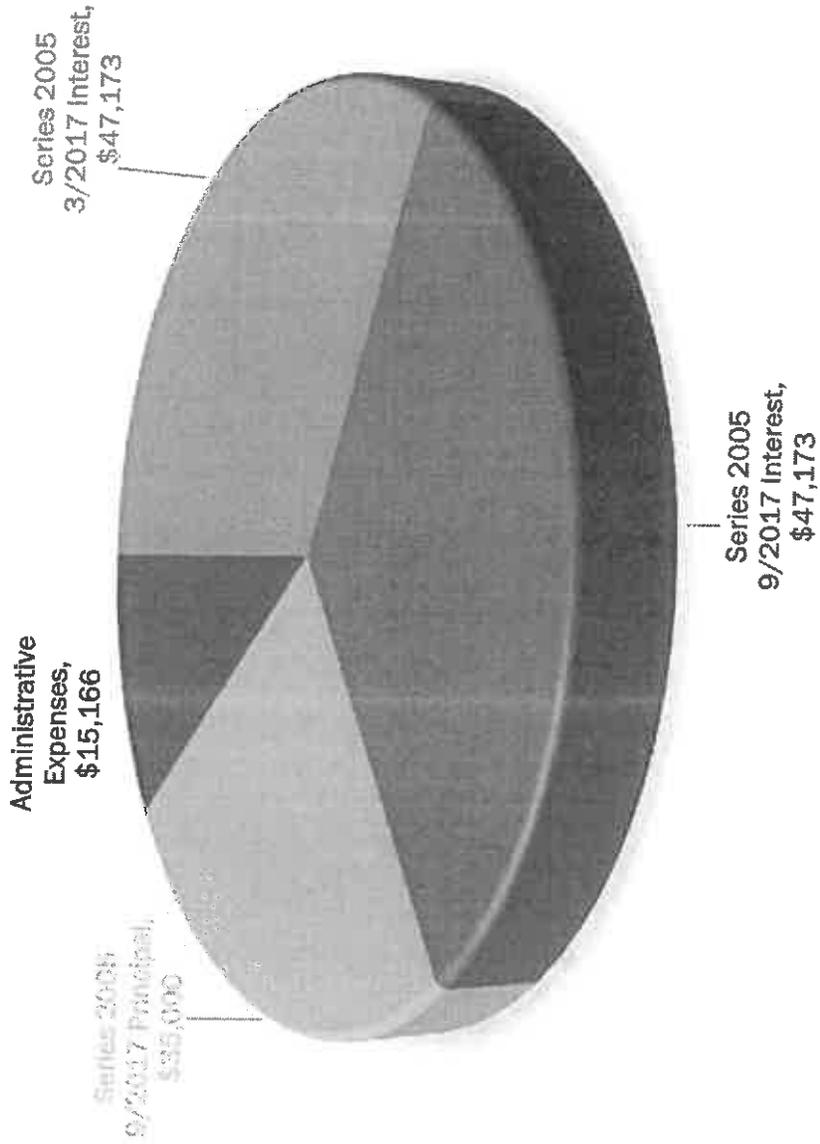
**Table 3  
Community Facilities District No. 2004-1  
Fiscal Year 2016-2017 Special Tax Requirement**

<b>FISCAL YEAR 2015-2016 SOURCE OF FUNDS AS OF MAY 31, 2016</b>		<b>\$100,752</b>
SPECIAL TAX FUND	\$92,892	
INTEREST ACCOUNT	\$7,860	
PRINCIPAL ACCOUNT	\$0	
RESERVE FUND (EXCESS RESERVE REQUIREMENT)	\$0	
<b>FISCAL YEAR 2015-2016 REMAINING OBLIGATIONS:</b>		<b>\$100,752</b>
INTEREST DUE SEPTEMBER 1, 2016	\$47,893	
PRINCIPAL DUE SEPTEMBER 1, 2016	\$30,000	
CFD ADMINISTRATIVE EXPENSES	\$15,000	
SURPLUS FUND	\$7,860	
<b>FISCAL YEAR 2015-2016 SURPLUS/(SHORTFALL):</b>		<b>\$0</b>
<b>FISCAL YEAR 2016-2017 OBLIGATIONS:</b>		<b>\$144,511</b>
INTEREST DUE MARCH 1, 2017	\$47,173	
INTEREST DUE SEPTEMBER 1, 2017	\$47,173	
PRINCIPAL DUE SEPTEMBER 1, 2017	\$35,000	
CFD ADMINISTRATIVE EXPENSES [1]	\$15,166	
<b>FISCAL YEAR 2015-2016 SPECIAL TAX REQUIREMENT:</b>		<b>\$144,511</b>

[1] Reflects \$15,000 in administrative expenses, plus \$166 in County collection fees.

The components of the fiscal year 2016-2017 special tax requirement are shown graphically on the following page.

**Community Facilities District No. 2004-1 of the  
City of Blythe  
Fiscal Year 2016-2017 Gross Special Tax Requirement**



**Total Fiscal Year 2016-2017 Gross Special Tax Requirement: \$144,511**

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#### **IV. METHOD OF APPORTIONMENT**

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##### **Maximum Special Taxes**

The amount of special taxes that CFD No. 2004-1 may levy is strictly limited by the maximum special taxes set forth in the Rate and Method of Apportionment. The maximum special tax for Undeveloped Property and the assigned special tax for each classification of Developed Property are specified in Section C of the Rate and Method of Apportionment.<sup>1</sup>

##### **Apportionment of Special Taxes**

The special tax that is apportioned to each parcel is determined through the application of Section D of the Rate and Method of Apportionment. Section D apportions the special tax requirement in four steps which prioritize the order in which Developed Property and Undeveloped Property are taxed.

The first step states that the special tax shall be levied against each parcel of Developed Property at 100 percent of the assigned special tax. If the special taxes raised pursuant to the first step are less than the special tax requirement, then the second step is applied. The second step states that the special tax shall be levied against each parcel of Undeveloped Property at up to 100 percent of the maximum special tax. The third and fourth steps are designed to accommodate changes in land use and are intended to be used only as a last resort. Since actual land uses have not substantially deviated from the original projections, these steps are not necessary.

Application of the maximum special taxes under the first step generates special tax revenues of \$181,173 from Residential Property, which is more than sufficient to meet all obligations for fiscal year 2016-2017 as discussed in Section III. Therefore, the fiscal year 2016-2017 special tax levy for each parcel of Residential Property is equal to approximately 79.76 percent of the maximum special tax. The fiscal year 2016-2017 maximum and actual special taxes are shown for each classification of Developed Property and Undeveloped Property in Table 4 and graphically on the following pages. The Special Tax Roll which lists the total special tax levy for each parcel is shown in Exhibit C.

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<sup>1</sup> Technically, Section C states that the maximum special tax for a parcel of Developed Property is equal to the greater of (i) the "Backup Special Tax" or (ii) the Assigned Special Tax. The Backup Special Tax was established for the contingency of a shortfall in revenues resulting from significant changes in development densities. The contingency for which the Backup Special Tax was established does not exist and hence, all discussion of maximum tax rates for Developed Property focuses on the Assigned Special Tax.

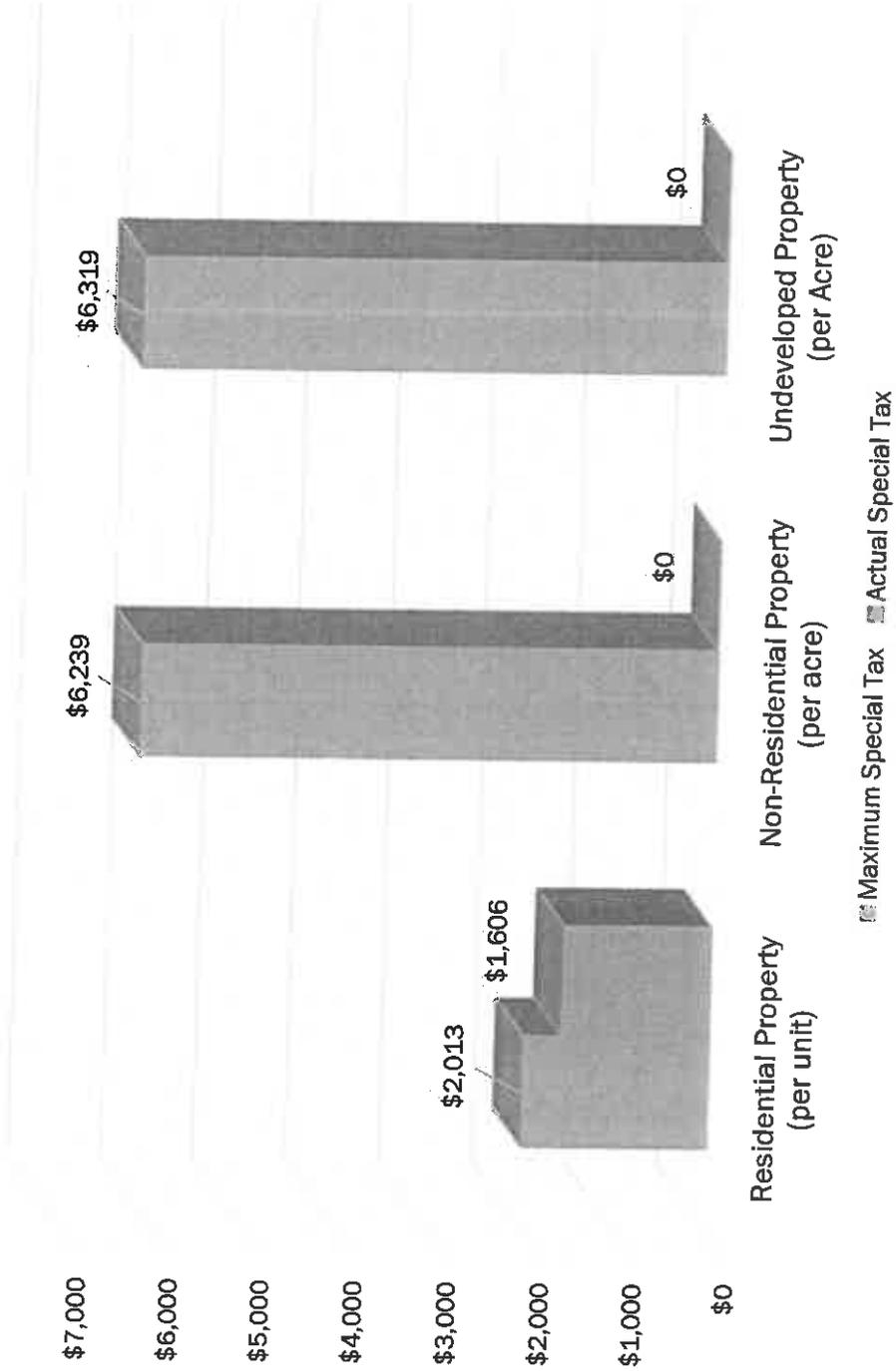
**Table 4  
Community Facilities District No. 2004-1  
Fiscal Year 2016-2017 Special Taxes  
For Developed Property and Undeveloped Property**

Special Tax Class	Description	FY 2016-2017 Assigned/ Maximum Special Tax per Unit/Acre	FY 2016-2017 Actual Special Tax per Unit/Acre	FY 2016-2017 Actual Levy as a Percentage of Assigned/ Maximum Special Tax
Class 1	Residential Property	\$2,013.03	\$1,605.68	79.76%
Class 2	Non-Residential Property	\$6,239.25	\$0.00	0.00%
NA	Undeveloped Property	\$6,318.83	\$0.00	0.00%

A list of the actual special tax levied against each parcel in CFD No. 2004-1 is included in Exhibit C.

taussig-client/Blythe/Admin/CFD 2004-1/2016\_17/2004-1\_ADM.doc

**Community Facilities District No. 2004-1 of the  
City of Blythe  
Fiscal Year 2016-2017 Special Tax Levy**



**EXHIBIT A**

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***CFD No. 2004-1 of the  
City of Blythe***

***Boundary Map***

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5/10/2014

**City of Blythe  
Community Facilities District No. 2004-1  
(Hidden Beaches)**

Sweetwater Dr

Sandy Point Dr

Riverview Dr

Colorado River Rd

Hidden Beaches Dr

Cove Cir

Cleanwater Dr

Google earth

**EXHIBIT B**

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***CFD No. 2004-1 of the  
City of Blythe***

***Rate and Method of Apportionment***

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**AMENDED RATE AND METHOD OF APPORTIONMENT FOR  
CITY OF BLYTHE COMMUNITY FACILITIES DISTRICT No. 2004-1  
(HIDDEN BEACHES)**

A Special Tax shall be levied on all Assessor's Parcels in City of Blythe Community Facilities District No. 2004-1 (Hidden Beaches) ("CFD No. 2004-1") and collected each Fiscal Year commencing in Fiscal Year 2005-2006, in an amount determined through the application of the Amended Rate and Method of Apportionment as described below. All of the real property in CFD No. 2004-1, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent and in the manner herein provided.

**A. DEFINITIONS**

The terms hereinafter set forth have the following meanings:

**"Acre or Acreage"** means the land area of an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable final map, parcel map, condominium plan, or other recorded County parcel map.

**"Act"** means the Mello-Roos Community Facilities Act of 1982, being Chapter 2.5, Division 2 of Title 5 of the California Government Code.

**"Administrative Expenses"** means the following actual or reasonably estimated costs directly related to the administration of CFD No. 2004-1: the costs of computing the Special Taxes and preparing the annual Special Tax collection schedules (whether by the City or designee thereof or both); the costs of collecting the Special Taxes (whether by the City or otherwise); the costs of remitting the Special Taxes to the Trustee; the costs of the Trustee (including its legal counsel) in the discharge of the duties required of it under the Indenture; the costs to the City, CFD No. 2004-1 or any designee thereof of complying with arbitrage rebate requirements; the costs to the City, CFD No. 2004-1 or any designee thereof of complying with disclosure requirements of the City, CFD No. 2004-1 or obligated persons associated with applicable federal and state securities laws and the Act; the costs associated with preparing Special Tax disclosure statements and responding to public inquiries regarding the Special Taxes; the costs of the City, CFD No. 2004-1 or any designee thereof related to an appeal of the Special Tax; the costs associated with the release of funds from an escrow account; and the City's annual administration fees and third party expenses. Administrative Expenses shall also include amounts estimated by the CFD Administrator or advanced by the City or CFD No. 2004-1 for any other administrative purposes of CFD No. 2004-1, including attorney's fees and other costs related to commencing and pursuing to completion any foreclosure of delinquent Special Taxes.

**"Assessor's Parcel"** means a lot or parcel shown in an Assessor's Parcel Map with an assigned Assessor's Parcel number.

**"Assessor's Parcel Map"** means an official map of the County Assessor of the County designating parcels by Assessor's Parcel number.

**"Assigned Special Tax"** means the Special Tax for each Land Use Class of Developed Property, as determined in accordance with Section C.1.b. below.

**"Authorized Facilities"** means those authorized improvements, as listed on Exhibit "A" to the Resolution of Formation.

**"Backup Special Tax"** means the Special Tax applicable to each Assessor's Parcel of Developed Property, as determined in accordance with Section C.1.d. below.

**"CFD Administrator"** means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement and providing for the levy and collection of the Special Taxes.

**"CFD No. 2004-1"** means City of Blythe Community Facilities District No. 2004-1 (Hidden Beaches).

**"CFD No. 2004-1 Bonds"** means any bonds or other debt (as defined in Section 53317(d) of the Act), whether in one or more series, issued by CFD No. 2004-1 and secured solely by Special Taxes levied on property within the boundaries of CFD No. 2004-1 under the Act.

**"City"** means the City of Blythe.

**"City Council"** means the City Council of the City of Blythe, acting as the legislative body of CFD No. 2004-1.

**"County"** means the County of Riverside.

**"Developed Property"** means, for each Fiscal Year, all Taxable Property, exclusive of Taxable Public Property and Taxable Property Owner Association Property, for which the Final Subdivision was recorded on or prior to January 1 of the prior Fiscal Year and a building permit for new construction was issued after January 1, 2004 and prior to March 1 of the prior Fiscal Year.

**"Final Subdivision"** means a subdivision of property by recordation of a final map, parcel map, or lot line adjustment, pursuant to the Subdivision Map Act (California Government Code Section 66410 et seq.) or recordation of a condominium plan pursuant to California Civil Code 1352 that creates individual lots for which building permits may be issued without further subdivision.

**"Fiscal Year"** means the period starting July 1 and ending on the following June 30.

**"Indenture"** means the indenture, fiscal agent agreement, resolution or other instrument pursuant to which CFD No. 2004-1 Bonds are issued, as modified, amended and/or supplemented from time to time, and any instrument replacing or supplementing the same.

**"Land Use Class"** means any of the classes listed in Table 1.

**"Maximum Special Tax"** means the maximum Special Tax, determined in accordance with Section C below, that can be levied in any Fiscal Year on any Assessor's Parcel.

**"Non-Residential Property"** means all Assessor's Parcels of Developed Property for which a building permit permitting the construction of one or more non-residential units or facilities has been issued by the City.

**"Outstanding Bonds"** means all CFD No. 2004-1 Bonds which are deemed to be outstanding under the Indenture.

**"Property Owner Association Property"** means, for each Fiscal Year, any property within the boundaries of CFD No. 2004-1 that was owned by a property owner association, including any master or sub-association, as of January 1 of the prior Fiscal Year.

**"Proportionately"** means for Developed Property that the ratio of the actual Special Tax levy to the Assigned Special Tax is equal for all Assessor's Parcels of Developed Property, or where the Backup Special Tax is being levied, that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor's Parcels upon which a Backup Special Tax is being levied. For Undeveloped Property, "Proportionately" means that the ratio of the actual Special Tax levy per Acre to the Maximum Special Tax per Acre is equal for all Assessor's Parcels of Undeveloped Property. The term "Proportionately" may similarly be applied to other categories of Taxable Property as listed in Section D below.

**"Public Property"** means property within the boundaries of CFD No. 2004-1 owned by, irrevocably offered or dedicated to, or over, through or under which an easement for purposes of public right-of-way has been granted, to the federal government, the State, the County, the City, or any local government or other public agency, provided that any property leased by a public agency to a private entity and subject to taxation under Section 53340.1 of the Act shall be taxed and classified according to its use.

**"Residential Property"** means all Assessor's Parcels of Developed Property for which a building permit permitting the construction thereon of one or more residential dwelling units has been issued by the City.

**"Resolution of Formation"** means the Resolution of Formation for CFD No. 2004-1.

**"Special Tax"** means the special tax to be levied in each Fiscal Year on each Assessor's Parcel of Developed Property, Taxable Property Owner Association Property, Taxable Public Property, and Undeveloped Property to fund the Special Tax Requirement.

**"Special Tax Requirement"** means that amount required in any Fiscal Year for CFD No. 2004-1 to: (i) pay debt service on all Outstanding Bonds due in the calendar year commencing in such Fiscal Year; (ii) pay periodic costs on the CFD No. 2004-1 Bonds, including but not limited to, credit enhancement and rebate payments on the CFD No. 2004-

1 Bonds due in the calendar year commencing in such Fiscal Year; (iii) pay Administrative Expenses; (iv) pay any amounts required to establish or replenish any reserve funds for all Outstanding Bonds; (v) pay for reasonably anticipated Special Tax delinquencies based on the delinquency rate for the Special Tax levy in the previous Fiscal Year; (vi) pay directly for acquisition or construction of Authorized Facilities to the extent that the inclusion of such amount does not increase the Special Tax levy on Undeveloped Property; less (vii) a credit for funds available to reduce the annual Special Tax levy, as determined by the CFD Administrator pursuant to the Indenture.

"State" means the State of California.

"Taxable Property" means all of the Assessor's Parcels within the boundaries of CFD No. 2004-1 which are not exempt from the Special Tax pursuant to law or Section E below.

"Taxable Property Owner Association Property" means all Assessor's Parcels of Property Owner Association Property that are not exempt pursuant to Section E below.

"Taxable Public Property" means all Assessor's Parcels of Public Property that are not exempt pursuant to Section E below.

"Trustee" means the trustee, fiscal agent, or paying agent under the Indenture.

"Undeveloped Property" means, for each Fiscal Year, all Taxable Property not classified as Developed Property, Taxable Property Owner Association Property, or Taxable Public Property.

**B. ASSIGNMENT TO LAND USE CATEGORIES**

Each Fiscal Year, all Taxable Property within CFD No. 2004-1 shall be classified as Developed Property, Taxable Public Property, Taxable Property Owner Association Property, or Undeveloped Property, and shall be subject to Special Taxes in accordance with this Amended Rate and Method of Apportionment determined pursuant to Sections C and D below. Residential Property shall be assigned to Land Use Class 1 and Non-Residential Property shall be assigned to Land Use Class 2.

**C. MAXIMUM SPECIAL TAX RATE**

**1. Developed Property**

**a. Maximum Special Tax**

The Maximum Special Tax for each Assessor's Parcel classified as Developed Property shall be the greater of (i) the amount derived by application of the Assigned Special Tax or (ii) the amount derived by application of the Backup Special Tax.

b. Assigned Special Tax

The Assigned Special Tax for each Land Use Class is shown below in Table 1.

**TABLE 1**

**Assigned Special Taxes for Developed Property  
Community Facilities District No. 2004-1  
Fiscal Year 2005-2006**

Land Use Class	Description	Assigned Special Tax
1	Residential Property	\$1,619 per unit
2	Non-Residential Property	\$5,018 per Acre

c. Increase in the Assigned Special Tax

The Fiscal Year 2005-2006 Assigned Special Taxes, identified in Table 1 above, shall increase thereafter, commencing on July 1, 2006 and on July 1 of each Fiscal Year thereafter, by an amount equal to two percent (2%) of the Assigned Special Tax for the previous Fiscal Year.

d. Backup Special Tax

The Fiscal Year 2005-2006 Backup Special Tax for an Assessor's Parcel of Developed Property shall equal \$5,018 per Acre or portion thereof, and shall increase thereafter, commencing on July 1, 2006 and on July 1 of each Fiscal Year thereafter, by an amount equal to two percent (2%) of the Backup Special Tax for the previous Fiscal Year.

e. Multiple Land Use Classes

In some instances an Assessor's Parcel of Developed Property may contain more than one Land Use Class. The Maximum Special Tax levied on an Assessor's Parcel shall be the sum of the Maximum Special Tax for all Land Use Classes located on that Assessor's Parcel. The CFD Administrator's allocation to each type of property shall be final.

**2. Taxable Property Owner Association Property, Taxable Public Property, and Undeveloped Property**

The Fiscal Year 2005-2006 Maximum Special Tax for Taxable Property Owner Association Property, Taxable Public Property, and Undeveloped Property shall equal \$5,082 per Acre or portion thereof, and shall increase thereafter, commencing on July 1, 2006 and on July 1 of each Fiscal Year thereafter, by an amount equal to two percent (2%) of the Maximum Special Tax for the previous Fiscal Year.

**D. METHOD OF APPORTIONMENT OF THE SPECIAL TAX**

Commencing with Fiscal Year 2005-2006 and for each following Fiscal Year, the City Council shall levy the Special Tax until the amount of Special Taxes levied equals the Special Tax Requirement. The Special Tax shall be levied each Fiscal Year as follows:

First: The Special Tax shall be levied on each Assessor's Parcel of Developed Property in an amount equal to 100% of the applicable Assigned Special Tax;

Second: If additional monies are needed to satisfy the Special Tax Requirement after the first step has been completed, the Special Tax shall be levied Proportionately on each Assessor's Parcel of Undeveloped Property at up to 100% of the Maximum Special Tax for Undeveloped Property;

Third: If additional monies are needed to satisfy the Special Tax Requirement after the first two steps have been completed, then the levy of the Special Tax on each Assessor's Parcel of Developed Property whose Maximum Special Tax is determined through the application of the Backup Special Tax shall be increased Proportionately from the Assigned Special Tax up to the Maximum Special Tax for each such Assessor's Parcel;

Fourth: If additional monies are needed to satisfy the Special Tax Requirement after the first three steps have been completed, then the Special Tax shall be levied Proportionately on each Assessor's Parcel of Taxable Property Owner Association Property and Taxable Public Property at up to the Maximum Special Tax for Taxable Property Owner Association Property or Taxable Public Property.

Notwithstanding the above the City Council may, in any Fiscal Year, levy Proportionately less than 100% of the Assigned Special Tax in step one (above), when (i) the City Council is no longer required to levy the Special Tax pursuant to steps two through four above in order to meet the Special Tax Requirement; and (ii) all authorized CFD No. 2004-1 Bonds have already been issued or the City Council has covenanted that it will not issue any additional CFD No. 2004-1 Bonds (except refunding bonds) to be supported by the Special Tax.

Further notwithstanding the above, under no circumstances will the Special Tax levied against any Assessor's Parcel of Residential Property for which an occupancy permit for private residential use has been issued be increased by more than ten percent as a

consequence of delinquency or default by the owner of any other Assessor's Parcel within CFD No. 2004-1.

**E. EXEMPTIONS**

No Special Tax shall be levied on up to 15.54 Acres of Property Owner Association Property and/or Public Property. Tax-exempt status will be assigned by the CFD Administrator in the chronological order in which property becomes Property Owner Association Property or Public Property. However, should an Assessor's Parcel no longer be classified as Property Owner Association Property or Public Property, its tax-exempt status will be revoked.

Property Owner Association Property or Public Property that is not exempt from Special Taxes under this section shall be subject to the levy of the Special Tax and shall be taxed Proportionately as part of the fourth step in Section D above, at up to 100% of the applicable Maximum Special Tax for Taxable Property Owner Association Property or Taxable Public Property.

**F. MANNER OF COLLECTION**

The Special Tax shall be collected in the same manner and at the same time as ordinary *ad valorem* property taxes; provided, however, that CFD No. 2004-1 may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet its financial obligations, and may covenant to foreclose and may actually foreclose on delinquent Assessor's Parcels as permitted by the Act.

**G. APPEALS**

Any landowner or resident who feels that the amount of the Special Tax levied on their Assessor's Parcel is in error may submit a written appeal to CFD No. 2004-1. The CFD Administrator shall review the appeal and if the CFD Administrator concurs, the amount of the Special Tax levied shall be appropriately modified.

The City Council may interpret this Amended Rate and Method of Apportionment for purposes of clarifying any ambiguity and make determinations relative to the annual administration of the Special Tax and any landowner or resident appeals. Any decision of the City Council shall be final and binding as to all persons.

**H. PREPAYMENT OF SPECIAL TAX**

The following definitions apply to this Section H:

**"Buildout"** means, for CFD No. 2004-1, that all expected building permits have been issued.

**"Previously Issued Bonds"** means, for any Fiscal Year, all Outstanding Bonds that are deemed to be outstanding under the Indenture after the first interest and/or principal payment date following the current Fiscal Year.

**1. Prepayment in Full**

Only an Assessor's Parcel of Developed Property, or Undeveloped Property for which a building permit has been issued, may be prepaid. The Special Tax obligation applicable to an Assessor's Parcel in CFD No. 2004-1 may only be prepaid after all authorized CFD No. 2004-1 Bonds have already been issued, or after the City Council has covenanted that it will not issue any additional CFD No. 2004-1 Bonds (except refunding bonds) to be supported by Special Taxes levied under this Amended Rate and Method of Apportionment. The obligation of the Assessor's Parcel to pay any Special Tax may be permanently satisfied as described herein, provided that a prepayment may be made with respect to a particular Assessor's Parcel only if there are no delinquent Special Taxes with respect to such Assessor's Parcel at the time of prepayment. An owner of an Assessor's Parcel intending to prepay the Special Tax obligation shall provide the CFD Administrator with written notice of intent to prepay. Within 30 days of receipt of such written notice, the CFD Administrator shall notify such owner of the prepayment amount for such Assessor's Parcel. The CFD Administrator may charge a reasonable fee for providing this service. Prepayment must be made not less than 45 days prior to the next occurring date that notice of redemption of CFD No. 2004-1 Bonds from the proceeds of such prepayment may be given by the Trustee pursuant to the Indenture.

The Special Tax Prepayment Amount (defined below) shall be calculated as summarized below (capitalized terms as defined below):

	Bond Redemption Amount
plus	Redemption Premium
plus	Defeasance Amount
plus	Administrative Fees and Expenses
less	Reserve Fund Credit
less	<u>Capitalized Interest Credit</u>
Total: equals	Prepayment Amount

As of the proposed date of prepayment, the Special Tax Prepayment Amount shall be calculated as follows:

**Paragraph No.:**

1. Confirm that no Special Tax delinquencies apply to such Assessor's Parcel.
2. For Assessor's Parcels of Developed Property, compute the Assigned Special Tax and Backup Special Tax. For Assessor's Parcels of Undeveloped Property for which a building permit has been issued, compute the Assigned Special Tax and Backup

Special Tax for that Assessor's Parcel as though it was already designated as Developed Property, based upon the building permit which has already been issued for that Assessor's Parcel.

3. (a) Divide the Assigned Special Tax computed pursuant to paragraph 2 by the total estimated Assigned Special Taxes for the entire CFD No. 2004-1 based on the Developed Property Special Taxes which could be levied in the current Fiscal Year on all expected development through Buildout of CFD No. 2004-1, excluding any Assessor's Parcels which have been prepaid, and  
  
(b) Divide the Backup Special Tax computed pursuant to paragraph 2 by the total estimated Backup Special Taxes at Buildout for the entire CFD No. 2004-1, excluding any Assessor's Parcels which have been prepaid.
4. Multiply the larger quotient computed pursuant to paragraph 3(a) or 3(b) by the Previously Issued Bonds to compute the amount of Previously Issued Bonds to be retired and prepaid (the "*Bond Redemption Amount*").
5. Multiply the Bond Redemption Amount computed pursuant to paragraph 4 by the applicable redemption premium (e.g., the redemption price-100%), if any, on the Previously Issued Bonds to be redeemed (the "*Redemption Premium*").
6. Compute the amount needed to pay interest on the Bond Redemption Amount from the first bond interest and/or principal payment date following the current Fiscal Year until the earliest redemption date for the Previously Issued Bonds.
7. Determine the Special Tax levied on the Assessor's Parcel in the current Fiscal Year which has not yet been paid.
8. Compute the minimum amount the CFD Administrator reasonably expects to derive from the reinvestment of the Special Tax Prepayment Amount less the Administrative Fees and Expenses from the date of prepayment until the redemption date for the Previously Issued Bonds to be redeemed with the prepayment.
9. Add the amounts computed pursuant to paragraphs 6 and 7 and subtract the amount computed pursuant to paragraph 8 (the "*Defeasance Amount*").
10. The administrative fees and expenses of CFD No. 2004-1 are as calculated by the CFD Administrator and include the costs of computation of the prepayment, the costs to invest the prepayment proceeds, the costs of redeeming CFD No. 2004-1 Bonds, and the costs of recording any notices to evidence the prepayment and the redemption (the "*Administrative Fees and Expenses*").
11. The reserve fund credit (the "*Reserve Fund Credit*") shall equal the lesser of: (a) the expected reduction in the reserve requirement (as defined in the Indenture), if any, associated with the redemption of Previously Issued Bonds as a result of the

prepayment, or (b) the amount derived by subtracting the new reserve requirement (as defined in the Indenture) in effect after the redemption of Previously Issued Bonds as a result of the prepayment from the balance in the reserve fund on the prepayment date, but in no event shall such amount be less than zero. No Reserve Fund Credit shall be granted if the amount then on deposit in the reserve fund for the Previously Issued Bonds is below 100% of the reserve requirement (as defined in the Indenture).

12. If any capitalized interest for the Previously Issued Bonds will not have been expended as of the date immediately following the first bond interest and/or principal payment date following the current Fiscal Year, a capitalized interest credit shall be calculated by multiplying the larger quotient computed pursuant to paragraph 3(a) or 3(b) by the expected balance in the capitalized interest fund or account under the Indenture after such first interest and/or principal payment (the "*Capitalized Interest Credit*").
13. The Special Tax Prepayment is equal to the sum of the amounts computed pursuant to paragraphs 4, 5, 9 and 10, less the amounts computed pursuant to paragraphs 11 and 12 (the "*Prepayment Amount*").
14. From the Prepayment Amount, the amounts computed pursuant to paragraphs 4, 5, 9, 11 and 12 shall be deposited into the appropriate fund as established under the Indenture and be used to retire CFD No. 2004-1 Bonds or make debt service payments. The amount computed pursuant to paragraph 10 shall be retained by CFD No. 2004-1.

The Special Tax Prepayment Amount may be insufficient to redeem a full \$5,000 increment of CFD No. 2004-1 Bonds. In such cases, the increment above \$5,000 or integral multiple thereof will be retained in the appropriate fund established under the Indenture to be used with the next prepayment of CFD No. 2004-1 Bonds or to make debt service payments.

As a result of the payment of the current Fiscal Year's Special Tax levy as determined under paragraph 7 (above), the CFD Administrator shall remove the current Fiscal Year's Special Tax levy for such Assessor's Parcel from the County tax rolls. With respect to any Assessor's Parcel that is prepaid, the City Council shall cause a suitable notice to be recorded in compliance with the Act, to indicate the prepayment of the Special Tax and the release of the Special Tax lien on such Assessor's Parcel, and the obligation of such Assessor's Parcel to pay the Special Tax shall cease.

Notwithstanding the foregoing, no Special Tax prepayment shall be allowed unless, at the time of such proposed prepayment, the amount of Maximum Special Taxes that may be levied on Taxable Property within CFD No. 2004-1 (after excluding 15.54 Acres of Property Owner Association Property and/or Public Property as set forth in Section E) both prior to and after the proposed prepayment is at least 1.1 times the maximum annual debt service on all Previously Issued Bonds, plus the cost of annual CFD administration.

## 2. Prepayment in Part

The Special Tax on an Assessor's Parcel of Developed Property or an Assessor's Parcel of Undeveloped Property for which a building permit has been issued may be partially prepaid. The amount of the prepayment shall be calculated as in Section H.1; except that a partial prepayment shall be calculated according to the following formula:

$$PP = [(P_E - A) \times F] + A$$

These terms have the following meaning:

- PP = the partial prepayment.  
P<sub>E</sub> = the Special Tax Prepayment Amount calculated according to Section H.1.  
F = the percentage, expressed as a decimal, by which the owner of the Assessor's Parcel is partially prepaying the Special Tax.  
A = the Administrative Fees and Expenses calculated according to Section H.1.

The owner of any Assessor's Parcel who desires such prepayment shall notify the CFD Administrator of such owner's intent to partially prepay the Special Tax and the percentage by which the Special Tax shall be prepaid. The CFD Administrator shall provide the owner with a statement of the amount required for the partial prepayment of the Special Tax for an Assessor's Parcel within 30 days of the request and may charge a reasonable fee for providing this service. With respect to any Assessor's Parcel that is partially prepaid, the City Council shall (i) distribute the funds remitted to it according to Section H.1, and (ii) indicate in the records of CFD No. 2004-1 that there has been a partial prepayment of the Special Tax and that a portion of the Special Tax with respect to such Assessor's Parcel, equal to the outstanding percentage (1.00 - F) of the remaining Maximum Special Tax, shall continue to be levied on such Assessor's Parcel pursuant to Section D.

### I. TERM OF SPECIAL TAX

The Special Tax shall be levied for a period not to exceed fifty years commencing with Fiscal Year 2005-2006, provided however that Special Taxes will cease to be levied in an earlier Fiscal Year if the CFD Administrator has determined (i) that all required interest and principal payments on the CFD No. 2004-1 Bonds have been paid; and (ii) all Authorized Facilities have been constructed.

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**EXHIBIT C**

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***CFD No. 2004-1 of the  
City of Blythe***

***Special Tax Roll  
Fiscal Year 2016-2017***

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Exhibit C

City of Blythe  
 Community Facilities District No. 2004-1  
 FY 2016-2017 Special Tax Levy

<u>Assessor's Parcel Number</u>	<u>FY 2016-2017 Special Tax</u>
833-360-001-2	\$1,605.68
833-360-002-3	\$1,605.68
833-360-003-4	\$1,605.68
833-360-004-5	\$1,605.68
833-360-005-6	\$1,605.68
833-360-006-7	\$1,605.68
833-360-007-8	\$1,605.68
833-360-008-9	\$1,605.68
833-360-009-0	\$1,605.68
833-360-010-0	\$1,605.68
833-360-011-1	\$1,605.68
833-360-022-1	\$1,605.68
833-360-023-2	\$1,605.68
833-360-024-3	\$1,605.68
833-360-025-4	\$1,605.68
833-360-026-5	\$1,605.68
833-360-027-6	\$1,605.68
833-360-028-7	\$1,605.68
833-360-029-8	\$1,605.68
833-360-030-8	\$1,605.68
833-360-031-9	\$1,605.68
833-360-032-0	\$1,605.68
833-360-033-1	\$1,605.68
833-360-034-2	\$1,605.68
833-360-035-3	\$1,605.68
833-360-038-6	\$1,605.68
833-360-039-7	\$1,605.68
833-360-040-7	\$1,605.68
833-360-041-8	\$1,605.68
833-360-042-9	\$1,605.68
833-360-043-0	\$1,605.68
833-360-044-1	\$1,605.68
833-360-045-2	\$1,605.68
833-360-046-3	\$1,605.68
833-360-047-4	\$1,605.68
833-370-028-8	\$1,605.68
833-370-029-9	\$1,605.68
833-370-030-9	\$1,605.68
833-370-031-0	\$1,605.68
833-370-032-1	\$1,605.68
833-370-033-2	\$1,605.68
833-370-034-3	\$1,605.68
833-370-035-4	\$1,605.68
833-370-036-5	\$1,605.68
833-370-038-7	\$1,605.68
833-370-039-8	\$1,605.68

Exhibit C

City of Blythe  
Community Facilities District No. 2004-1  
FY 2016-2017 Special Tax Levy

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<u>Assessor's Parcel Number</u>	<u>FY 2016-2017 Special Tax</u>
833-370-040-8	\$1,605.68
833-370-041-9	\$1,605.68
833-370-042-0	\$1,605.68
833-370-046-4	\$1,605.68
833-370-048-6	\$1,605.68
833-370-049-7	\$1,605.68
833-370-050-7	\$1,605.68
833-370-051-8	\$1,605.68
833-370-053-0	\$1,605.68
833-370-054-1	\$1,605.68
833-370-060-6	\$1,605.68
833-370-061-7	\$1,605.68
833-370-063-9	\$1,605.68
833-370-064-0	\$1,605.68
833-380-001-4	\$1,605.68
833-380-002-5	\$1,605.68
833-380-003-6	\$1,605.68
833-380-004-7	\$1,605.68
833-380-005-8	\$1,605.68
833-380-006-9	\$1,605.68
833-380-007-0	\$1,605.68
833-380-008-1	\$1,605.68
833-380-009-2	\$1,605.68
833-380-010-2	\$1,605.68
833-380-011-3	\$1,605.68
833-380-012-4	\$1,605.68
833-380-013-5	\$1,605.68
833-380-014-6	\$1,605.68
833-380-015-7	\$1,605.68
833-380-016-8	\$1,605.68
833-380-017-9	\$1,605.68
833-380-018-0	\$1,605.68
833-380-019-1	\$1,605.68
833-380-020-1	\$1,605.68
833-380-021-2	\$1,605.68
833-380-022-3	\$1,605.68
833-380-023-4	\$1,605.68
833-380-024-5	\$1,605.68
833-380-025-6	\$1,605.68
833-380-026-7	\$1,605.68
833-380-027-8	\$1,605.68
833-380-028-9	\$1,605.68
833-380-029-0	\$1,605.68
833-380-030-0	\$1,605.68

Exhibit C

City of Blythe  
Community Facilities District No. 2004-1  
FY 2016-2017 Special Tax Levy

---

<u>Assessor's Parcel Number</u>	<u>FY 2016-2017 Special Tax</u>
Total Number of Parcels Taxed	<b>90</b>
Total FY 2016-2017 Special Tax	<b>\$144,511.20</b>



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

---

**SUBJECT:** Special Assessment for Prior Year Delinquent Utility Charges

**PRESENTED BY:** Christa Elms, Interim Director of Finance

**PREPARED BY:** Christa Elms, Interim Director of Finance

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**RECOMMENDATION:**

It is recommended that the City Council adopt the following Resolution:

Resolution 2016-024 **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ADOPTING THE REPORT OF THE DELINQUENT UTILITY ACCOUNTS AND DIRECTING THE CITY MANAGER TO FILE SAID REPORT WITH THE COUNTY OF RIVERSIDE AUDITOR AND REQUEST THE AUDITOR PLACE THE DELINQUENT ACCOUNTS ON THE TAX ROLL**

---

**FISCAL IMPACT:**

Potential collection of prior year delinquent utility revenue in the amount of \$5,341.32.

---

**BACKGROUND:**

As part of normal business operations for the Utility Department it is Staff's duties to exhaust all efforts in the collection process for delinquent accounts. Many attempts have been made to collect the amounts owed. In accordance with California Water Code the City has the right to report all eligible accounts with the County of Riverside Auditor's office as a special assessment to the county property tax bill.

---

**STAFF REPORT:**

Staff is recommending the adoption of attached Resolution No. 2016-024 directing the City Manager to file with the County of Riverside Auditor's office the attached Exhibit A; which contains a list of prior-year delinquent utility accounts. If adopted Staff will forward this list to the County of Riverside and the amounts will be placed as a special assessment on the Fiscal Year 2016-2017 county property tax bill.

All amounts received by the utility accounts are used to pay for water, sewer, and trash services. The attached Exhibit A contains a total of sixteen (11) parcels of a combined amount of \$5,341.32 of uncollected accounts. Finance Department has exhausted all efforts in attempting to collect on the attached delinquencies internally with no results. In accordance with California Water Code Section 31701 and 31701.5, Staff is recommending the attached Exhibit A be sent to the County of Riverside in last efforts to collect all amounts due to the City. Each property owner has been properly notified of the City's intent to levy and given a deadline of July 30, 2016, in order to resolve the delinquency.

---

**ATTACHMENTS:**

1. Resolution 2016-024
2. Exhibit A (Assessor's parcel numbers and amounts charged)

**RESOLUTION 2016-024**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ADOPTING THE REPORT OF THE DELINQUENT UTILITY ACCOUNTS AND DIRECTING THE CITY MANAGER TO FILE SAID REPORT WITH THE COUNTY OF RIVERSIDE AUDITOR AND REQUEST THE AUDITOR PLACE THE DELINQUENT ACCOUNTS ON THE TAX ROLL**

**WHEREAS**, a written report ( "Report" ) , a copy of which is attached hereto and by this reference incorporated herein, has been filed by the City Manager with the City Council of the City of Blythe describing each parcel of real property subject to delinquent accounts; and

**WHEREAS**, the City Manager of the City of Blythe has caused notice of the filing of Report proposing to collect delinquent accounts on the tax roll in accordance with California Water Code Section 31701 and 31701.5; and

**WHEREAS**, the City Council has heard and considered all objections and protests to the Report; and

**WHEREAS**, the City Council of the City of Blythe has determined to adopt the Report and collect the delinquent accounts on the tax roll, which constitute a lien against the parcel or parcels of land described in the Report in accordance with California Water Code Section 31701 and 31701.5; and

**NOW, THEREFORE, BE IT RESOLVED** by the Members of the City Council of the City of Blythe as follows:

Section 1. The City Council hereby finds and determines that the recitals are true and correct and are incorporated herein.

Section 2. The City Council hereby adopts the Report ("Exhibit A"). On or thereafter the 12<sup>th</sup> day of July, 2016, the City Manager is hereby directed to file a copy of the Report with the County of Riverside Auditor, together with a statement endorsed thereon over his/her signature that the Report has been adopted by the City Council and shall request that the Delinquent Accounts to be collected on the tax bills for the taxable parcels identified in the Report and such Delinquent Accounts shall be collected at the same time and in the same manner and by the same persons as, together with and not separately from, the general taxes for the City, and shall be delinquent at the same time and thereafter be subject to the same delinquency penalties to be levied on and collected from the owners of said parcels.

**PASSED, APPROVED and ADOPTED** this 12<sup>th</sup> day of July 2016 by the following roll call vote to wit:

**AYES:**

**NOES:**

**ABSENT:**

---

Joseph De Coninck

**ATTEST:**

---

Mallory Sutterfield, City Clerk

**(SEAL)**

**Exhibit A**

**City of Blythe - Delinquent Prior-Year Utility Charges  
FY 2016-2017 Amounts**

<b><u>Assessor's Parcel Number</u></b>		<b><u>FY 2016-2017 Amounts</u></b>
857-065-003	\$	341.46
869-042-003	\$	360.14
869-410-017	\$	116.09
869-371-013	\$	313.34
848-172-030	\$	745.03
848-023-017	\$	561.19
845-073-009	\$	679.10
845-073-010	\$	487.02
842-132-020	\$	893.87
845-180-003	\$	466.30
842-213-001	\$	377.78
<b>Total FY 2016-2017 Amount</b>	<b>\$</b>	<b>5,341.32</b>
<b>Total Number of Parceis Charged</b>		<b>11</b>



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

---

**SUBJECT:** Levy & Collection of Assessments for Building & Weed Abatement  
**PRESENTED BY:** Mallory Crecelius, Interim City Manager  
**PREPARED BY:** Michelle Van Dyke, Permit Technician

---

**RECOMMENDATION:** It is recommended that the City Council adopt Resolution No. 2016-021 authorizing the levy and collection of assessments for building and weed abatement at APN's 839080003-1 & 836062012-2, in the amounts listed.

---

**FISCAL IMPACT:** None

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**BACKGROUND:** In early 2014, the City of Blythe was provided with an opportunity to obtain a Grant to clean the above properties. The Grant was awarded in early 2015 and the abatement/clean-up process began. A condition of CalRecycle's Grant requires the City of Blythe to lein properties following nuisance abatement.

January 12, 2016, City Council adopted Resolution 2015-036 for the Levy & Collection of Assessments for Building & Weed Abatement for APN's 839080003-1 & 836062012-2, as a condition of Grant SWC56-14-0006 with CalRecycle. Following the adoption of Resolution 2015-036, CalRecycle would not accept the Resolution due to specific wording. That wording has been corrected in this revised Resolution 2016-021.

---

**STAFF REPORT:** The Development Services Department is requesting that the City Council authorize the levy and collection of the assessments on the properties referenced in the resolution.

---

**ATTACHMENTS:**

1. Resolution No. 2016-021 with Exhibit A.
2. Breakdown of Property Assessment Charges

**RESOLUTION NO. 2016-021****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDING AND WEED ABATEMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE**

**THE CITY COUNCIL OF THE CITY OF BLYTHE HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1.** Pursuant to the City of Blythe Municipal Code Section 8.28.080, the City of Blythe Development Services Department, Code Enforcement Division (hereinafter referred to as "Development Services"), over a period of 10 years, attempted to notify the property owner of parcel 839080003-1 (hereinafter referred to as "Property Owner #1") of hazardous conditions on their property due to the existence of a substandard structure(s), weeds and illegal dumping. At Parcel 836062012-2, both property owners are deceased and remaining family members do not maintain the property, which consisted of a collapsed house, weeds and illegal dumping. Conditions on both properties constitute a "Public Nuisance".

**Section 2.** All Notices of Public Nuisance issued to Property Owner #1 clearly stated that property owners failing to comply by abating the hazards identified on their property would be cause for the City of Blythe to abate the nuisance and all costs, in addition to administrative, assessed to the property taxes.

**Section 3.** No action was taken by Property Owner #1 to abate the property violations. With the conditions on both properties constituting a Public Nuisance, Development Services secured a Grant through CalRecycle to abate the nuisances on both properties to help protect the public life safety.

**Section 4.** A condition of CalRecycle's Grant requires the City of Blythe to lein properties following nuisance abatement.

**Section 5.** All nuisance notices clearly stated that unless abated by the Property Owner, all costs, in addition to administrative fees, would be assessed to the property taxes.

**Section 6.** The assessments are levied without regard to the property valuation.

**Section 7.** The assessments are levied for the purpose of paying the costs and expenses of the abatement described in Section 3 above, beginning April 2015 and completed July 2015.

**Section 8.** The adoption of Resolution No. 2016-021 constitutes the levy of an assessment for the fiscal year commencing July 1, 2016 and ending June 30, 2017.

**Section 9.** The County Auditor of Riverside County shall enter on the County Assessment Roll opposite each lot or parcel of land the amount of the assessment and such assessments shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the assessments shall be paid to CalRecycle.

**Section 10.** The City Clerk is hereby authorized and directed to file a certified copy of Exhibit "A", with the County Auditor, together with a certified copy of Resolution No. 2016-021 upon its adoption.

**Section 12.** A certified copy of Resolution No. 2016-021 and Exhibit "A" shall be filed in the office of Development Services, with a duplicate copy on file in the office of the City Clerk.

**PASSED, APPROVED, and ADOPTED** this 12<sup>th</sup> day of July 2016, by the following vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Joseph Deconinck, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Crecelius, City Clerk

**(S E A L)**

**EXHIBIT "A"**

Following is a list of the properties and the costs associated with their abatement.

<b>Fund Number</b>	<b>Assessors Parcel Number</b>	<b>Amount</b>
68-2154	839080003-1	\$ 26,838.57
68-2154	836062012-2	\$ 23,737.55
68-2153	839080003-1	\$ 26,468.58
68-2153	836062012-2	\$ 23,737.56

## **Breakdown of Property Assessment Charges**

### Project Site #1 – 1159 North Broadway, APN 839-080-003:

- Asbestos test \$370
- Property demolition & cleanup \$41,832
- Security fencing & installation \$6,187
- Staff time \$1,020.00
- Attorney's Fees \$3,898.15

### Project Site #2 – 402 North Carlton Avenue, APN 836-062-012:

- Property demolition & cleanup \$33,150
- Security fencing & installation \$9,057
- Staff time \$1,215.06
- Attorney's Fees \$4,053.05



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

---

**SUBJECT:** Levy & Collection of Assessments for Building Abatement  
**PRESENTED BY:** Mallory Crecelius, Interim City Manager  
**PREPARED BY:** Michelle Van Dyke, Permit Technician

---

**RECOMMENDATION:** It is recommended that the City Council:  
1. Adopt Resolution No. 2016-022 authorizing the levy and collection of assessments for building abatement at APN 848122007-0, in the amount listed.

---

**FISCAL IMPACT:** Reimbursement to the General Fund of \$1,521.04

---

**BACKGROUND:**

APN 848122007-0: Pursuant to Blythe Municipal Code Section 8.28.080, Code Enforcement notified the property owner of hazardous conditions on their property due to a lack of property maintenance and/or substandard structure(s). All notices issued clearly stated that if the property owner failed to comply by abating the identified hazards, the City of Blythe could cause to have the work performed and charge back the cost of abatement with administrative and filing fees to the property taxes.

Subsequent to proper notifications, and following a fire at the property, and there being an immediately danger to the life and safety of the citizens of Blythe, the Development Services Department did, over a period of a couple days, cause the property to be secured. After the work was completed, the Development Services Department invoiced the property owner in English and Spanish by certified mail and personal hand delivery.

---

**STAFF REPORT:** The Development Services Department is requesting that the City Council authorize the levy and collection of the assessments on the property referenced in the resolution. The fees shown include the actual cost of abatement and an 18% administrative fee. [see Attachment 4]

---

**ATTACHMENTS:**

1. Resolution No. 2016-022 with Exhibit A.
2. Breakdown of Property Assessment Charges

**RESOLUTION NO. 2016-022****A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE ORDERING THE LEVY AND COLLECTION OF ASSESSMENTS FOR PROPERTY BUILDING ABATEMENT PURSUANT TO THE PROVISIONS OF THE BLYTHE MUNICIPAL CODE**

**THE CITY COUNCIL OF THE CITY OF BLYTHE HEREBY FINDS, DETERMINES, RESOLVES AND ORDERS AS FOLLOWS:**

**Section 1.** Pursuant to the City of Blythe Municipal Code Section 8.28.080, the City of Blythe Development Services Department, Code Enforcement Division (hereinafter referred to as "Development Services"), notified the property owner of parcel 848122007-0 (hereinafter referred to as "Property Owner") of hazardous conditions on their property due to the existence of a substandard structure(s). The conditions on the property constitute a "Public Nuisance".

**Section 2.** All Notices of Public Nuisance issued to the Property Owner clearly stated that property owners failing to comply by abating the hazards identified on their property would be cause for the City of Blythe to abate the nuisance and all costs, in addition to administrative, assessed to the property taxes.

**Section 3.** No action was taken by the Property Owner to secure the property, and with the conditions on the property constituting a Public Nuisance, Development Services secured the structure to help protect the public life safety.

**Section 4.** Following securing the property, Development Services mailed the Property Owner billing notice. Billing notice was sent in English and Spanish and was sent by both certified mail/return receipt, and personal hand delivery.

**Section 5.** Billing notice clearly stated that unless remitted by the Property Owner, all costs, in addition to administrative fees, would be assessed to the property taxes.

**Section 6.** The assessments are levied without regard to the property valuation.

**Section 7.** The assessments are levied for the purpose of paying the costs and expenses of the abatement described in Section 3 above for the fiscal year commencing July 1, 2015 and ending June 30, 2016.

**Section 8.** The adoption of Resolution No. 2016-022 constitutes the levy of an assessment for the fiscal year commencing July 1, 2016 and ending June 30, 2017.

**Section 9.** The County Auditor of Riverside County shall enter on the County Assessment Roll opposite the lot or parcel of land the amount of the assessment and such assessment shall then be collected at the same time and in the same manner as the County taxes are collected. After collection by the County, the net amount of the assessment shall be paid to the City Treasurer.

**Section 10.** The City Treasurer shall deposit all money representing assessments collected by the County to the General Fund.

**Section 11.** The City Clerk is hereby authorized and directed to file a certified copy of Exhibit "A", with the County Auditor, together with a certified copy of Resolution No. 2016-022 upon its adoption.

**Section 12.** A certified copy of Resolution No. 2016-022 and Exhibit "A" shall be filed in the office of Development Services, with a duplicate copy on file in the office of the City Clerk.

**PASSED, APPROVED, and ADOPTED** this 12<sup>th</sup> day of July 2016, by the following vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**

\_\_\_\_\_  
Joseph Deconinck, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Crecelius, City Clerk

**(S E A L)**

**EXHIBIT "A"**

Following is a list of the properties and the costs associated with their abatement.

<b>Fund Number</b>	<b>Assessors Parcel Number</b>	<b>Amount</b>
68-2154	848122007-0	\$ 1,521.04

**Breakdown of Property Assessment Charges**

**BUILDING:**

<u>Parcel Number</u>	<u>Cost to Abate</u>	<u>Administrative Fees</u>
848122007-0	1,289.02	232.02



**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

---

**SUBJECT:** Uniform Public Construction Cost Accounting Procedures

**PRESENTED BY:** Baron Bettenhausen, City Attorney

**PREPARED BY:** Mallory Crecelius, Interim City Manager

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**RECOMMENDATION:** Council conduct the second reading of Ordinance No. 878-16, Amending Chapter 2.65 of Title 2 of the Blythe Municipal Code relating to procedures for purchasing and public works projects.

---

**FISCAL IMPACT:** Possible savings in City staff time by increasing the efficiency of procedures in processing public project bids.

---

**BACKGROUND:** Currently, purchases or contracts of more than \$20,000 are subject to formal bidding procedures.

---

**STAFF REPORT:** By electing to become subject to the Uniform Public Construction Cost Accounting Act, the City would be able to use an informal bidding process for public project contracts up to \$175,000. The Act also allows the City to have public projects of \$45,000 or less be performed by City staff, negotiated contract or purchase order. Regardless of the bidding process used, all contracts above \$15,000 would still be subject to Council approval.

---

**ATTACHMENTS:**

1. Ordinance No. 878-16

**ORDINANCE NO. 878-16**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BLYTHE AMENDING CHAPTER 2.65 OF TITLE 2 OF THE BLYTHE MUNICIPAL CODE RELATING TO PROCEDURES FOR PURCHASING AND PUBLIC WORKS PROJECTS**

WHEREAS, as outlined in Section 2.65.040 of the Blythe Municipal Code, purchases or contracts of more than \$20,000 must be let to bid under a formal bidding process; and

WHEREAS, by electing to become subject to the Uniform Public Construction Cost Accounting Act (the "Act," Public Contract Code section 22000 *et seq.*) the City would be able to use an informal bidding process for public project contracts up to \$175,000, thus increasing the efficiency of procedures and saving the City a substantial amount of time and effort in processing public project bids; and

WHEREAS, electing to become subject to the Act also allows the City to have public projects of \$45,000 or less be performed by City staff, negotiated contract or purchase order; and

WHEREAS, the City Council has elected to become subject to the Uniform Public Construction Cost Accounting Act pursuant to Resolution No. 2016-020.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BLYTHE DOES HEREBY ORDAIN AS FOLLOWS:**

Section 1. Chapter 2.65 of Title 2 of the Blythe Municipal Code is hereby repealed and replaced with the following:

**Chapter 2.65 – PURCHASING CONTROL SYSTEM**

Sec. 2.65.010. Definition of terms.

The following words, terms and phrases when used in this chapter shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

(a) *Facility* means any plant, building, structure, ground facility, real property, street, highway or other public work improvement.

(b) *Maintenance work* is defined in Public Contract Code Section 22002.

(c) *Professional services* includes financial, economic, accounting, engineering, legal or administrative services that require specially trained and experienced persons, firms, or corporations to perform them.

(d) *Public project* is defined in Public Contract Code Section 22002.

(e) "UPCCAA" shall mean the Uniform Public Constructing Cost Accounting Act, Public Contract Code 22000 et seq.

Sec. 2.65.020. Adoption of purchasing system.

(a) A purchasing system is adopted, pursuant to the requirements of the UPCCAA and Government Code Section 54202, in order to establish efficient procedures for the purchase of supplies, services, and equipment, to secure for the city supplies, services, and equipment at the lowest possible cost commensurate with quality needed, to exercise positive financial control over purchases, to clearly define authority for the purchasing function, and to assure the quality of purchases.

(b) The requirements of the UPCCAA shall be applicable to all contracts and purchases on public projects.

(c) The requirements of the UPCCAA shall also be applicable to the City's purchase of all goods, equipment or services and contracts for "maintenance work," except as may be specifically provided under state or local law to the contrary.

Sec. 2.65.030. Centralized purchasing system.

The purchasing system is intended to be centralized within the administrative services function of the city. The city manager may authorize, in writing, any department to purchase specified supplies and equipment independent of the purchasing agent, however such purchases shall be made in conformity with the established procedures.

Sec. 2.65.040. Purchasing agent.

(a) The city manager is the purchasing agent and may appoint a designee to administer the purchasing system. The designated purchasing agent's authority and responsibilities shall be in accordance with all applicable resolutions and administrative regulations established by the city.

(b) The purchasing agent shall:

(1) Purchase or contract for the supplies, services and equipment required by any city department in accordance with the purchasing procedures and such other rules and regulations as may be prescribed by the city council;

(2) Negotiate and recommend the execution of contracts for the purchase of supplies, services and equipment;

(3) Recommend to the city council, rules governing the purchase of supplies, services and equipment.

(4) Supervise the inspection of all supplies, services and equipment purchased to ensure conformance with specifications;

(5) Supervise the sale of surplus or unused supplies and equipment or transfer between departments as needed;

(6) Recommend the sale of surplus real property; and

(7) Maintain a bidder's list of vendors, catalog file and such other records needed for the efficient operation of the purchasing department.

(c) In connection with these activities, the purchasing agent shall endeavor to obtain as full and open competition as possible on all purchases, and shall keep informed of current developments in the field of purchasing, prices, market conditions and products.

#### Sec. 2.65.040. Requisitions.

Rules governing the purchasing system, either by resolution or administrative regulation, shall provide procedures that require every department to submit requests and estimates for supplies, equipment and services to the designated purchasing agent in a prescribed requisition process at least annually.

#### Sec. 2.65.050. Encumbrance of funds.

Except in cases of emergency, the purchasing agent shall not issue any purchase order or approve any written agreement, unless there exists an unencumbered appropriation in the fund account against which such purchase is to be charged.

#### Sec. 2.65.060. Inspection and testing.

The purchasing agent, in his or her discretion, shall have the authority to inspect supplies and equipment delivered, or services rendered, to determine their conformance with the specifications set forth in the original contract or order.

#### Sec. 2.65.070. Uniform Public Construction Cost Accounting Act adopted.

(a) The city council hereby adopts the UPCCAA for the purpose of prescribing regulations governing all purchases and contracts awarded by the city. In accordance with the terms of the UPCCAA, the city may utilize the Act's procedures when contracting for "public projects" as defined in Public Contract Code Section 22002. Pursuant to Public Contract Code Section 22003, the city may also use the Act's procedures for any other work which does not fall within the definition of a "public project."

(b) Nothing shall preclude the city from utilizing more restrictive procedures.

Sec. 2.65.080. Bidding, contracting and purchasing procedures.

(a) **Small Purchase Procedures.** Public projects, maintenance work, and the purchase of any supplies, equipment and services, which are in accordance with the limits established in Public Contract Code Section 22032(a), may be performed by the employees of the city by force account, by negotiated contract, or by purchase order.

(b) **Informal Procedures.** Public projects, maintenance work, and any purchases of supplies, equipment and services in the amount set forth in Public Contract Code Section 22032(b) may be let to contract by following the Act's informal procedures. The informal procedures include the following:

(1) **Contractors List.** A list of contractors, identified according to categories of work, shall be developed and maintained in accordance with the requirements of Public Contract Code Section 22034, together with any criteria promulgated by the Commission from time to time.

(2) **Notice Inviting Bids.** At least ten calendar days before bids are due, a notice inviting informal bids shall be mailed to all contractors on the list for the category of work being bid, and to all construction trade journals specified pursuant to the requirements of Public Contract Code Section 22036; provided however:

(i) Additional contractors and trade journals may be notified at the discretion of the purchasing agent.

(ii) For public projects, if there is no list of qualified contractors maintained by the city for the particular category of work to be performed, the notice inviting bids shall be sent to the construction trade journals specified by the Commission.

(iii) For circumstances not involving public projects, where there is no list of qualified contractors maintained by the city for the supplies, equipment, services or maintenance work to be procured, the notice inviting bids shall be made in conformity with procedures established by the Purchasing Agent from time to time. Whenever possible, bids should be solicited from at least three qualified bidders.

(iv) If the product or service is proprietary in nature, such that it can be obtained only from a certain contractor or contractors, the notice inviting informal bids may be sent exclusively to those contractor(s).

(3) In situations where a contract was originally presumed to fall within the informal bid limits set forth in Section Sec. 2.65.090(b) but where all bids received are in excess of those limits, the city council may still award the contract if the requirements of Public Contract Code Section 22034(f) have been met.

(c) **Formal Procedures.** Public projects, maintenance work, and any purchases of supplies, equipment and services in the amount set forth in Public Contract Code Section

22032(c) shall be let to contract pursuant to the formal procedures set forth in the UPCCAA and as described in this Article. Except as provided in this code or under law to the contrary, contracts for maintenance work, and any purchase of supplies, equipment and services greater than \$100,000 may also be let to contract pursuant to the formal procedures in this section.

(1) Notice Inviting Bids.

(i) Formal bids shall state the time and place for the receiving and opening of sealed bids and distinctly describe the project. The notice shall be published at least fourteen calendar days before the date of opening the bids in a newspaper of general circulation pursuant to the requirements of Public Contract Code Section 22037.

(ii) The notice inviting formal bids shall also be sent electronically, if available, by either facsimile or electronic mail, and mailed to all construction trade journals specified in Public Contract Code Section 22036. For circumstances not involving a public project, where there is no construction trade journal for the supplies, equipment, services or maintenance work to be procured, the notice inviting bids shall instead be made in conformity with established procedures. All notices under this paragraph shall be sent at least fifteen calendar days before the date of opening the bids.

(iii) In addition to notice required by this Article, the city may give such other notice as it deems proper.

(2) The city council shall adopt plans, specifications and working details for all public projects requiring the formal bid procedure.

(3) All public projects shall be awarded as provided in the UPCCAA.

(d) Contract Approval.

(1) The city's purchasing agent has authority to execute all contracts or purchase orders valued at \$15,000 or less or purchase orders for recurring operating expenses that do not exceed the amount appropriated by the City Council.

(2) All contracts or purchase orders over \$15,000 shall be approved by the city council.

Sec. 2.65.090. Bid acceptance or rejection

(a) Processing Bids. Sealed bids shall be submitted to the city clerk and shall be identified as bids on the envelope. It is the responsibility of the bidder to ensure receipt of the bid document by the city clerk by the designated hour. Bids shall be opened in public at the time and place stated in the public notice. A tabulation of all bids received shall be open for public inspection during regular business hours for a period of not less than thirty calendar days after the bid opening.

(b) Bid acceptance or rejection.

(1) Rejection of All Bids. In its discretion the city council may reject all bids presented, if city, prior to rejecting all bids and declaring that the project can be more economically performed by city employees, furnishes a written notice to the apparent low bidder. The notice shall inform the bidder of the city's intention to reject the bid, and shall be mailed at least two business days prior to the hearing where the bid will be rejected. If after the first invitation of bids all bids are rejected, after reevaluating its cost estimates of the project, the city may:

(i) Abandon the project or re-advertise for bids; or

(ii) Following passage of a resolution of the city council by a four-fifths vote stating the project can be performed more economically by the employees of the city, the city may have the project done by force account without further complying with the requirements of the Act.

(2) All contracts for public projects shall be awarded to the lowest responsible bidder as provided in the UPCCAA. All other informally or formally bid contracts shall be awarded to the lowest responsible bidder, unless otherwise provided in this code. If two or more bids are the same and the lowest, the city may accept the one it chooses.

(3) If no bids are received through the formal or informal procedure, the project may be performed by the employees of the city by force account or negotiated contract without further complying with this article.

#### Sec. 2.65.100. Exceptions to bidding requirement.

(a) Except as otherwise provided by law, the following purchases of services, supplies and equipment shall be by negotiated contract without requiring a bidding process:

(1) Contracts for professional services, including but not necessarily limited to contracts with accountants, auditors, attorneys, plan checkers, inspectors, surveyors, architects, engineers, CEQA consultants, information systems consultants, financial consultants, election services consultants, public relations consultants and related activities, negotiation for or acquisition of land, insurance, bonds, and other similar contracts, subject to the requirements in Sections 4526 through 4529.5 and Section 37103 of the Government Code.

(2) Contracts where a commodity or service is offered by only one vendor, or when only one vendor is able to supply a commodity within the time frame or under terms and conditions which reasonably meet the needs of the city (sole source).

(3) Contracts where the purchase is procured pursuant to a competitively bid contract awarded by another public entity.

(4) Where the services, supplies and equipment are procured under a contract set forth on the California multiple award schedule (CMAS). Contracts under this exception must be approved by the city council upon a finding that the proposed contract

offers the best pricing. Whenever possible, the proposed contract should be based on at least three bids. City's agents shall attempt to negotiate a lower price from the CMAS contractor(s) whenever possible.

(5) The day-to-day operation of the city's self-insurance, or insurance retention, programs are exempt from these requirements, when performed in cooperation with the city's risk manager.

(6) Other exceptions authorized by law.

#### Sec. 2.65.110. Emergencies; procedure.

(a) In cases of emergency when repair or replacements are necessary, the city council may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the city council, by contractor, or by a combination of the two.

(b) In case of emergency, if notice for bids to let contracts will not be given, the city shall comply with Chapter 2.5 of the Public Contract Code, commencing with Section 22050.

#### Sec. 2.65.120. Professional Services

All persons or entities rendering professional services to the city shall render such services pursuant to a professional services agreement, in a form approved by the city attorney. All persons rendering professional services pursuant to a professional services agreement shall not be subject to the city's municipal code as it relates to employees of the city. Such persons shall be considered independent contractors and not employees of the city.

#### Sec. 2.65.130. Petty cash procedures.

The finance department's petty cash fund may be used to provide advances or reimbursements of up to one hundred dollars to city employees for the direct purchase of goods and services needed for city operations. Petty cash purchases must be documented the time they are made on a petty cash voucher. Petty cash purchases may include, but are not limited to the following:

- (a) Freight and postal charges due upon delivery of goods;
- (b) Purchases of goods needed for immediate use;
- (c) Reimbursement of employees' travel expenses for city business trips of one hundred dollars or less;
- (d) Reimbursement of employees' expenses for city business meetings of one hundred dollars or less.

#### Sec. 2.65.140. Local preference.

The city of Blythe shall give local preference to Blythe business establishments furnishing

materials, supplies and/or services to the city. If the materials, supplies and/or services furnished by a Blythe business is of equal or higher quality than a non-Blythe business, the city will accept the Blythe business's bid and pay a premium or additional price to a local business of not more than five percent on purchases of five thousand dollars or less; two percent on purchases of five thousand one dollars to ten thousand dollars; and one percent on purchases of ten thousand one dollars to fifty thousand dollars. There shall be no local preference consideration for purchases or contracts over fifty thousand dollars.

Sec. 2.65.150. State procured vendors or contractors.

Bidding procedures shall not be required when purchases for supplies and/or equipment are made through a vendor that is contracted through the State of California Procurement Division.

Sec. 2.65.160. Procedure for receipt of goods.

The designated department purchasing authority will determine that packing slips are checked against the items received and the items ordered. If the order is complete, the department purchasing authority will initial the packing slip, indicating the receipt of the goods. Any discrepancies will be immediately resolved with the vendor. The original packing slip, invoice and completed purchase order shall be sent to the finance department for payment processing.

Sec. 2.65.170. Payment requirements.

All purchases shall be made by purchase order, or other prescribed document, signed by the department purchasing authority, department head and the director of finance or the deputy director of finance. All purchases shall be paid by warrant and signed by the city manager and director of finance. Payment will only be made upon the finance department receiving the properly completed accounting documents such as purchase orders, packing slips and vendor invoices.

Sec. 2.65.180. Payment dates.

Warrants shall be released only after they have been approved by the city council at a regular council meeting. The release of warrants shall be the second and fourth Wednesday of each month. In the case that council should go dark on a regularly scheduled meeting, due to holidays, warrants shall be released and then submitted for approval at the next meeting. In some cases the director of finance may be required to issue a warrant prior to the approval by city council. A warrant register will be submitted to council for review and approval of all those prepaid warrants issued on a monthly basis.

Section 2. Any provision of the Blythe Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of such inconsistencies and no further, is hereby repealed or modified to that extent necessary to effect the provisions of this Ordinance.

Section 3. If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent

jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Blythe hereby declares that it would have adopted this Ordinance and each section, subsection, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions be declared invalid or unconstitutional.

Section 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same to be published and posted pursuant to the provisions of law in that regard and this Ordinance shall take effect 30 days after its final passage.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2016 by the following vote:

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

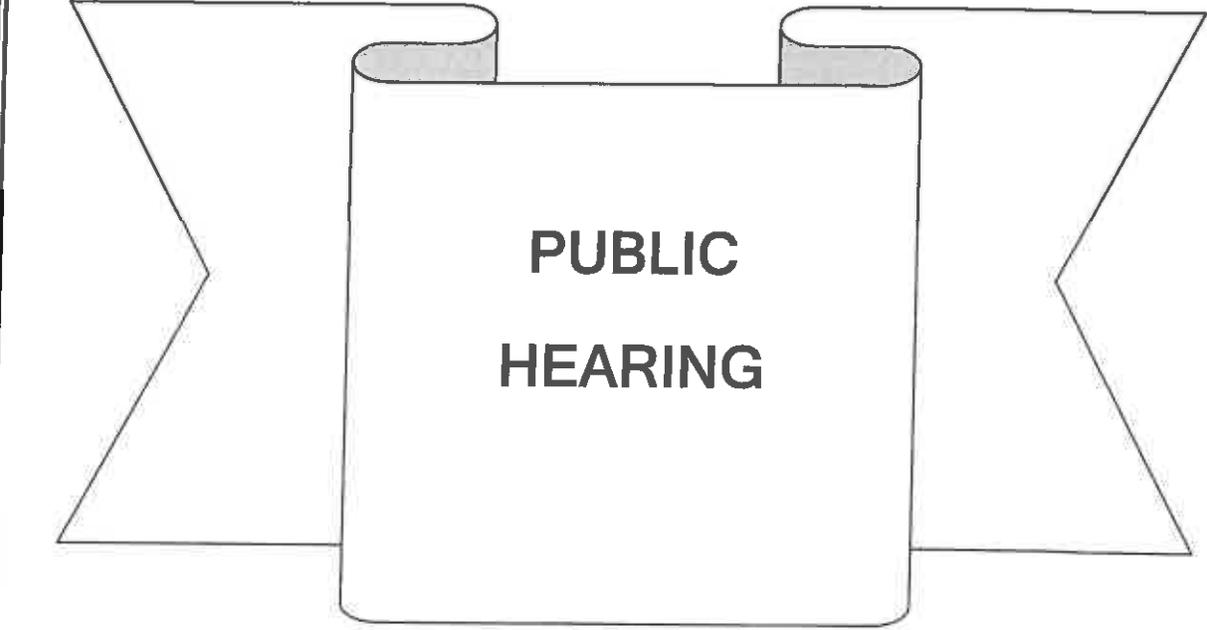
**ATTEST:**

\_\_\_\_\_  
Joseph DeConinck, Mayor

\_\_\_\_\_  
Mallory Crecelius, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Baron Bettenhausen, City Attorney





**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

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**SUBJECT:** Conditional Use Permit 1606-001

**PRESENTED BY:** Barbara Burrow, Planner

**PREPARED BY:** Barbara Burrow, Planner

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**RECOMMENDATION:** It is recommended that the City Council, subsequent to the Public Hearing:

- A. Adopt Resolution No. 2016-025 approving the Notice of Exemption with De Minimis Impact Finding prepared for Conditional Use Permit 1606-001; and,
  - B. Adopt Resolution No. 2016-026 approving Conditional Use Permit 1606-001, with conditions.
- 

**FISCAL IMPACT:** None

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**BACKGROUND:** Pursuant to Blythe Municipal Code (BMC) 17.52.010, the use of dispensing and storage of propane in a General Commercial (CG) zone is permitted only with approval of a Conditional Use Permit. The applicant is proposing to install a retail propane cylinder exchange service at two separate locations. Proposed service site one (1) is located at 3504 West Hobsonway and proposed service site two (2) located at 1900 East Hobsonway. Current use of proposed site (1) is a Valero gas station mini-mart and proposed site (2) is a Mobil gas station mini-mart. The proposed propane exchange services would provide an ancillary amenity to both the existing businesses.

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**ENVIRONMENTAL REVIEW:** The City of Blythe has determined that this project is exempt from provisions of CEQA pursuant to Section 15061(b)(3) of the CEQA Guidelines in that it can be seen with certainty that the activity in question will not have a significant effect on the environment.

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**STAFF REPORT:** The applicant(s) have proposed to install a retail propane cylinder exchange service at two existing gas station facilities as a means to better serve their customers. The applicant, COPA, Inc., through their designated agents will be responsible for the installation and maintenance of the propane service at both proposed locations. Strict adherence to the assigned Conditions of Approval will be required.

Through the permitting and inspection process with the Building Department, all requirements for proper storage and maintenance of the propane containers will be met. Additionally, the applicants are experienced in handling flammable and combustible materials as part of the existing businesses at each site.

Surrounding uses for proposed site (1) include various General Commercial (C-G) zoned properties that include a concrete batch plant and farming equipment/business yard. Proposed site (2) also has various General Commercial (C-G) zoned properties surrounding it that include a machinery service/parts facility, temporary housing complex and another gas station. Both proposed propane exchange service sites are designated as General Commercial (C-G) by the Zoning Map and General Plan.

Notice of application for the subject Conditional Use Permit was published in the Palo Verde Valley Times and sent to surrounding property owners on June 29, 2016. No comments were received regarding this project at the time of staff report preparation.

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**FINDINGS:** Before final approval of a conditional use permit, the council shall make the following findings:

That the proposed locations of the conditional use is in accord with the objectives of this title and the purposes of the zone in which the site is located; and,

That the proposed locations in which the conditional use and the conditions under which each would be operated or maintained will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity; and,

A conditional use permit issued under the terms of the Blythe Municipal Code Chapter 17.68 shall lapse if no improvements to the real estate concerned have been made, and the holder of the permit shall not have utilized it within one year from the date upon which such permit shall have been granted.

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**ATTACHMENTS:**

Resolution No. 2016-025 with Exhibits "A" & "B"  
Notice of Exemption with De Minimis Impact Finding  
Resolution No. 2016-026 with Conditions of Approval  
Site Plan for 3504 West Hobsonway  
Site Plan for 1900 East Hobsonway

**RESOLUTION NO. 2016-025**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE  
CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A NOTICE OF  
EXEMPTION WITH DE MINIMIS IMPACT FINDING FOR CONDITIONAL  
USE PERMIT 1606-001**

**WHEREAS:** The City Council of the City of Blythe at its regularly scheduled meeting of July 12, 2016 conducted a public hearing to consider Conditional Use Permit 1606-001 being a request to allow the installation of a retail propane exchange service on two separate properties designated as C-G (General Commercial). The first (1) subject parcel is .95± acres and is located on the southwest corner of West Hobsonway and Neighbours Blvd. The site is more specifically described as Assessor's Parcel Number 824-142-024. The second (2) subject parcel is .36± acres and is located on the southeast corner of East Hobsonway and Intake Blvd. The site is more specifically described as Assessor's Parcel Number 857-180-021; and,

**WHEREAS:** The City Council considered the following findings in its review of the environmental circumstance for this project:

1. That the project is exempt under State CEQA Guideline Section 15061(b)(3).
2. That a Notice of Exemption, in accordance with the California Environmental Quality Act, was prepared for the project.
3. That review of the environmental circumstances regarding this project indicates that no adverse impacts would accrue to wild life resources from implementation of the project.
4. That the project may proceed subsequent to approval and/or conditional approval by the State of a "de minimis impact" pursuant to Section 711.2 et seq. of the Fish and Game Code.
5. That the environmental assessment and analysis prepared for this project reflect the independent judgment of the City of Blythe.

**NOW, THEREFORE, BE IT RESOLVED:** That the City Council of the City of Blythe does hereby approve the Notice of Exemption prepared for Conditional Use Permit 1606-001 for the two separate sites shown on Exhibit "A" and "B" attached hereto and incorporated herein by this reference.

**PASSED, APPROVED, and ADOPTED** this 12th day of July, 2016, by the following called vote, to wit:

**AYES:**

**NOES:**

**ABSENT:**

\_\_\_\_\_  
Joseph DeConinck, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Crecelius, City Clerk  
(S E A L)

# Exhibit "A"

W. Hobsonway

$3^{\circ}09'45"E$

757.48

80

80

PIP 2360

(23)

4.67 AC. ±

14151

3550

14061

2 acres

(6)

100'

3504

10.95 AC. ±

(24)

Site

758'

202.05

$7^{\circ}09'47"W$

(5)

(5)

1324

241

23606

13335

11 acres

13481

(13)

$N 76^{\circ}45'18"E$   
193.67

$N 82^{\circ}45'17"E$   
154.30

$N 82^{\circ}10'00"E$   
148.30

293.62

$N 88^{\circ}45'55"E$   
266.35

HWY.

45207-5/67

13451

NEIGHBORS

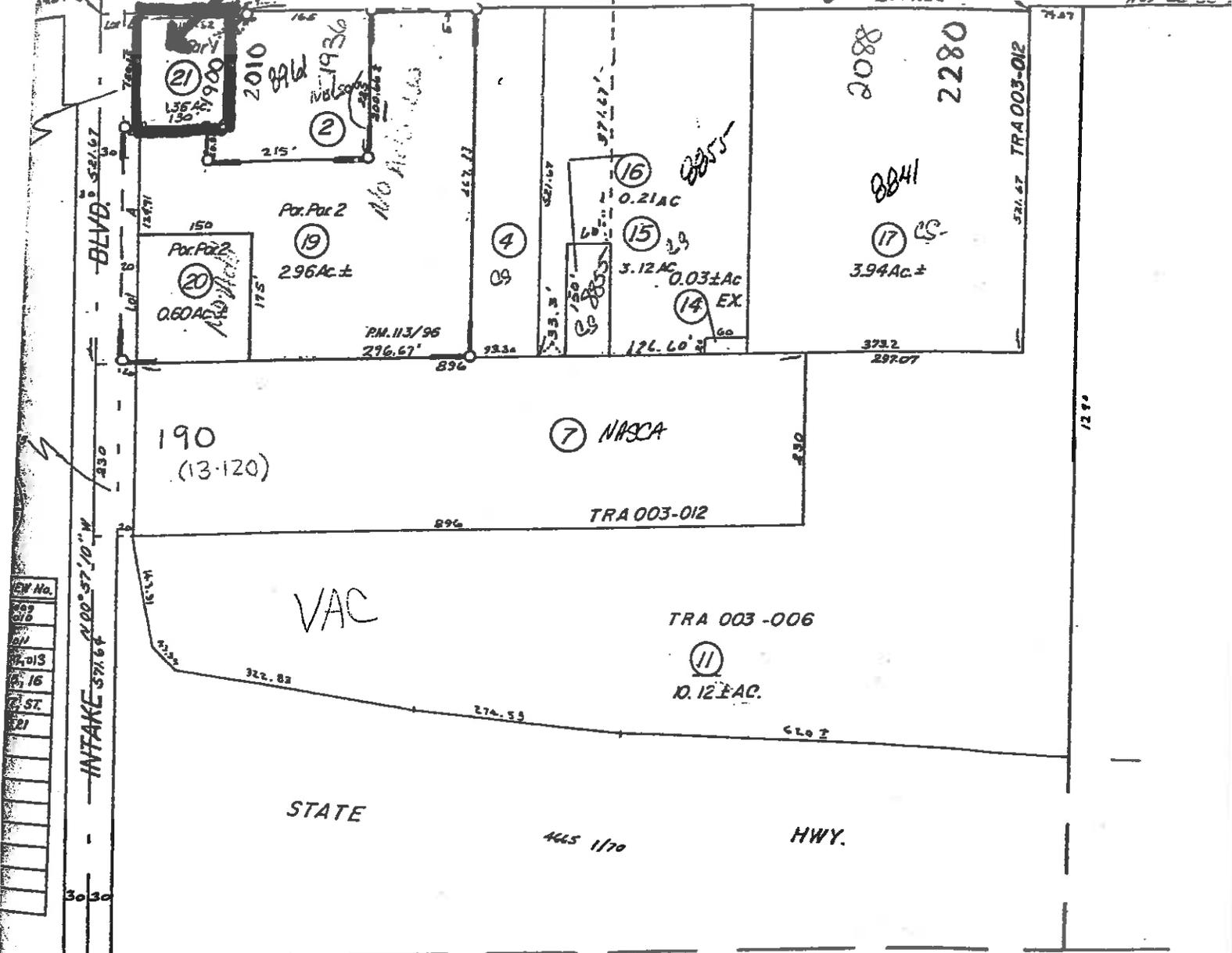
13500



# Exhibit "B"

site

E. Hobsonway



Lot No.	Area
190	13-120
191	
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193	
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PM 113/96-97 Parcel Map 17615



**NOTICE OF EXEMPTION**  
**With**  
**De Minimis Impact Finding**

**TO:** Office of Planning and Research  
P.O. Box 3044, Room 222  
Sacramento, CA 95812-3044

**FROM:** City of Blythe  
235 North Broadway  
Blythe, CA 92225

County Clerk  
County of Riverside  
P.O. Box 751  
Riverside, CA 92502-0751

**Project Title:** CUP 1606-001

**Project Locations:** 3504 W. Hobsonway (Assessor's Parcel Number 824-142-024) and  
1900 E. Hobsonway (Assessor's Parcel Number 857-180-021)

**Project City:** City of Blythe

**Project County:** County of Riverside

**Project Description:** A Conditional Use Permit to allow the installation of a retail propane exchange service on properties designated as C-G (Commercial General).

**Name of Public Agency Approving Project:** City of Blythe

**Name of Person/Agency Carrying Out project:** COPA, Inc.  
Janet Passmore, President  
1900 East Hobsonway  
Blythe, CA 92225  
760-922-6800

**Exempt Status: (check one)**

Ministerial (Sec. 21080(b)(1): 15268

Declared Emergency (Sec. 21080(b)(3): 15269(a):

Emergency Project (Sec. 21080(b)(4); 15269(b)(c)):

Categorical Exemption: **Section 15061(b)(3)**

Statutory Exemption:

**Reason(s) why project is exempt:** It can be seen with certainty that there is no possibility that the subject projects would have a significant effect on the environment, and therefore it is not subject to CEQA.

**Lead Agency Contact Person:** Barbara Burrow, Planner  
**Telephone Agency Telephone No.:** (760) 922-6130

RESOLUTION NO. 2016-026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BLYTHE CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF APPROVING CONDITIONAL USE PERMIT 1606-001 TO ALLOW THE INSTALLATION OF A RETAIL PROPANE EXCHANGE SERVICE ON TWO SEPARATE PROPERTIES DESIGNATED AS C-G (GENERAL COMMERCIAL)**

**WHEREAS:** The City Council of the City of Blythe at its regularly scheduled meeting of July 12, 2016, conducted a public hearing to consider approval of Conditional Use Permit 1606-001, being a request to allow the installation of a retail propane exchange service on two separate properties designated as C-G (General Commercial). The first (1) subject parcel is .95± acres in size and is located on the southwest corner of West Hobsonway and Neighbours Blvd. The site is more specifically described as Assessor's Parcel Number 824-142-024. The second (2) subject parcel is .36± acres in size and is located on the southeast corner of East Hobsonway and Intake Blvd. The site is more specifically described as Assessor's Parcel Number 857-180-021; and,

**WHEREAS:** The City Council received testimony from all interested parties relative to said Conditional Use Permit; and

**WHEREAS:** The City Council made the following findings relative to this project:

1. The proposed use is one conditionally permitted within the subject zone and complies with all of the applicable provisions of the Zoning Ordinance.
2. That the proposed locations of the conditional use are in accord with the objectives of the Zoning Ordinance and the purposes of the zone in which the sites are located.
3. That the proposed locations in which the conditional use and the conditions under which it would be operated or maintained will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity.
4. A conditional use permit issued under the terms of the Blythe Municipal Code Chapter 17.68 shall lapse if no improvements to the real estate concerned have been made, and the holder of the permit shall not have utilized it within one year from the date upon which such permit shall have been granted.
5. The proposed project is exempt from the provisions of CEQA pursuant to Section 15061(b)(3).
6. The environmental analysis for this project reflects the independent judgment of the City of Blythe.

**NOW, THEREFORE, BE IT RESOLVED:** That the Blythe City Council does hereby approve Conditional Use Permit 1606-001, subject to conditions as attached.

**PASSED, APPROVED, and ADOPTED** this 12th day of July, 2016, by the following called vote, to wit:

AYES:  
NOES:  
ABSENT:

\_\_\_\_\_  
Joseph DeConinck, Mayor

**ATTEST:**

\_\_\_\_\_  
Mallory Crecelius, City Clerk

( S E A L )

**CITY OF BLYTHE  
CONDITIONS OF APPROVAL**

**Conditional Use Permit 1606-001**

Project Applicant: COPA, Inc.

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1. The permittee shall defend, indemnify, and hold harmless the City of Blythe, its' agents, officers and employees from any and all claim(s), cost(s) or expenses(s), including legal fees and costs, action(s) or proceeding(s) against the City of Blythe or its agents, officers or employees to attach, set aside, void or annul an approval of the City of Blythe concerning the Conditional Use Permit, including but not limited to CEQA documentation and permit issuance, regardless of whether or not litigation is commenced or arbitration requested.
2. Development of the site shall comply with the mandatory requirements of all City of Blythe Ordinances and Resolutions, all applicable State and Federal Codes and Laws and shall substantially comply with these conditions of approval.
3. For all private improvements, a completed building permit application (with valuation of work) and three (3) complete sets of construction/installation plans shall be submitted to the City Building Department. Where applicable, plans shall include Title 24 energy calculations and engineering.
4. The developer/applicant shall supply the City Building Department with a list of all contractors and/or sub-contractors for the project, when information becomes available.
5. All contractors and/or sub-contractors for the project must hold a current and active California State Contractors License and provide verification of workers compensation prior to start of trade.
6. All contractors and/or sub-contractors for the project must obtain a City Business License before commencing work within the City limits.
7. Outside lighting - All outside lighting shall be so arranged and shielded as to prevent any glare or reflection, nuisance, inconvenience or hazardous interference of any kind on adjoining streets or property; and, all outside lights and signals, except for those necessary for security lighting, shall be turned off when the business is not in operation.
8. The installation shall be in compliance with all applicable requirements of Chapter: 61 of the 2013 California Fire Code and NFPA 58 – Liquefied Petroleum Gas Code (Handbook) and Section: 6109 for Storage of Portable LP-Gas Containers Awaiting Use Or Resale, including Table 6109.12.
9. The supplier/installer shall submit the detailed proposal to the Building Department for approval and permitting. The submittal shall include details of the storage cabinet; exact distance from any doorway or opening in the building frequented by the public; protection from damage caused by vehicular traffic; and, proposed number and size of containers.

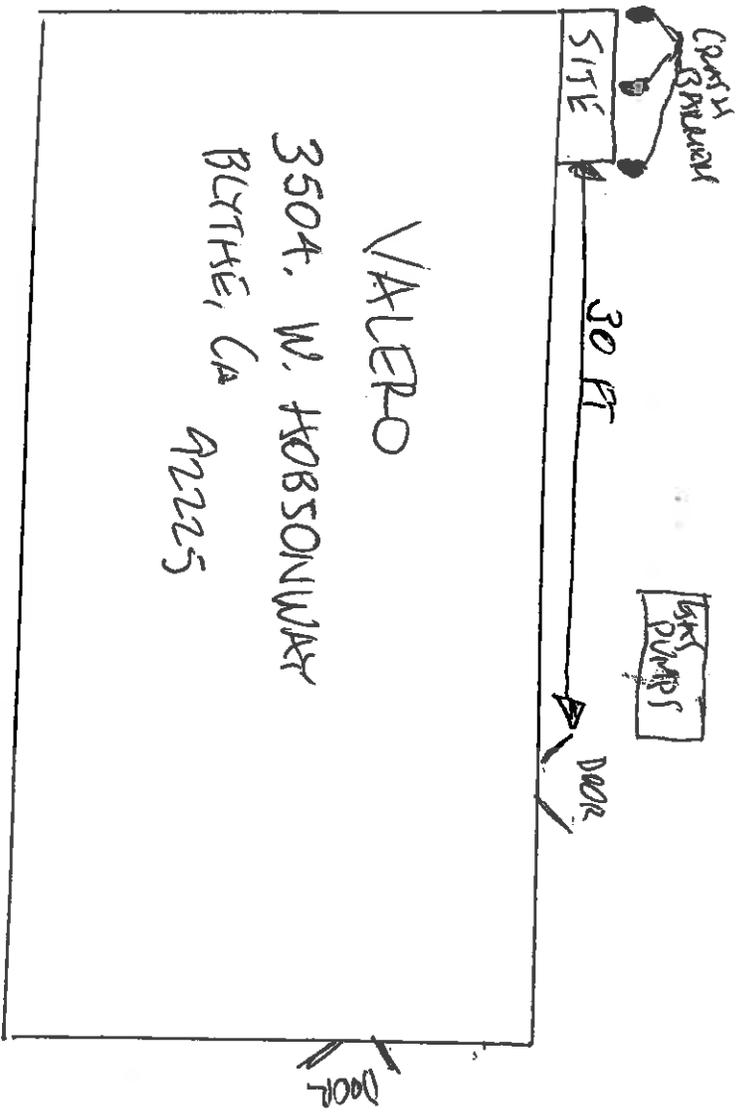
**I have read and understand the Conditions of Approval for Conditional Use Permit 1606-001; and by my signature hereon agree to comply with the same.**

\_\_\_\_\_  
**Janet Passmore, President  
Owner/Applicant**

\_\_\_\_\_  
**Date**

T  
NORTH

HURSGAN WAY



VALERO  
3504. W. HOBSONWAY  
BLYTHE, CA  
92225

GAS PUMPS

GAS PUMPS

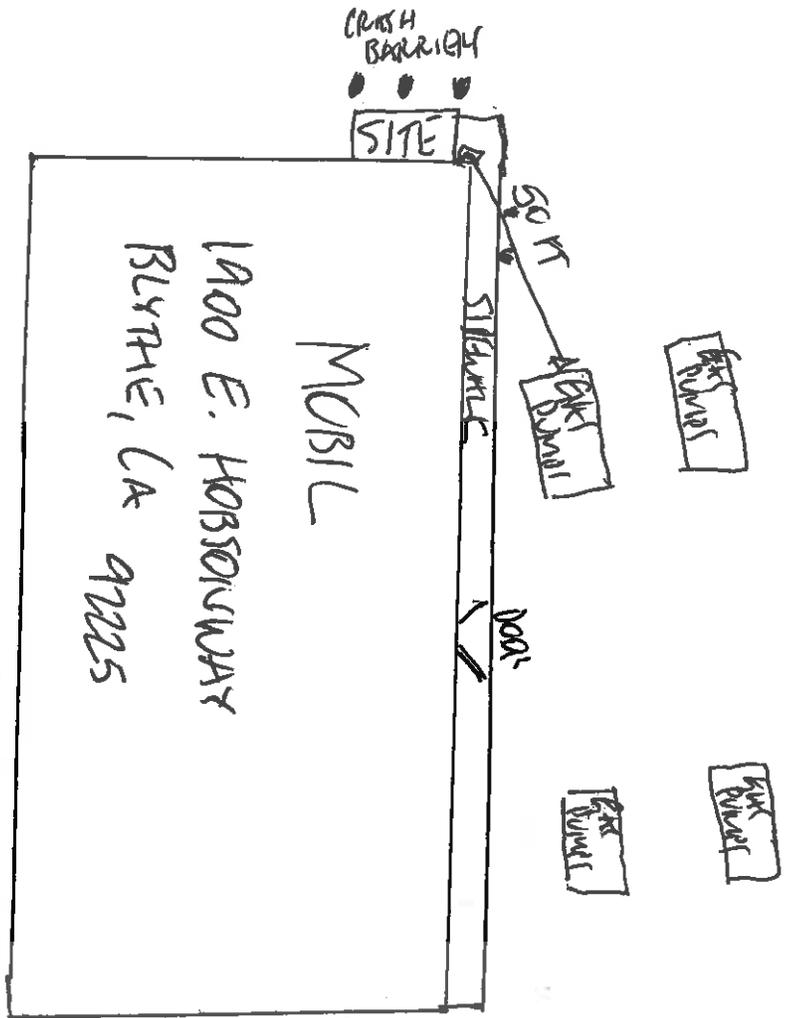
GAS PUMPS

NEIGHBORS BLVD

INTAKE BLYD.

NORTH

E. HORSONWAY







**CITY OF BLYTHE  
CITY COUNCIL MEETING**

**STAFF REPORT**

**MEETING DATE:** July 12, 2016

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**SUBJECT:** Designation of Voting Delegate for the League's Annual Conference

**PRESENTED BY:** Mallory Crecelius, Interim City Manager

**PREPARED BY:** Mallory Crecelius, Interim City Manager

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**RECOMMENDATION:** It is recommended Council appoint Councilman Reynolds as the City's voting delegate for the League of California Cities Annual Conference this October 5-7 in Long Beach, California.

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**FISCAL IMPACT:** Travel costs associated with attending this annual conference.

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**STAFF REPORT:** The League of California Cities Business Meeting is held each year during the Annual Conference. In order for the City to have a vote at the Business Meeting, Council must designate a voting delegate. As Councilman Reynolds serves as the City's League of California Cities appointee it is recommend Council appoint him as the City's voting delegate.

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CITY OF BLYTHE  
CITY COUNCIL MEETING

STAFF REPORT

**MEETING DATE:** July 12, 2016

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**SUBJECT:** Todd Park – Public Restrooms Improvement Project  
**PRESENTED BY:** Armando Baldizzone, Public Works Director  
**PREPARED BY:** Armando Baldizzone, Public Works Director

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**RECOMMENDATION:** Staff recommends Council authorize the City Manager or her designee to proceed with the design and construction of a public restroom at Todd Park.

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**FISCAL IMPACT:** CDBG Funds

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**BACKGROUND:** Since July of 2015, the public restroom facilities at Todd Park have been out of service due to vandalism resulting in an excessive cost of maintenance. The Parks Committee has evaluated the installation of prefabricated restrooms. Staff research included quotes from several; companies. The decision of the Park Committee was to provide a new public facility with the capacity to serve the park as well as the baseball fields used during Little League events. The concrete precast design selected included 6 fixtures on each partition and a mechanical partition or utility chase. The cost for design and engineering, manufacturing, delivery and installation on a pad provided by the city varies according to the company from \$187,000 to \$230,000. This cost does not include the work to be performed by the City such as demolition of the existing restroom, grading and utilities relocation (water, sewer, and power) to provide points of connections. After evaluating the available Community Development Block Grant (CDBG) funds and the issues and costs of prefabricated restrooms; the Park Committee directed staff to follow the process of design and construction of a new public restrooms structure.

---

**STAFF REPORT:** Staff reviewed different locations for the new public restrooms facility at Todd Park, and is proposing the location shown on Exhibit A and Exhibit B. This location is east of the existing parking lot and centered in the park. The public restroom in this location will serve the park and also the baseball fields during Little League events.

The technical reasons for this location are: the access to utilities (water and sewer); the grading of the area without affecting the parking lot; minimum impact on the irrigation system, and suitable to meet all requirements for ADA access.

Staff has prepared a Request for Proposals (RFP) for architectural and engineering services for the design of public restrooms at Todd Park. This RFP is being reviewed by Riverside County Economic Development Department to meet all Federal Requirements for the disbursement of CDBG funds. The estimated timeline from publishing this RFP, provide final design, construction bid process and construction of the public restrooms is 10 months.

The restroom facility selected by the Park Committee has the following characteristics:

Dimensions: 23'- 4" in length; 24 feet in width; and 14'-9 1/8" in height.

Women partition: consisting of 4 toilets and 2 sinks.

Men partition: consisting of 2 toilets, 2 urinals and 2 sinks.

Mechanical partition: access to plumbing and electrical systems.

Structure: concrete masonry unit blocks. Tan Color.

Floor: concrete floor.

Roof: gable roof. Green Color. The material will be selected during preliminary design according to cost and maintenance requirements. Alternatives are: metal roof, steel roof, shingle roof or concrete roof.

Doors: metal doors and jambs with coated stainless steel door pull handles.

Fixtures: stainless steel toilets, urinals and sinks.

Dispensers: stainless steel toilet paper and soap dispenser

Floor plan, elevations, aerial and perspective, and pictures are attached to this report as Exhibits C to F, as a reference of the design selected by the Parks and Recreation Committee, in which staff will focus its efforts during the design process.

Staff recommends starting the process of architectural and engineering design as soon as possible, and it is committed to reduce the estimated timeline for this project to meet CDBG deadlines.

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**ATTACHMENTS:**

Exhibit A – Todd Park Location

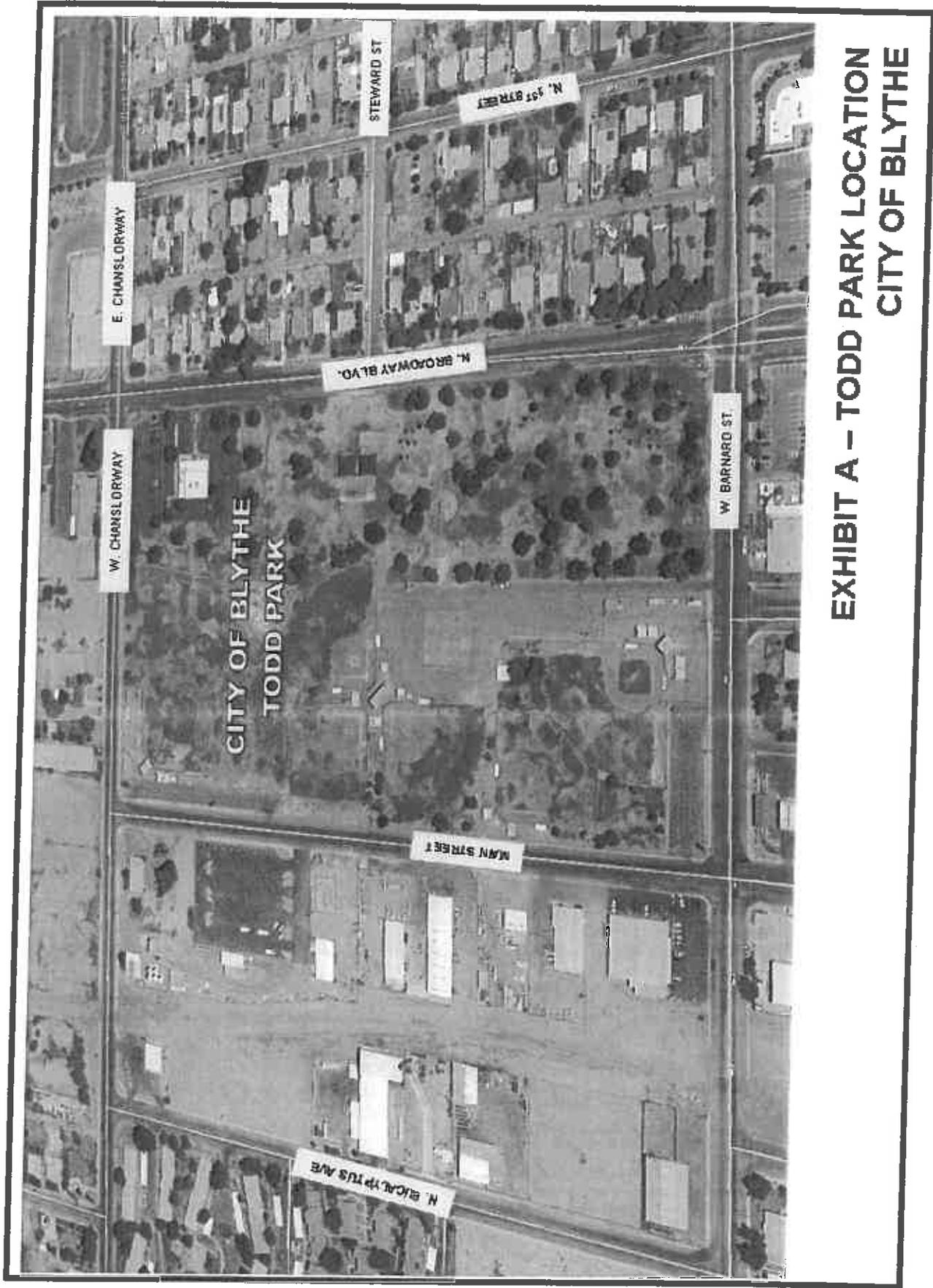
Exhibit B – Public Restroom Location at Todd park

Exhibit C – Floor Plan

Exhibit D - Elevations

Exhibit E – Aerial and Perspective

Exhibit F – Picture



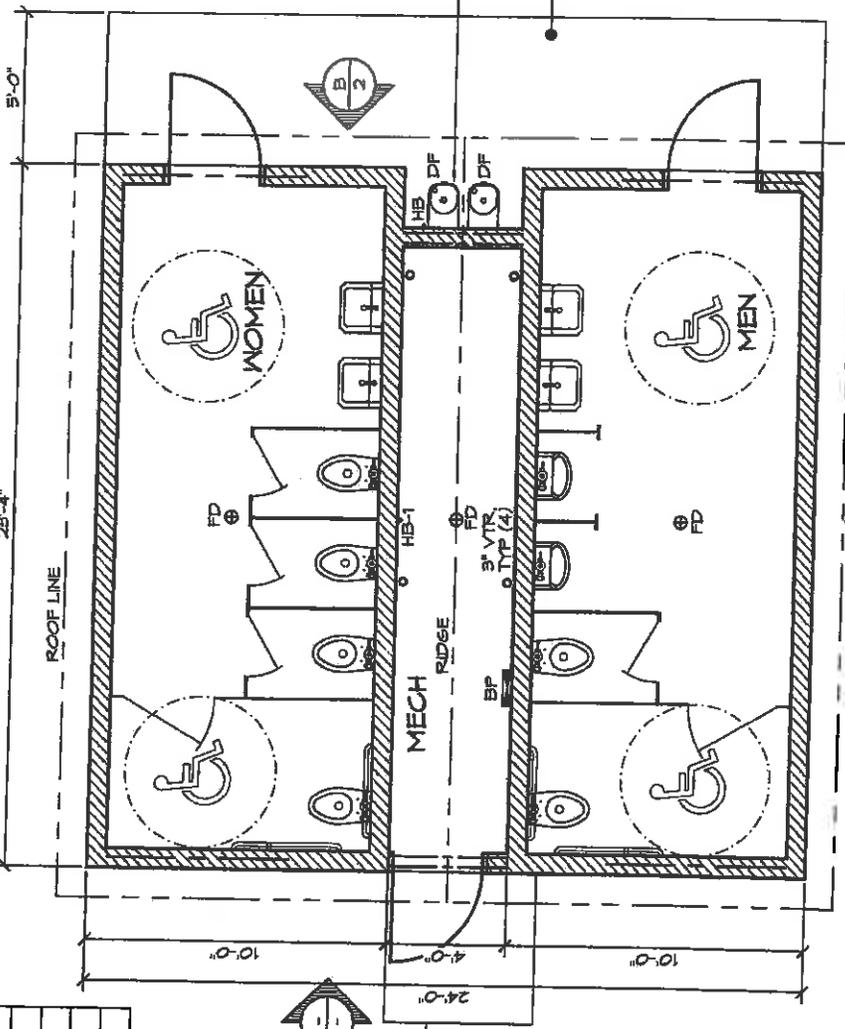
**EXHIBIT A – TODD PARK LOCATION  
CITY OF BLYTHE**



**EXHIBIT B - PUBLIC RESTROOMS LOCATION  
TODD PARK – CITY OF BLYTHE**

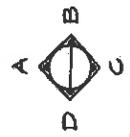
# WALL TYPE SCHEDULE

8" CMU BLOCK WALL  
REINFORCED & GROUT FILLED



DRINKING FOUNTAINS  
OPTIONAL NOT  
INCLUDED

CONCRETE WALK  
(BY INSTALLER)



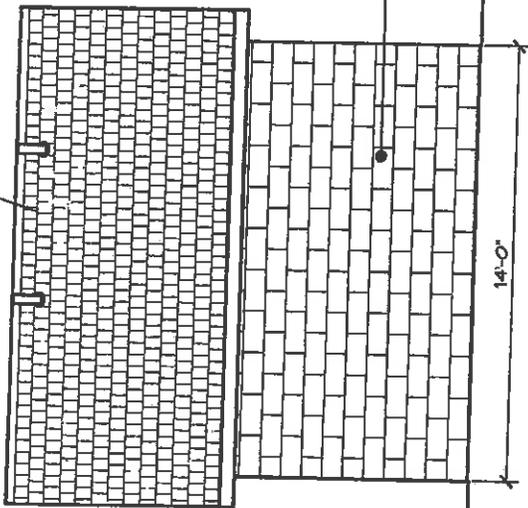
**1 FLOOR PLAN**  
SCALE: 3/16" = 1'-0"

LEGEND			
SYMBOL	DESCRIPTION	AREA	QUANTITY
—	GABLE VENT		4
—	RIDGE VENT		2
—	EXTERIOR WALL LIGHTS		4
—	INTERIOR WALL LIGHTS		4
—	INTERIOR CEILING LIGHTS		1
—	FLOOR DRAIN		9
⊕	ELECTRICAL OUTLET		1
⊕ HB-1	WALL FAUCET		1
⊕ HB	WALL HYDRANT		1

THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR RONTREC'S PROPOSED SCOPE OF SUPPLY.

# EXHIBIT C

ARCHITECTURAL COMPOSITION ROOF

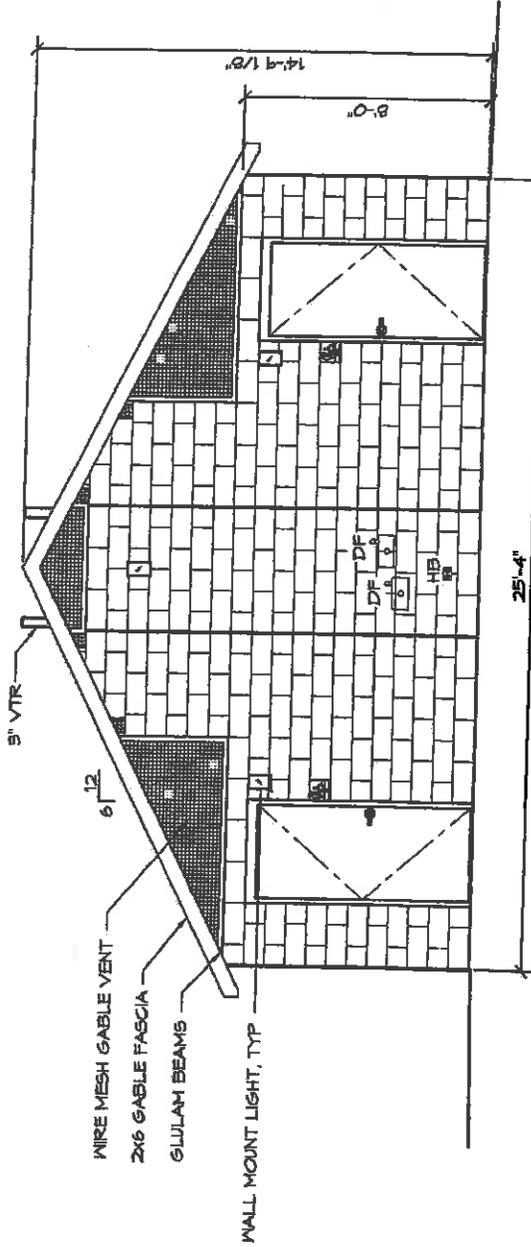


8" X 16" CMU SPLIT FACE  
CONCRETE BLOCK  
WALL FULLY REINFORCED  
RUNNING BOND PATTERN

14'-0"

**A** ELEVATION VIEW

SCALE: 1/4" = 1'-0"



WIRE MESH GABLE VENT  
2x6 GABLE FASCIA  
6x6 LAM BEAMS

WALL MOUNT LIGHT, TYP

14'-9 1/8"

8'-0"

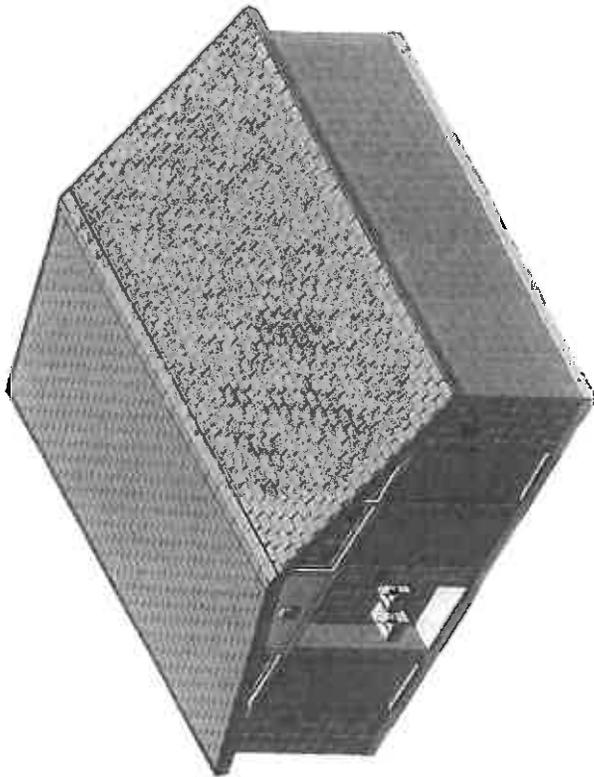
25'-4"

**B** ELEVATION VIEW

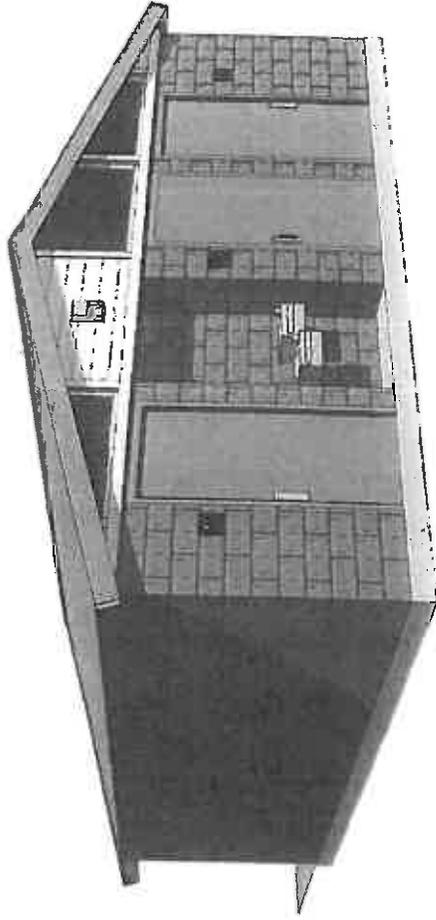
SCALE: 1/4" = 1'-0"

**EXHIBIT D**

THESE PLAN VIEW AND ELEVATION DRAWINGS ARE A PRELIMINARY ARCHITECTURAL REPRESENTATION OF THE BUILDING. ALL DIMENSIONS, FEATURES AND COMPONENTS SHOWN ON THESE PRELIMINARY DRAWINGS MAY OR MAY NOT BE PART OF THE QUOTE. PLEASE REFER TO THE "SCOPE OF SUPPLY AND SERVICES" LETTER PROVIDED WITH YOUR QUOTE FOR ROMTEC'S PROPOSED SCOPE OF SUPPLY.



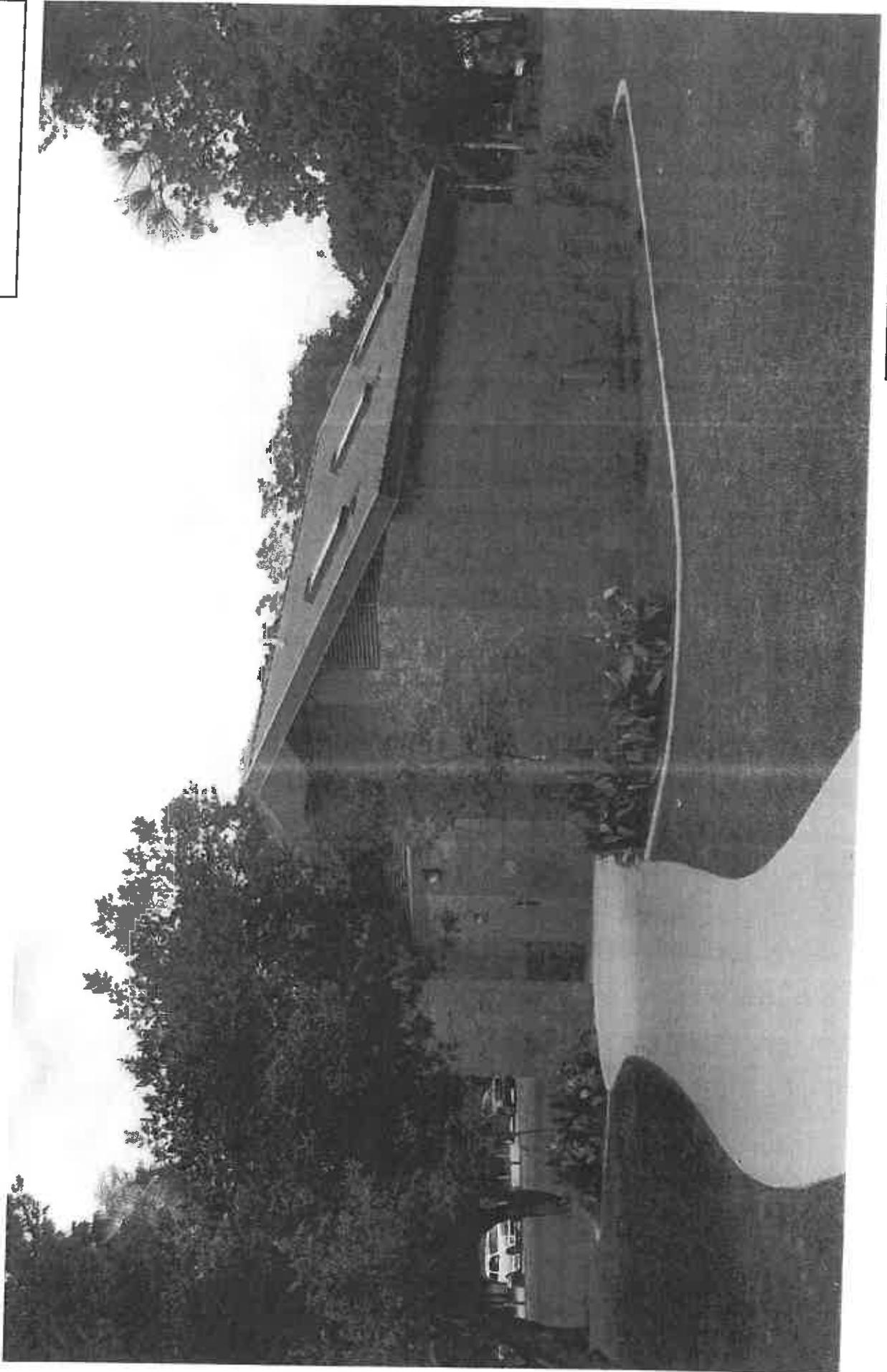
① AERIAL



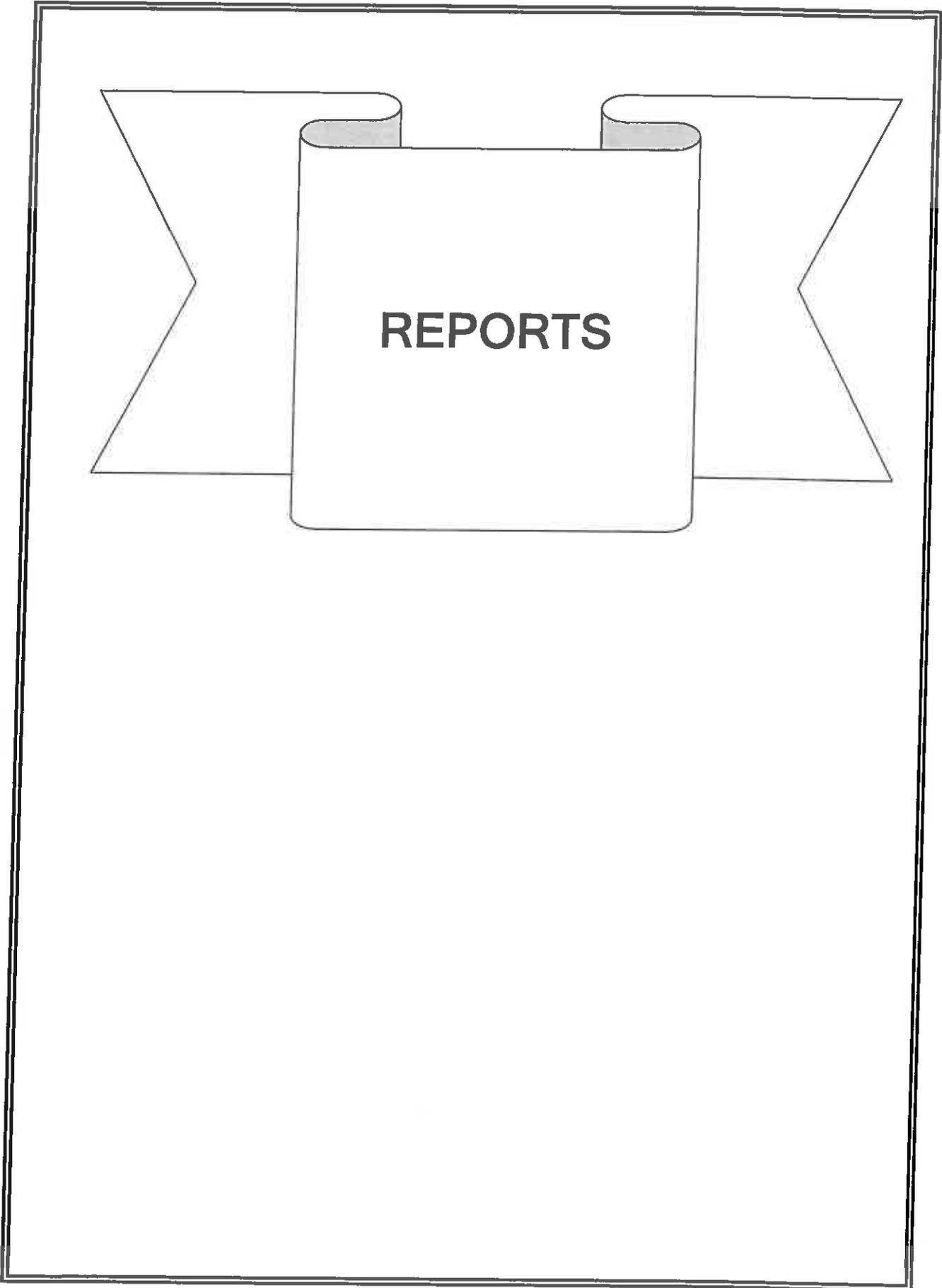
② PERSPECTIVE

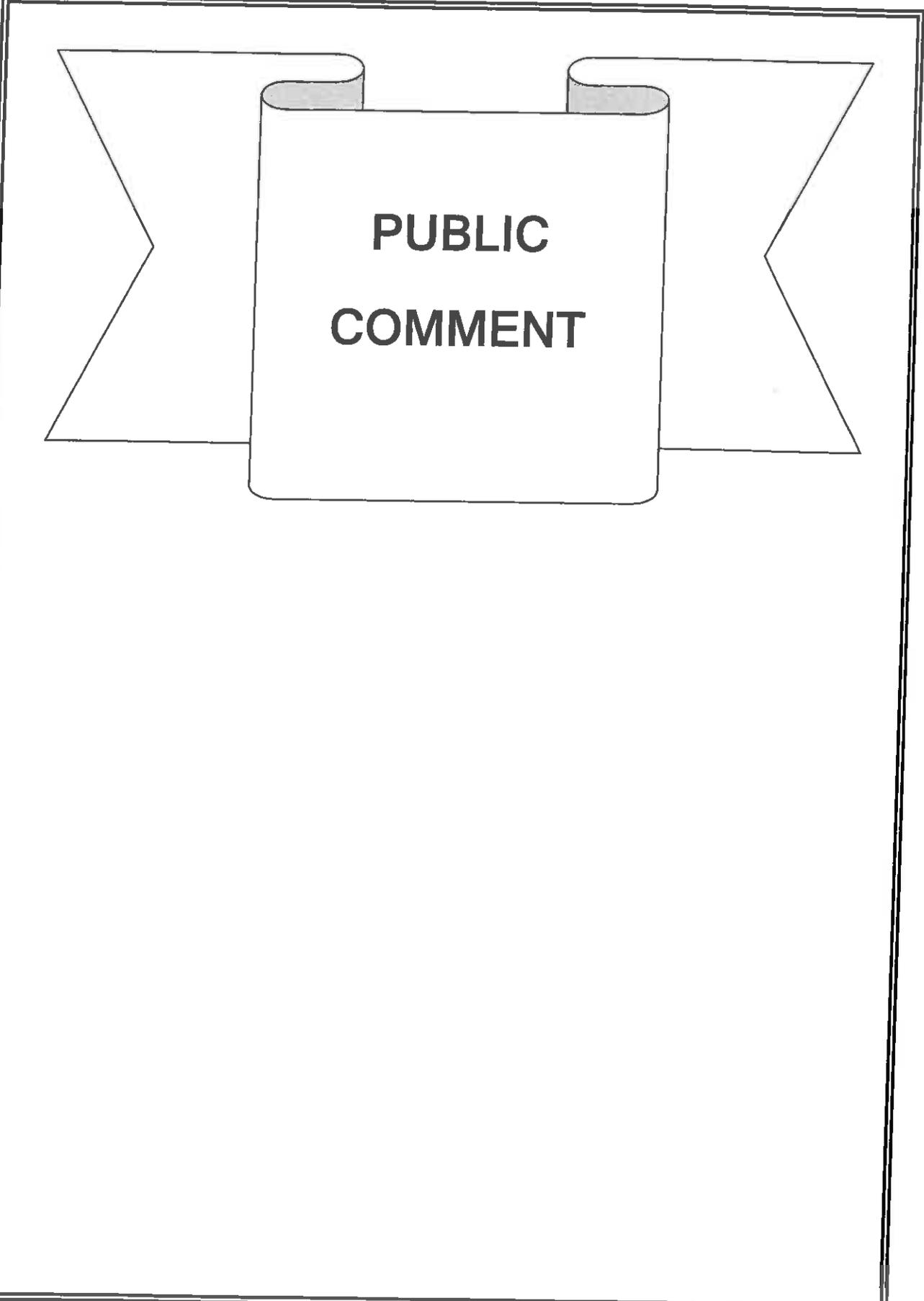
EXHIBIT E

**EXHIBIT F**

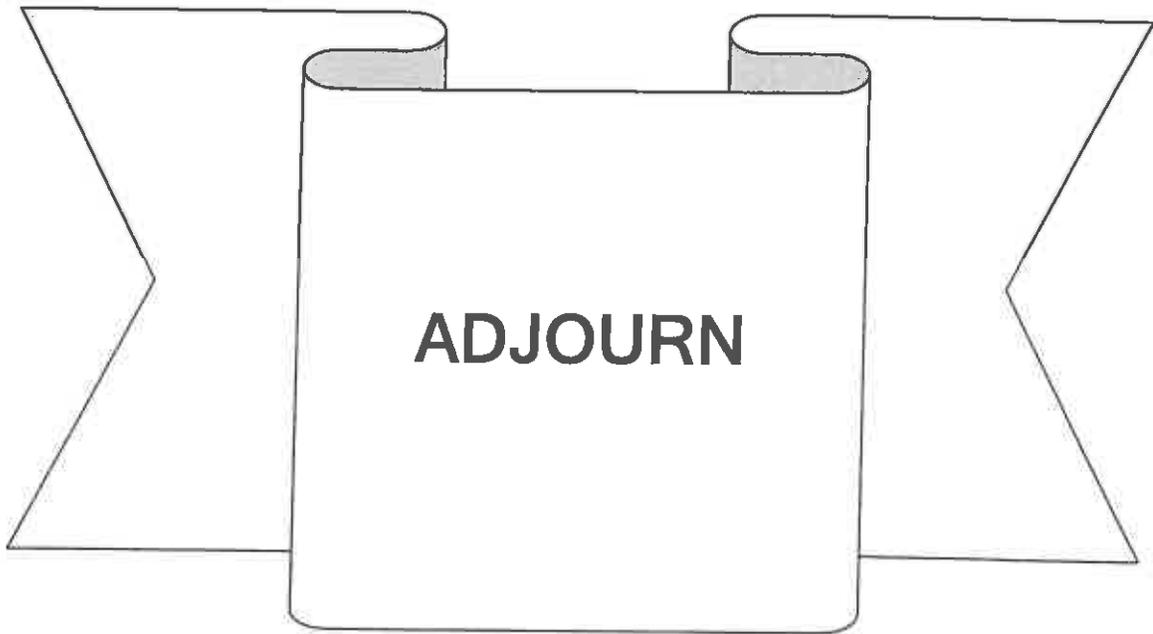


**EXHIBIT F**





**PUBLIC  
COMMENT**



**ADJOURN**